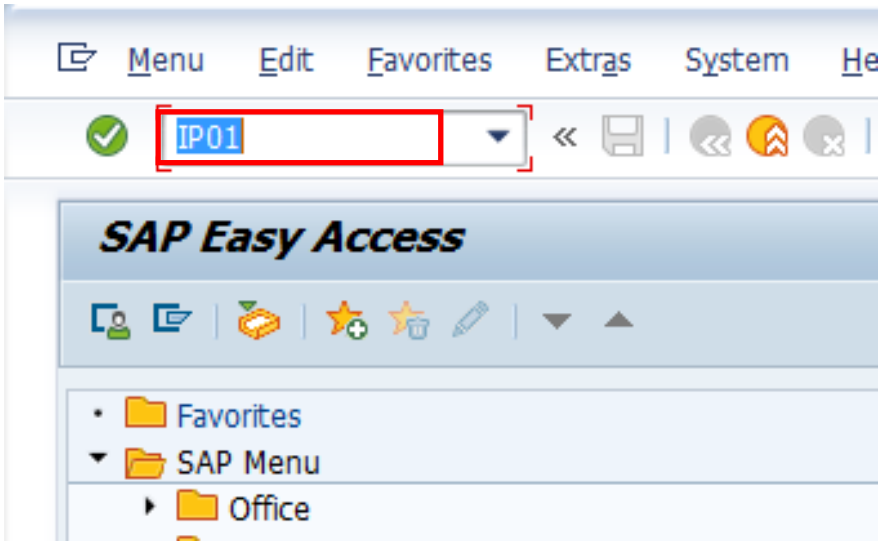
1.1. Calibration order(schedule In House)

Note:Maintenance plan will be created to schedule calibration for testing equipment.

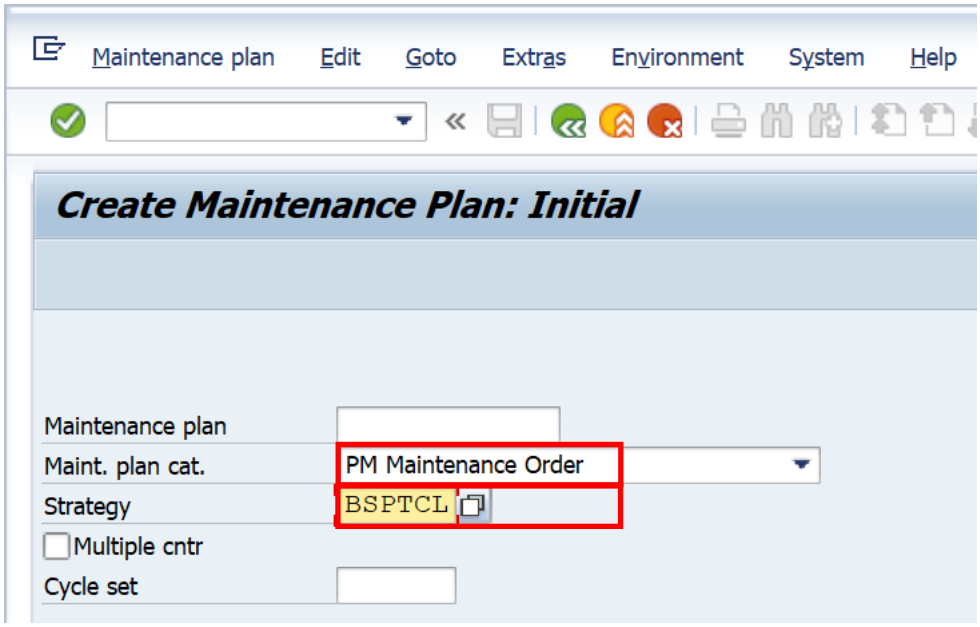
1.1.1. Create Maintenance Plan: Initial

SAP Menu	**Logistics →Plant Maintenance → Preventive maintenance →Maintenance Planning →Maintenance Plan →Create**
Transaction code	**IP01**



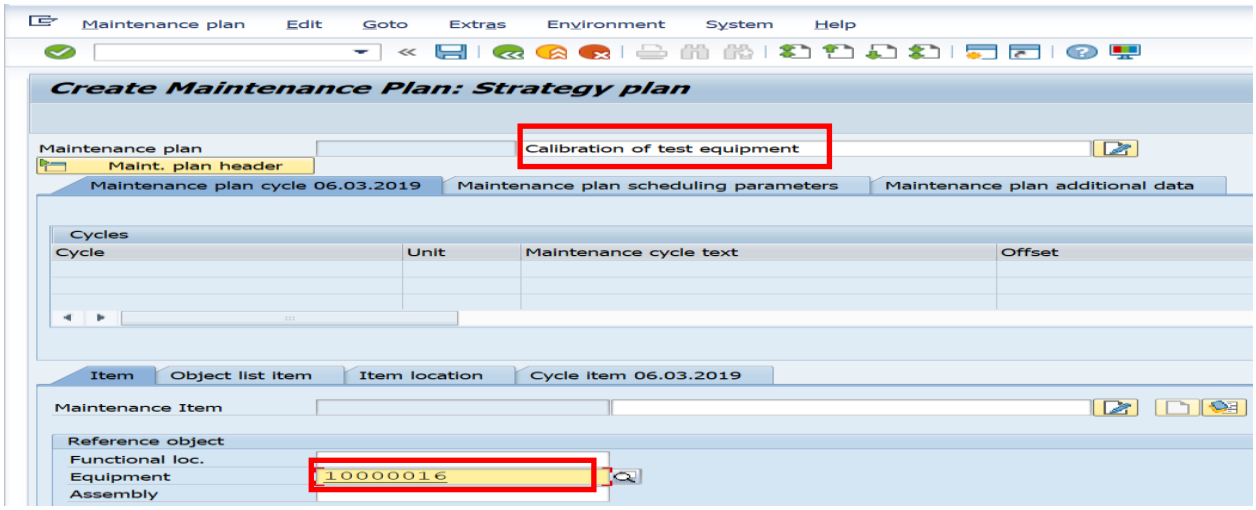
Step	Action
(1)	Enter IP01 and press Enter.

1.1.2. Create Maintenance Plan: Initial



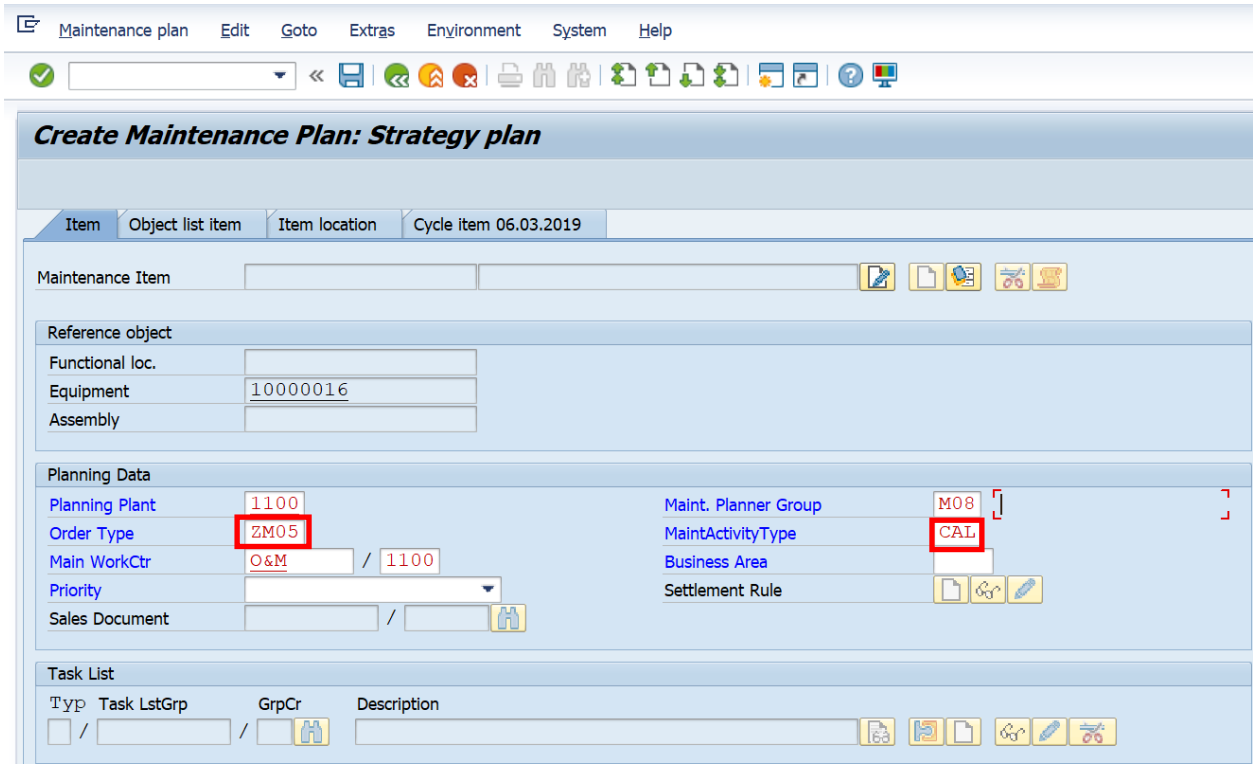
Step	Action
(1)	Clicking the Maint. plan cat. button opens a dropdown list. Select Maintenance Order
(2)	Clicking Input Help Strategy opens a dropdown list with valid values. Select required strategy
(3)	Click enter

1.1.3. Create Maintenance Plan: Strategy plan



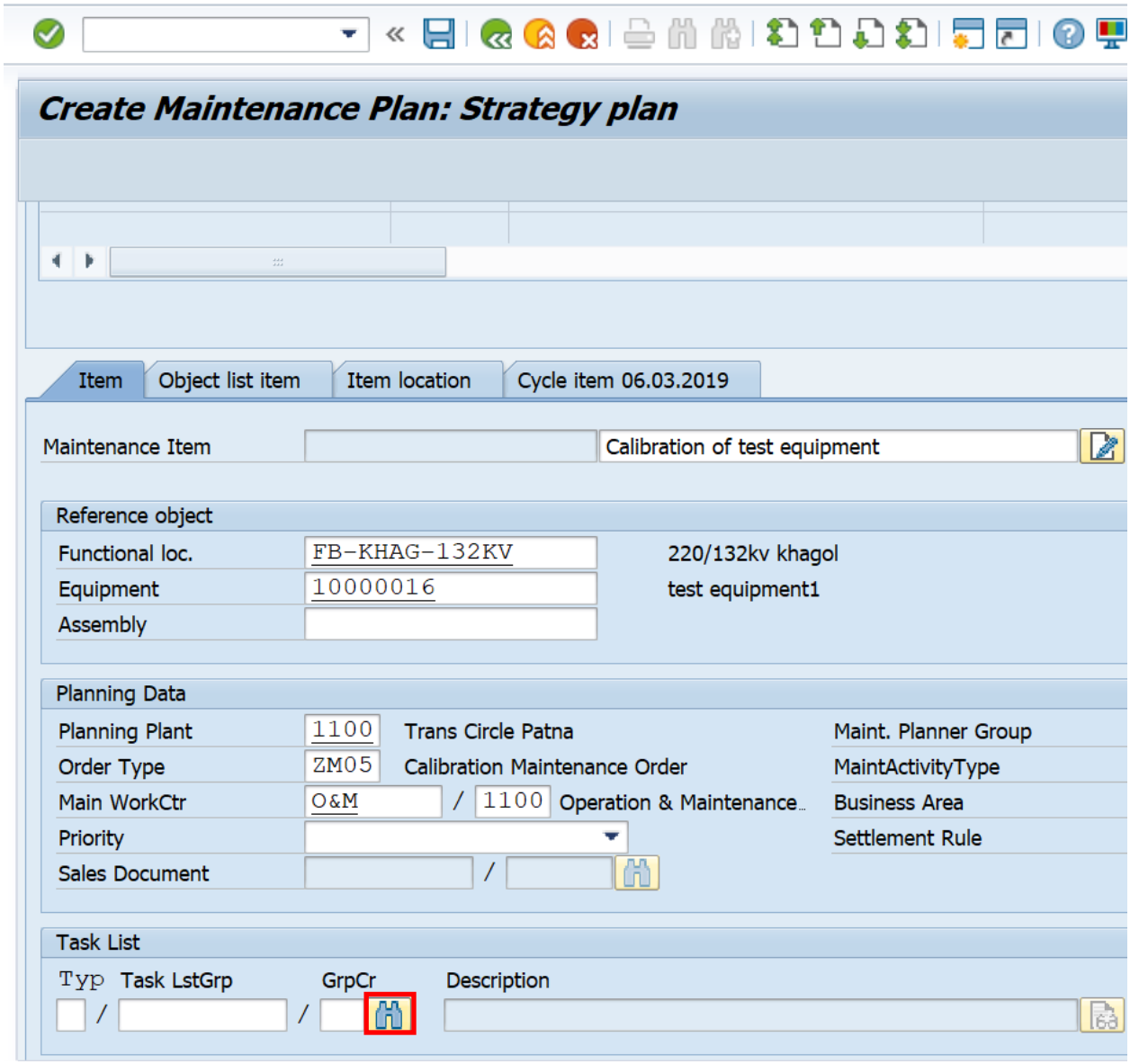
Step	Action
(1)	Maintenance plan field is filled
(2)	Clicking Input Help Equipment opens a dropdown list with valid values. Select w.r.t equipment category, planning plant and planner group.
(3)	Click Enter and scroll down

1.1.4. Create Maintenance Plan: Strategy plan



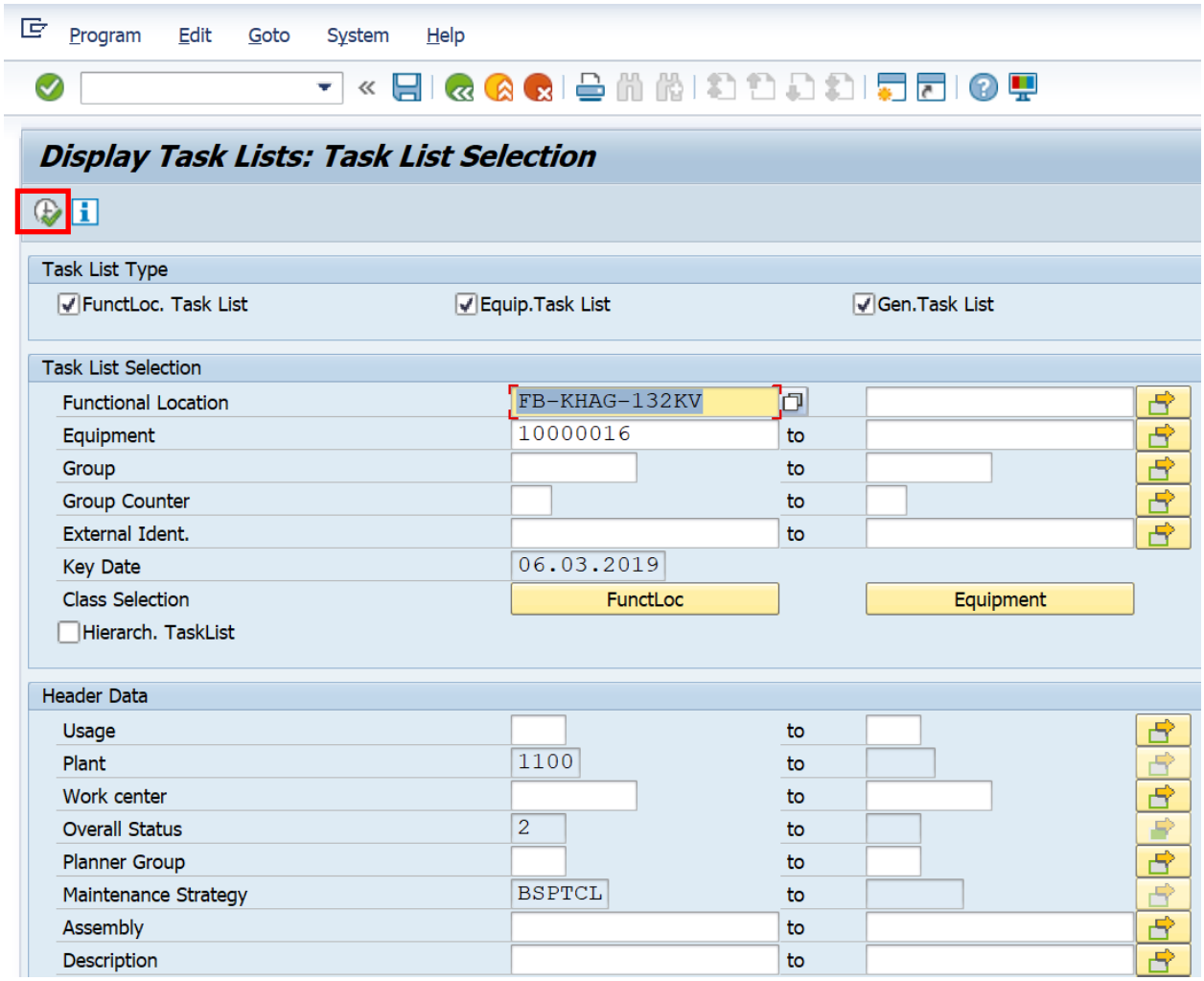
Step	Action
(1)	Clicking Input Help Order Type opens a dropdown list with valid values., Select ZM05
(2)	Clicking Input Help MaintActivityType opens a dropdown list with valid values. Select 'CAL' activity type.
(3)	Press Enter

1.1.5. Create Maintenance Plan: Strategy plan



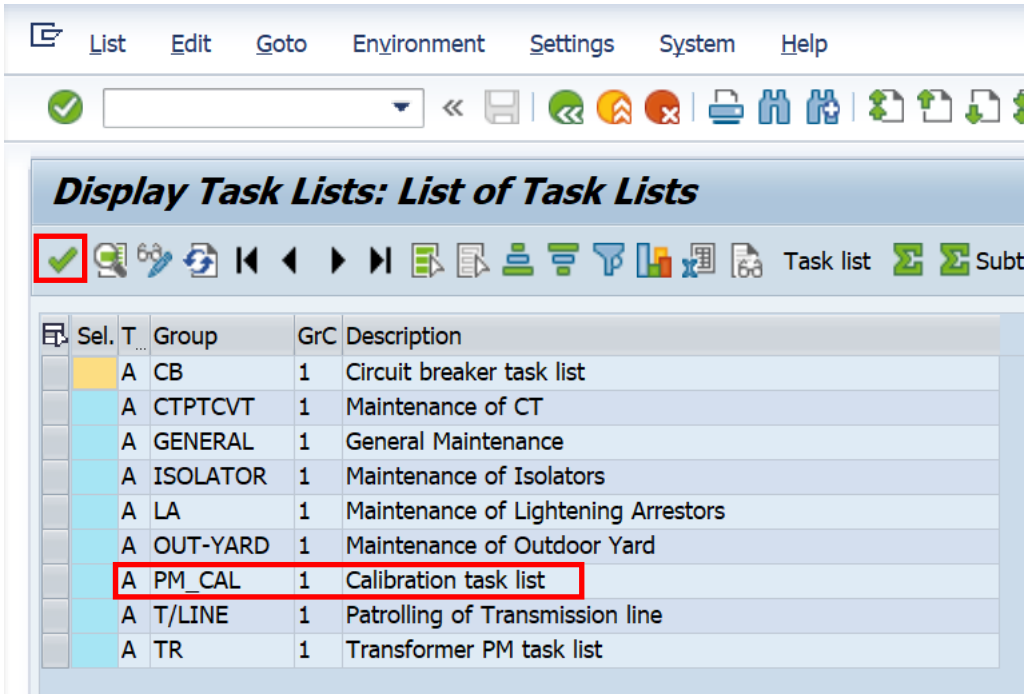
Step	Action
(1)	Click Select task list .

1.1.6. Display Task Lists: Task List Selection



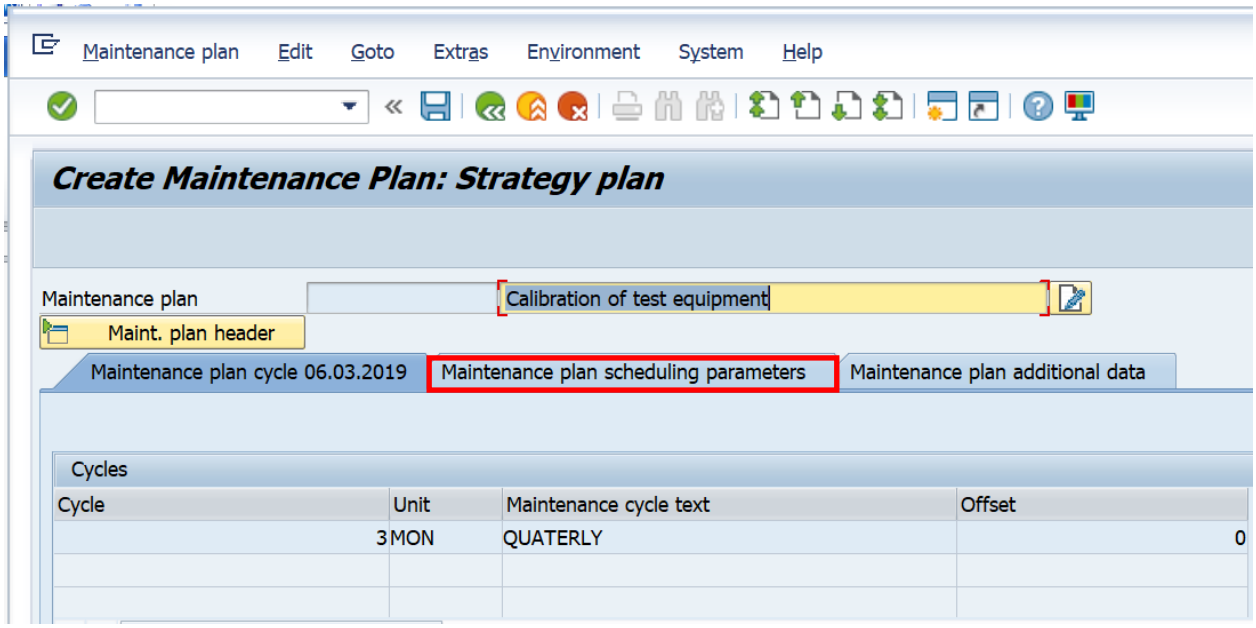
Step	Action
(1)	Click Execute .You can also press F8.

1.1.7. Display Task Lists: List of Task Lists



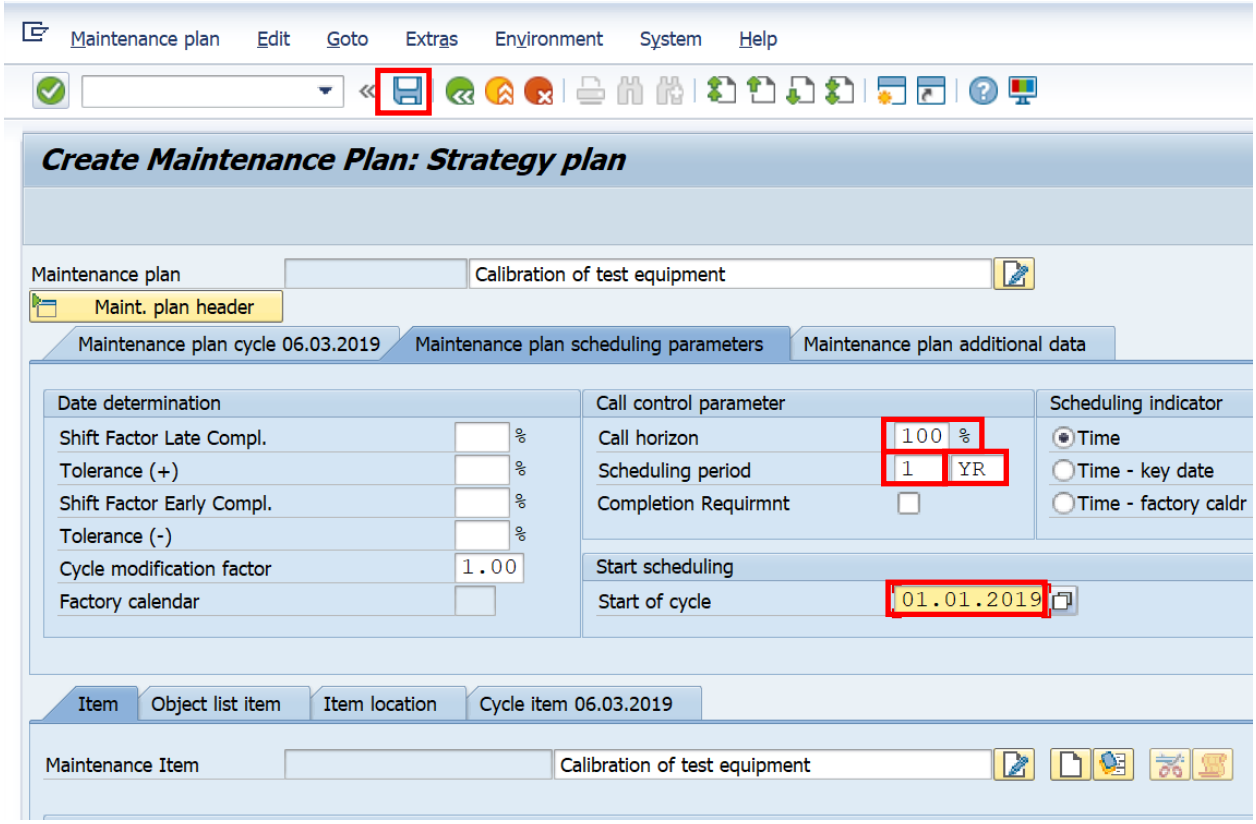
Step	Action
(1)	Click Task list description PM_CAL Calibration task list

1.1.8. Create Maintenance Plan: Strategy plan



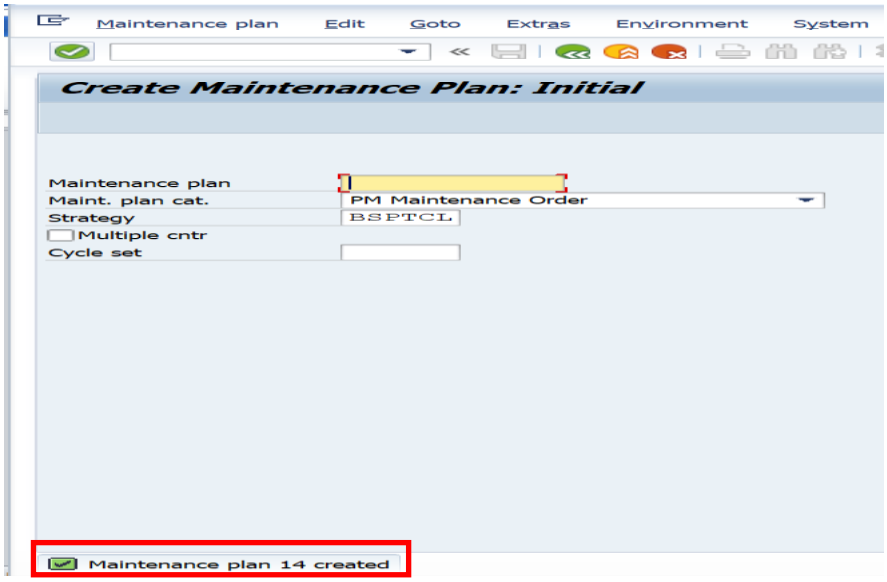
Step	Action
(1)	Clicking the Maintenance plan scheduling parameters Maintenance plan scheduling parameters tab selects it.

1.1.9. Create Maintenance Plan: Strategy plan



Step	Action
(1)	Enter Call Horizon
(2)	The Scheduling period field is filled out.
(3)	Clicking Input Help Scheduling period opens a dropdown list with valid values. Select required like days, years, etc
(4)	Click Save .You can also press Ctrl+S.

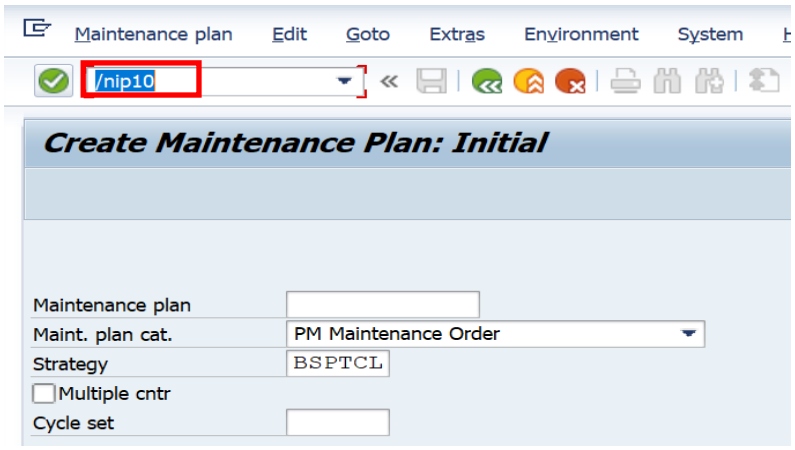
1.1.10. Create Maintenance Plan: Initial



Step	Action
(1)	Maintenance plan 14 created

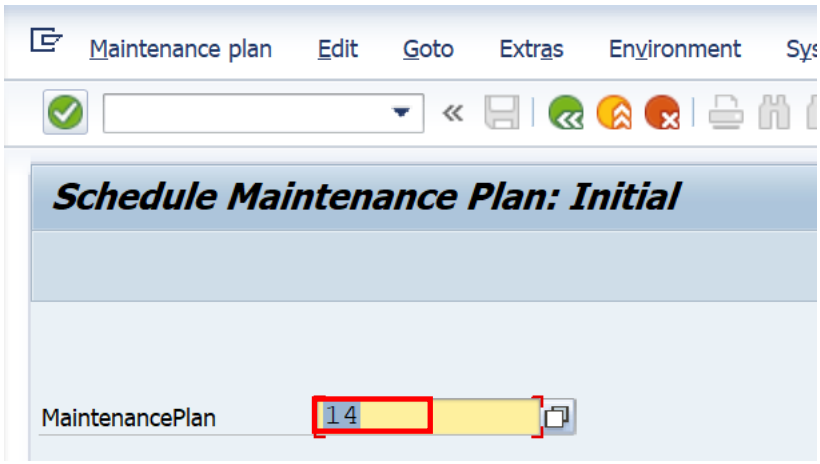
1.1.11. Schedule Maintenance Plan: Initial Screen

SAP Menu	**Logistics →Plant Maintenance → Preventive maintenance → Maintenance Planning →Scheduling for maintenance Plan →Schedule**
Transaction code	**IP10**



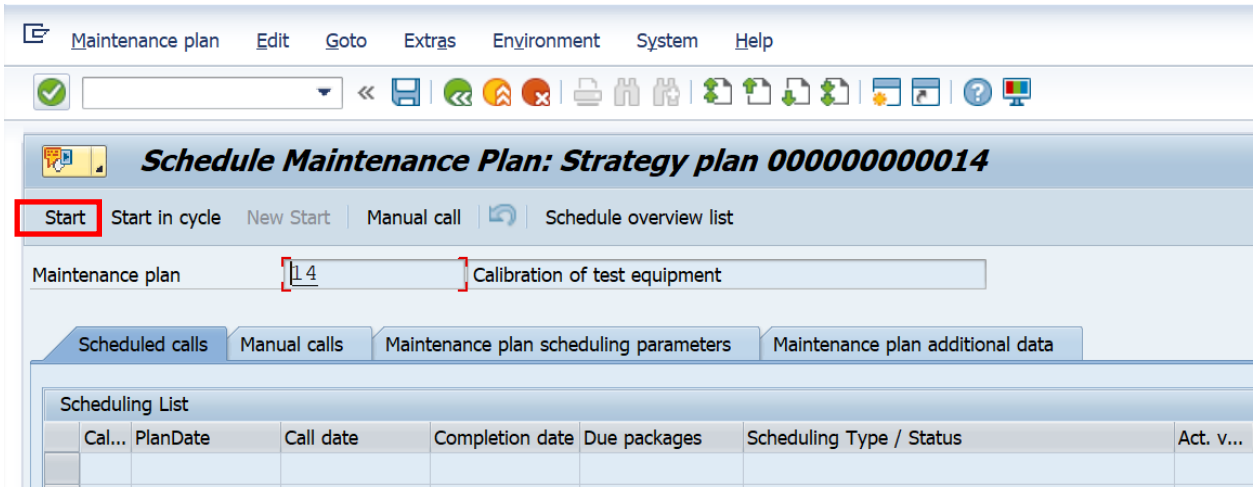
Step	Action
(1)	Input /nIP10
(2)	Click Enter

1.1.12. Schedule Maintenance Plan: Initial



Step	Action
(1)	Enter Maintenance plan number.
(2)	Press Enter

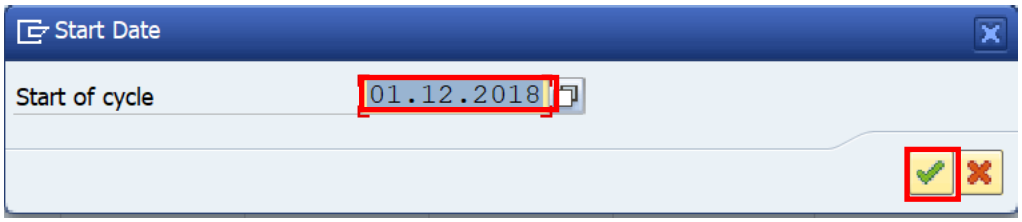
1.1.13. Schedule Maintenance Plan: Strategy plan 000000000121



Step	Action

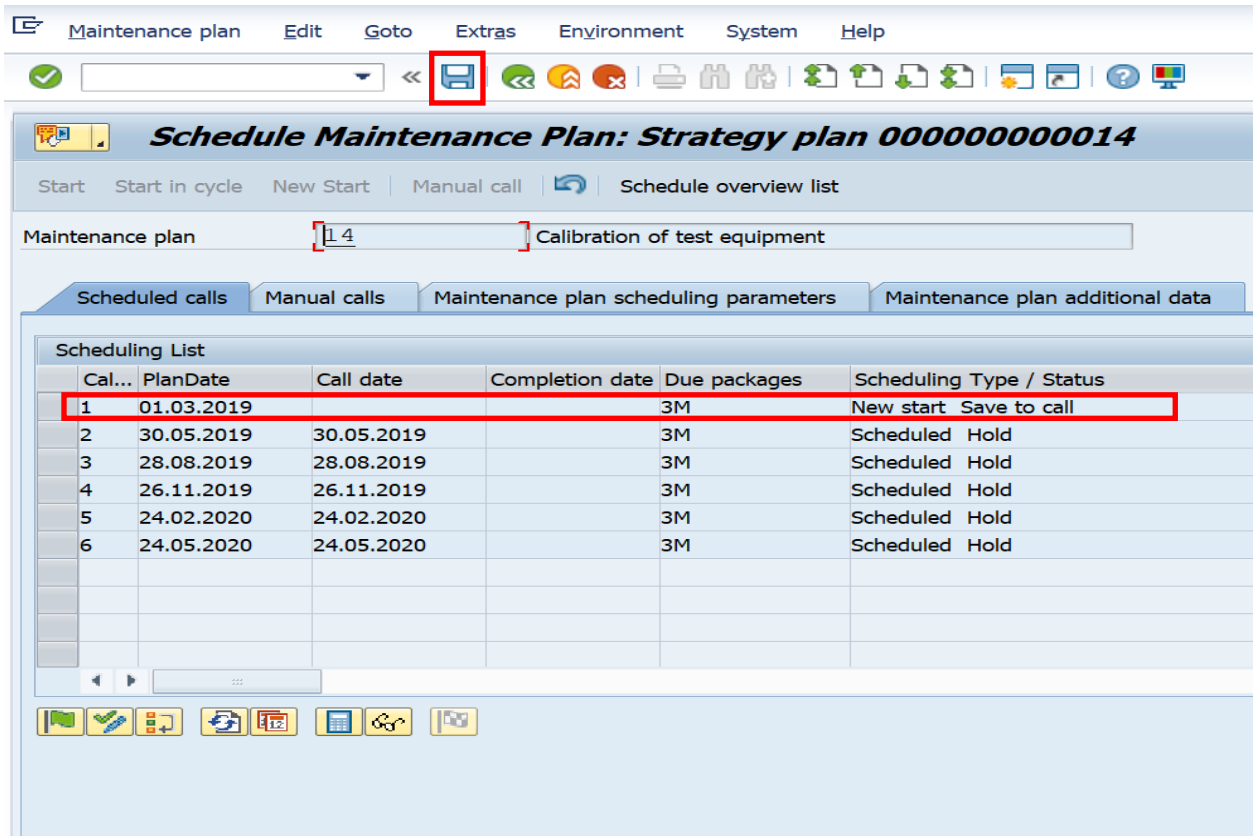
Step	Action
(1)	Click Start Start .You can also press F9.

1.1.14. Start Date



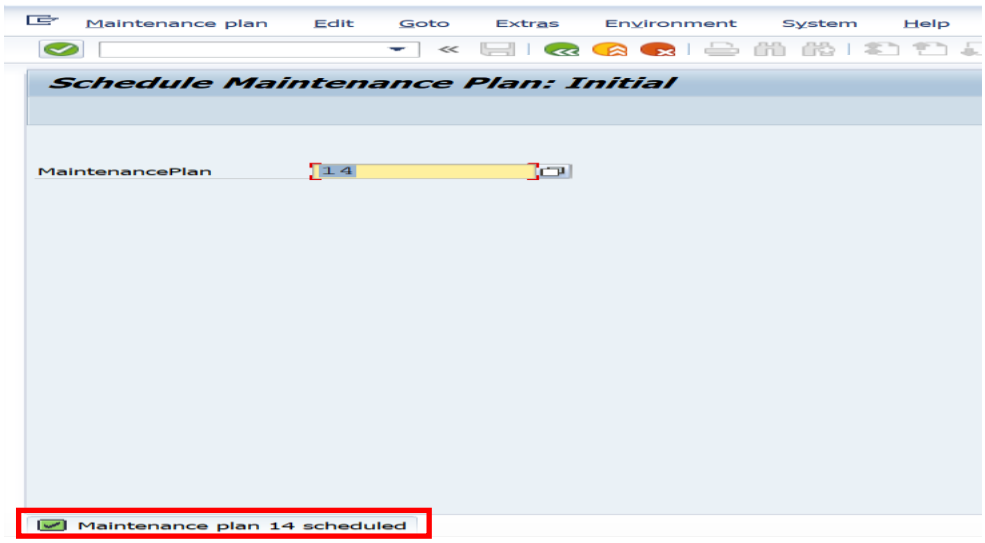
Step	Action
(1)	The Start of cycle field is filled out.
(2)	Click Continue .You can also press Enter.

1.1.15. Schedule Maintenance Plan: Strategy plan 14



Step	Action
(1)	The PlanDate field is filled out.
(2)	Click Save .You can also press Ctrl+S.

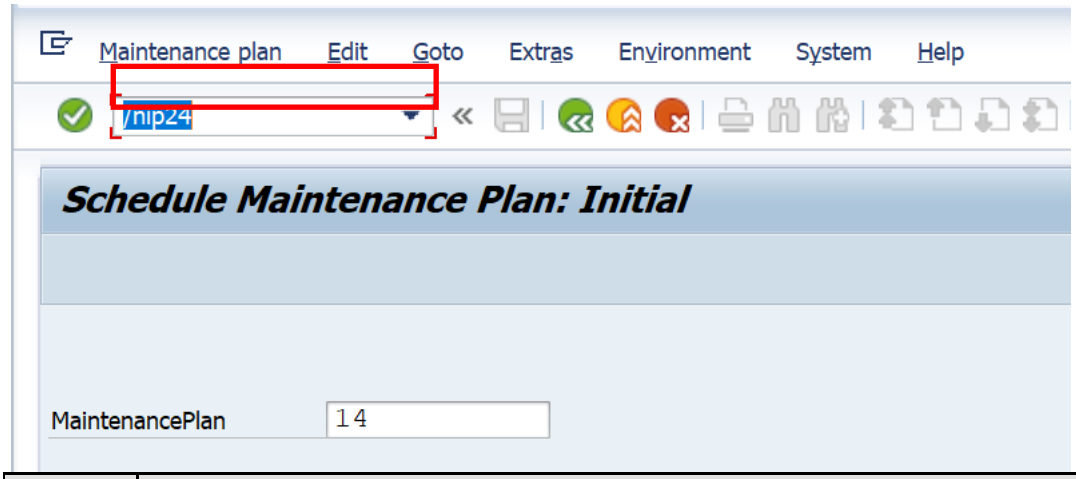
1.1.16. Schedule Maintenance Plan: Initial



Step	Action
(1)	Click Maintenance plan 14scheduled

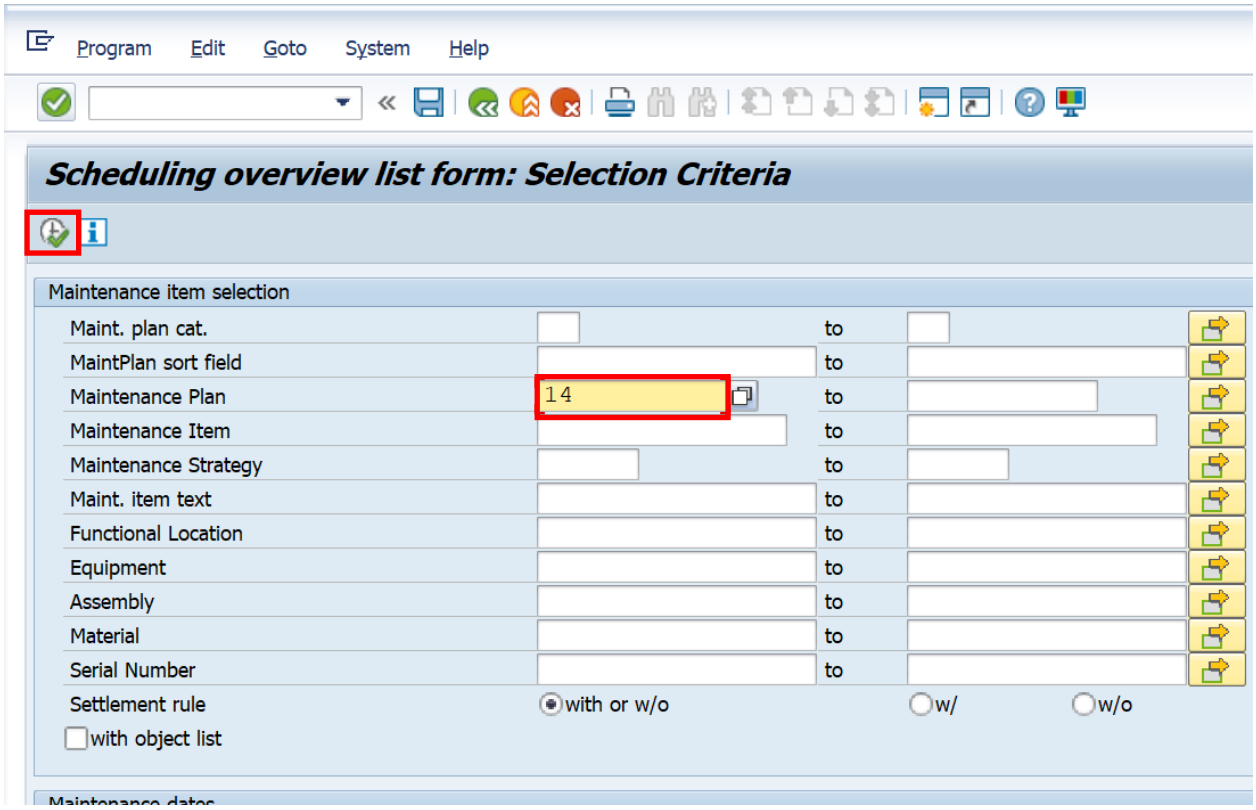
1.1.17. Scheduling overview list form: Selection Criteria

SAP Menu	Logistics → Plant Maintenance → Preventive maintenance → Maintenance Planning → Scheduling for Maintenance Plans Scheduling Overview → list Display
Transaction code	IP24



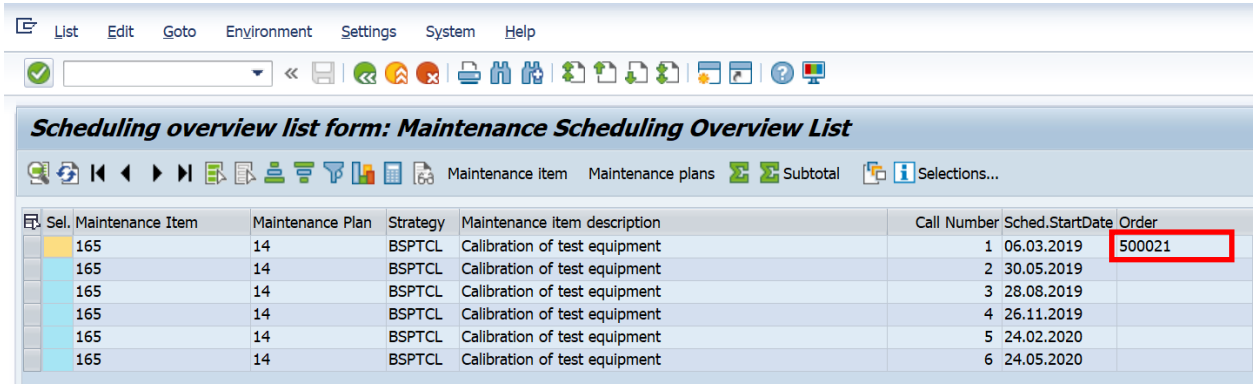
Step	Action
(1)	/nIP24 is now entered in the Transaction box.
(2)	Press Enter

1.1.18. Scheduling overview list form: Selection Criteria



Step	Action
(1)	The Maintenance Plan field is filled out.
(2)	Click Execute .You can also press F8.

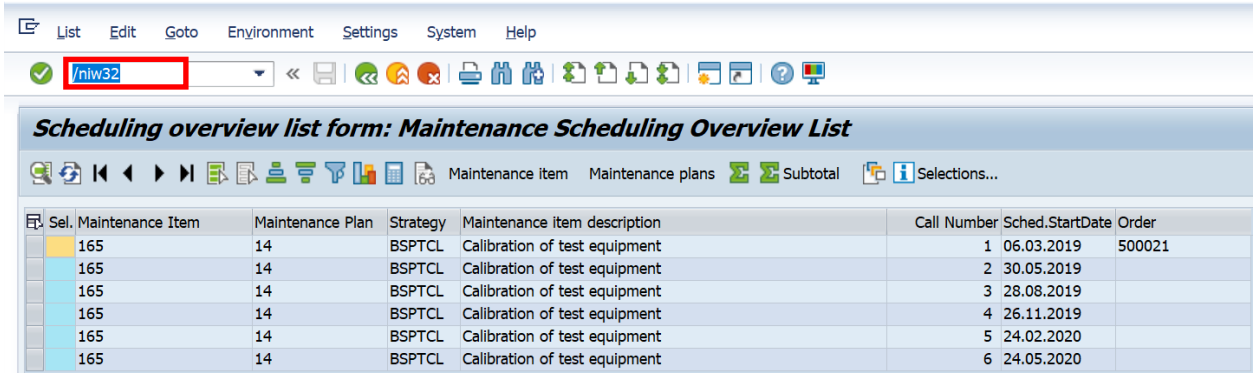
1.1.19. Scheduling overview list form: Maintenance Scheduling Overview List



Step	Action
(1)	Make a note of this order

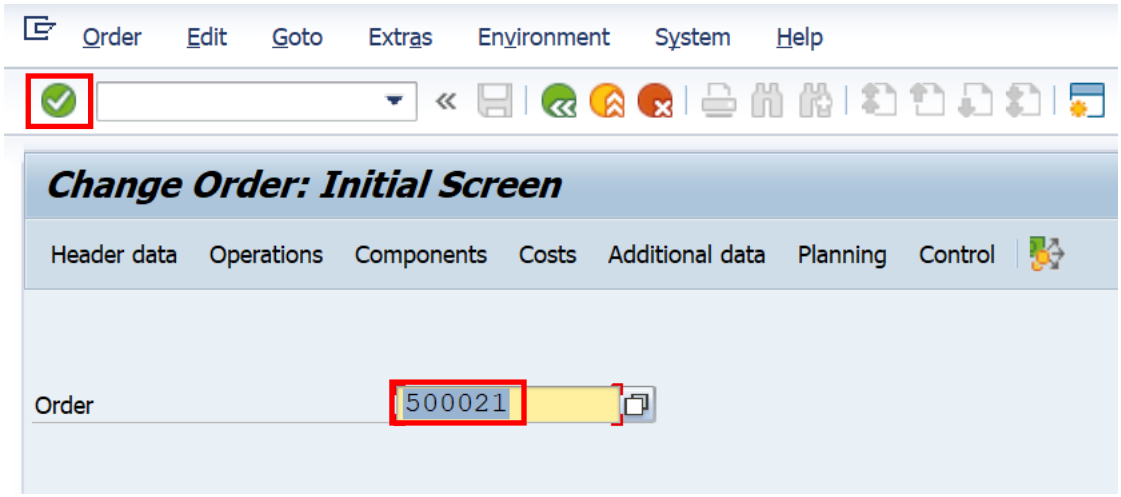
1.1.20. Change Calibration Order:

SAP Menu	Logistics → Plant Maintenance → Maintenance processing → Order → Change
Transaction code	IW32



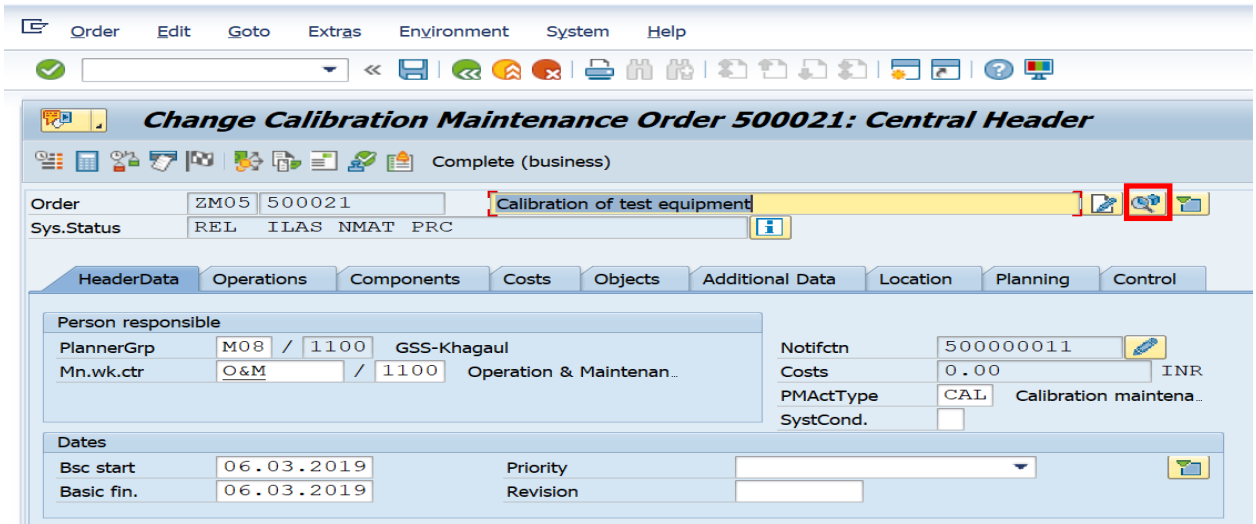
Step	Action
(1)	/nIW32 entered in transaction box
(2)	Press Enter

1.1.21. Change Order: Initial Screen



Step	Action
(1)	Clicking Input Help Order opens a dropdown list with valid values. select order w.r.t maintenance plan.
(2)	Press Enter

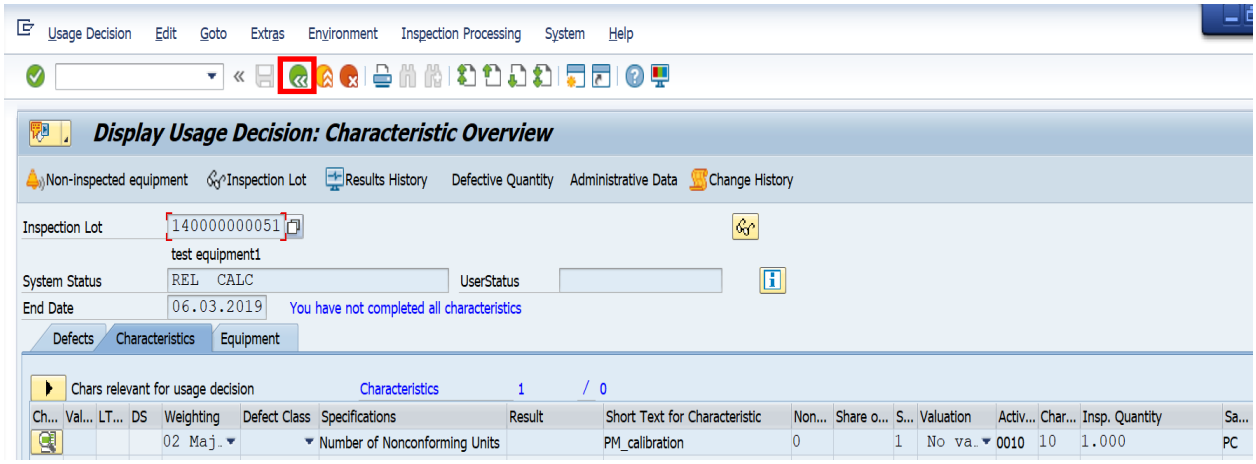
1.1.22. Change Calibration order 500000120: Central Header



Step	Action
(1)	Click Inspection lot .

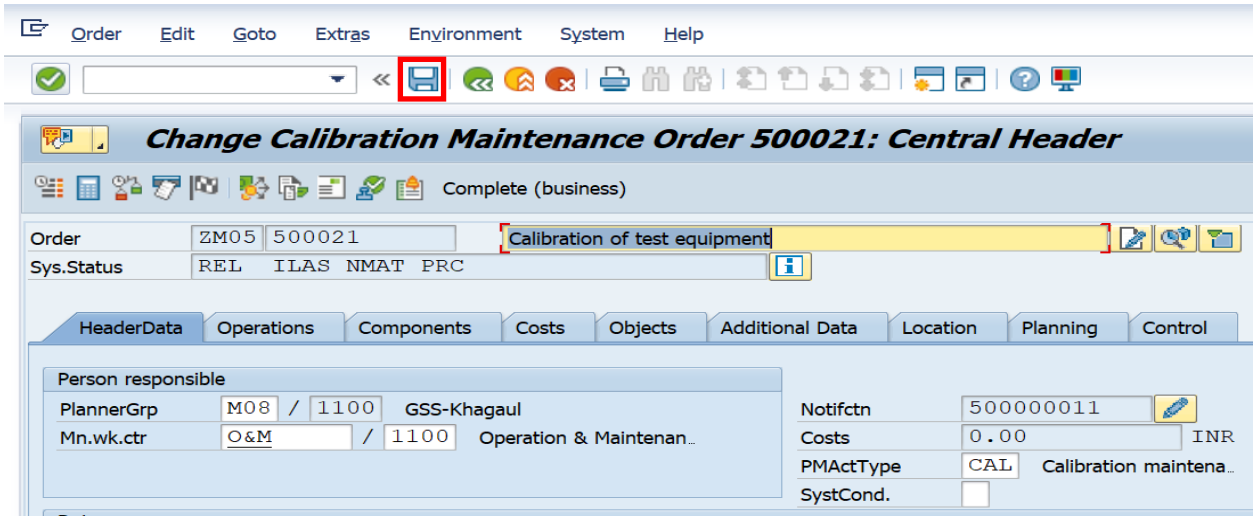
Note:Make a note of generated Inspection lot number

1.1.23. Display Usage Decision: Characteristic Overview



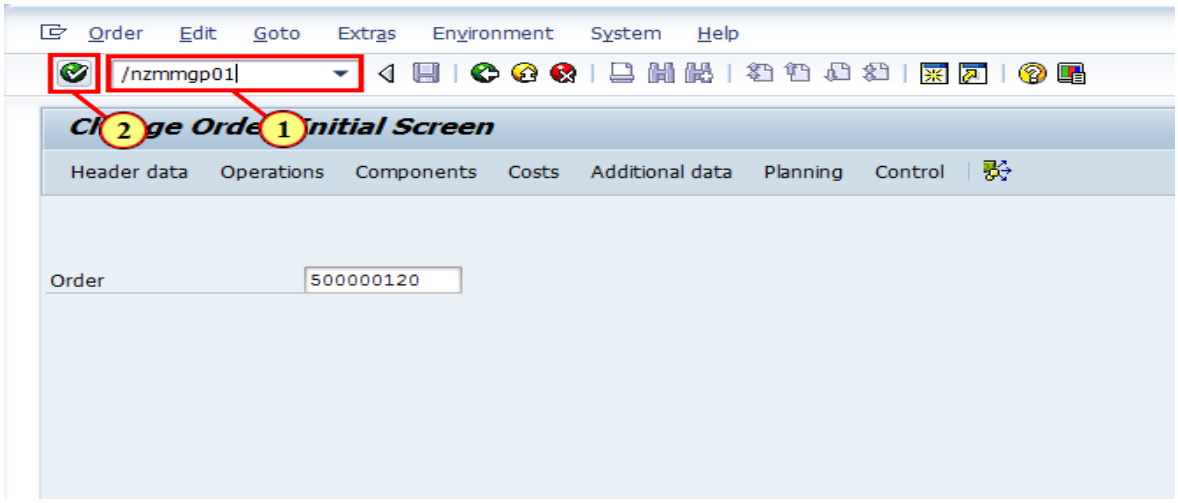
Step	Action
(1)	Clicking Back takes you back to the previous page. You can also press F3.

1.1.24. Change Calibration order 500021: Central Header



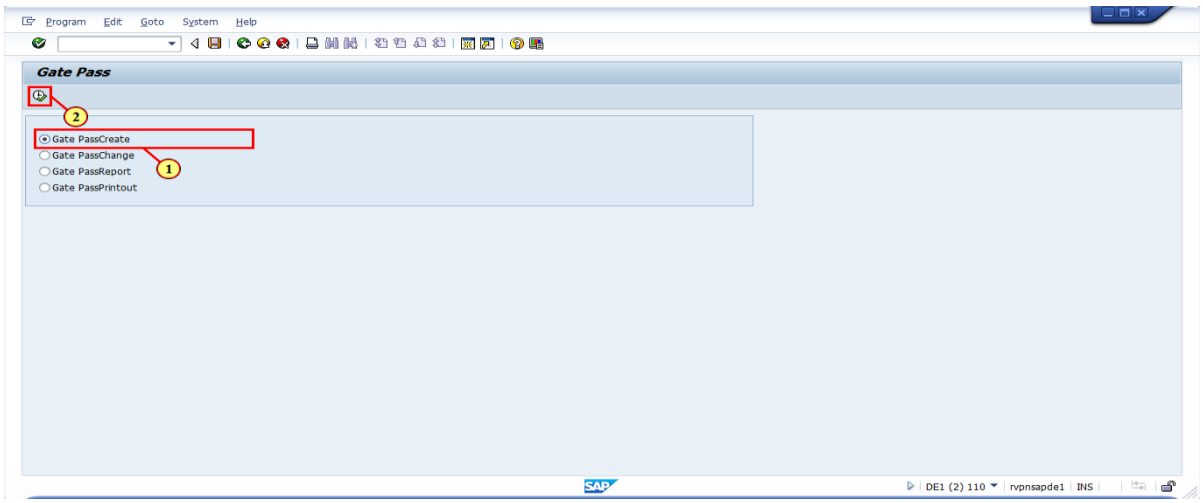
Step	Action
(1)	Click Save .You can also press Ctrl+S.

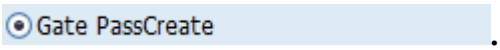
1.1.25. Create Gate Pass for sending the Equipment to Testing Lab



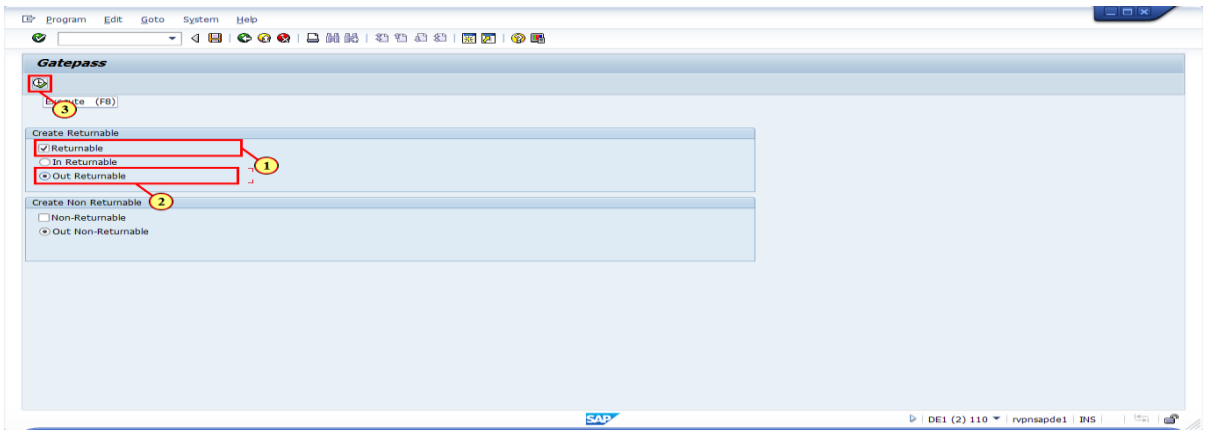
Step	Action
(1)	/nZMMGP01 is now entered in transaction box
(2)	Click Enter .

1.1.26. Gate Pass



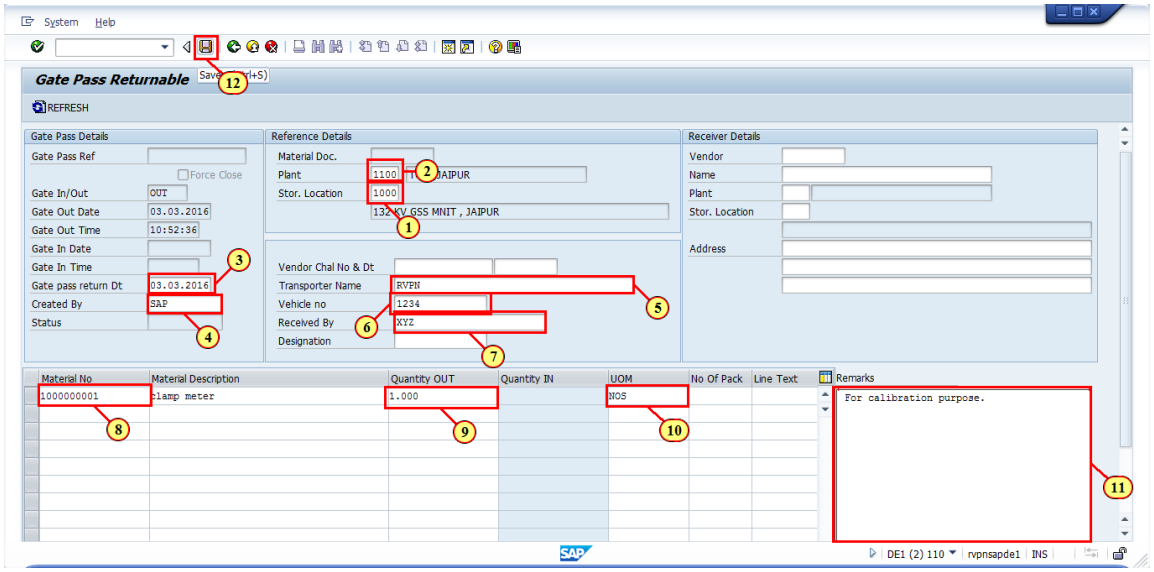
Step	Action
(1)	Click Gate PassCreate  .
(2)	Click Execute  .You can also press F8.

1.1.27. Gatepass



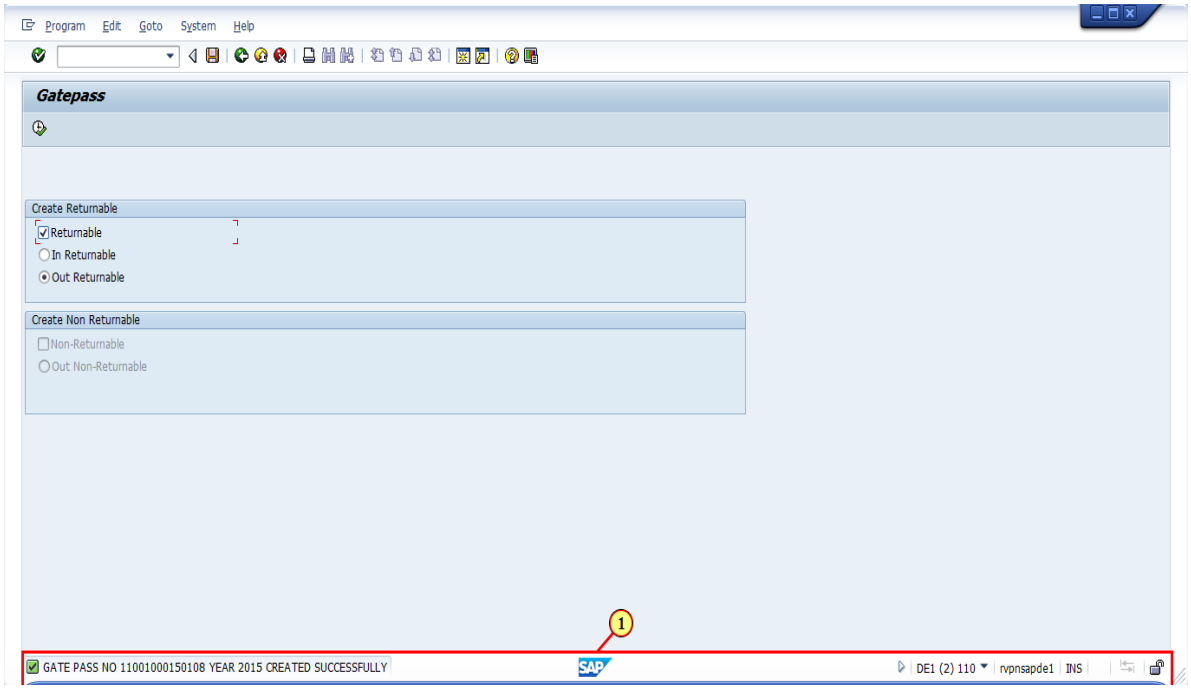
Step	Action
(1)	Click Returnable
(2)	Click Out Returnable
(3)	Click Execute  .You can also press F8.

1.1.28. Gate Pass Returnable



Step	Action
(1)	Select respective plant
(2)	Select respective storage location
(3)	Fill The Gate pass return Dt field .
(4)	The Created By field is filled out.
(5)	The Transporter Name field is filled out.
(6)	The Vehicle no field is filled out.
(7)	The Received By field is filled out.
(8)	Clicking Input Help Material No opens a dropdown list with valid values. Select required material by double clicking
(9)	Fill the quantity
(10)	The UOM field is filled out.
(11)	Remarks field is filled out with equipment code.
(12)	Click Save

1.1.29. Gatepass



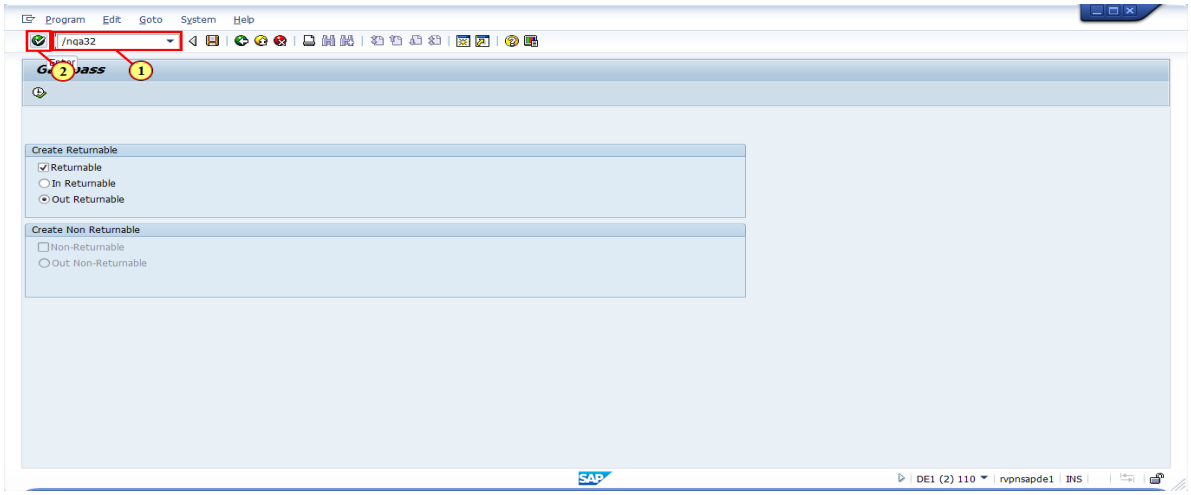
Step	Action
(1)	**Click GATE PASS NO 11001000150108 YEAR 2015 CREATED SUCCESSFULLY** 

Testing Lab user will do following entry

1.1.30. Inspection Lot Selection

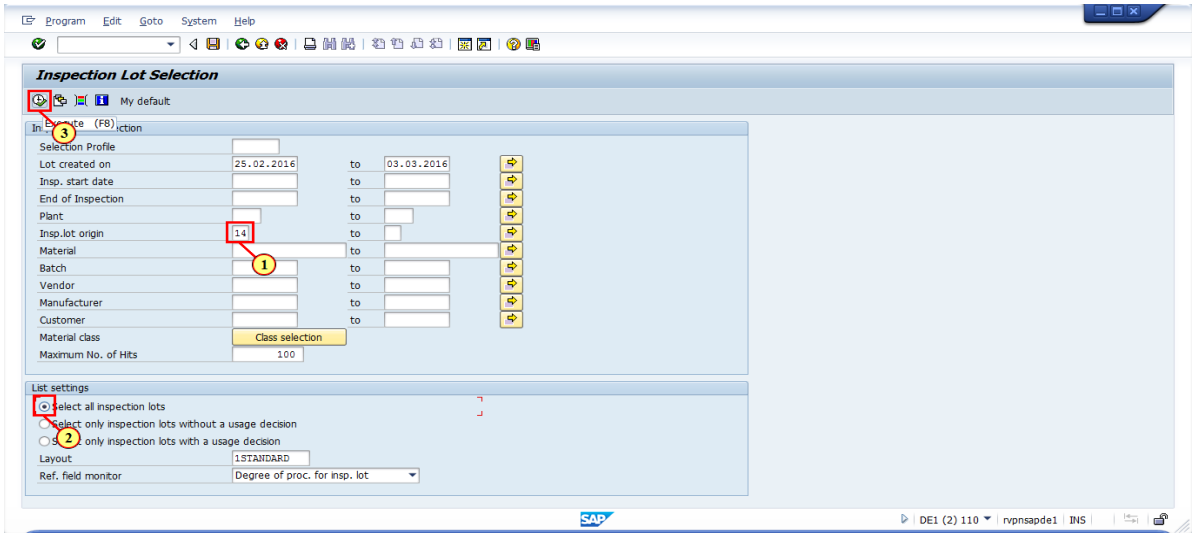
Note: Inspection lot selection is processed to record results and usage descision

SAP Menu	Logistics → Plant Maintenance Maintenance processing → Order → Inspection Processing → Inspection lot → worklist
Transaction code	QA32



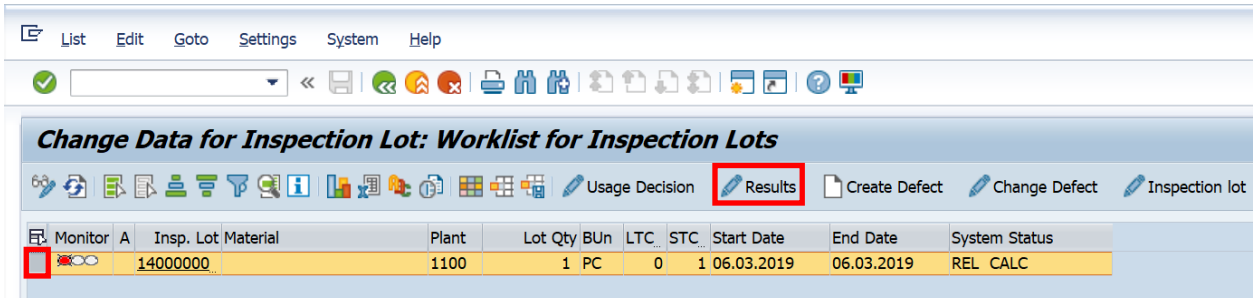
Step	Action
(1)	Enter /nQA32. in transaction box
(2)	Press Enter

1.1.31. Inspection Lot Selection



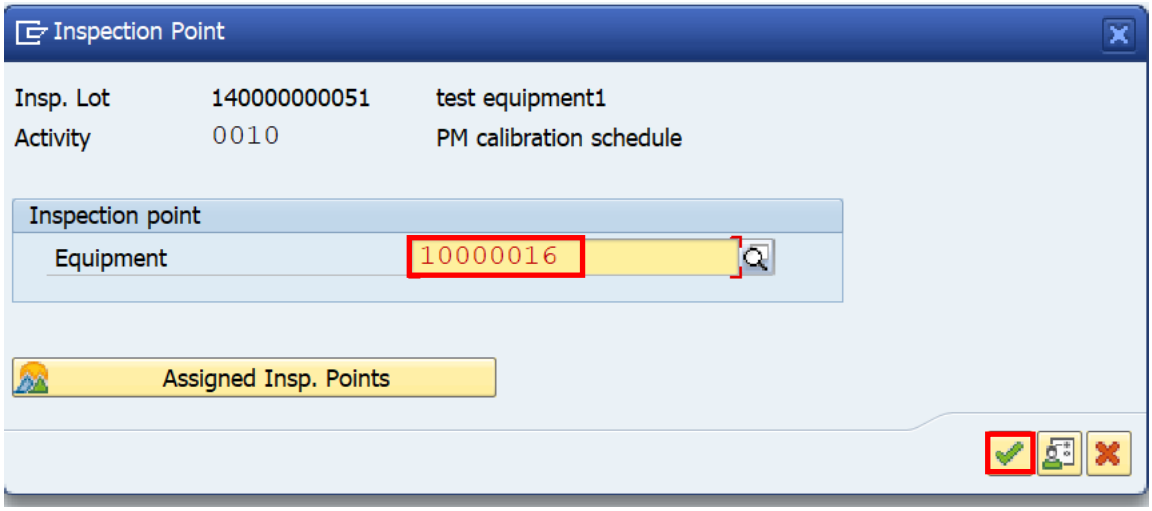
Step	Action
(1)	Clicking Input Help Insp.lot origin opens a dropdown list with valid values. Select '14' plant maintenance.
(2)	Select all inspection lots is now selected.
(3)	Click Execute .You can also press F8.

1.1.32. Change data for inspection lot: Worklist for Inspection Lots



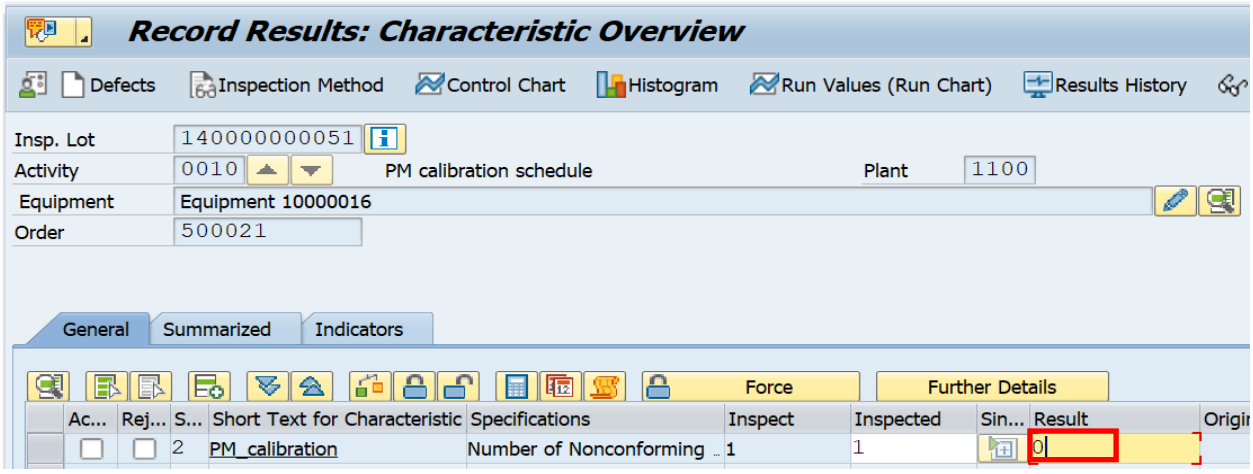
Step	Action
(1)	Click .
(2)	Click Results .You can also press Ctrl+Shift+F8.

1.1.33. Inspection Point



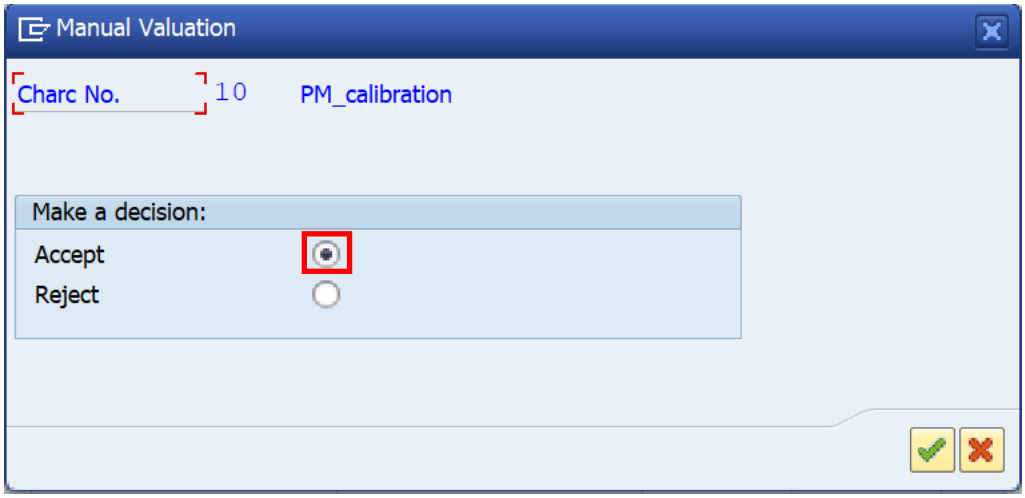
Step	Action
(1)	Clicking Input Help opens a dropdown list with valid values. Select required equipment
(2)	Click Continue .You can also press Enter.

1.1.34. Record Results: Characteristic Overview



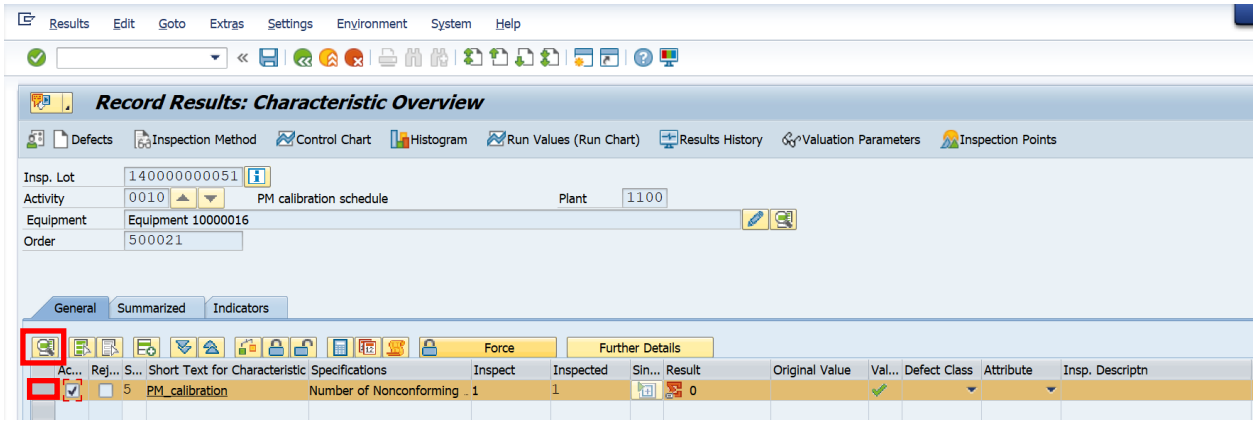
Step	Action
(1)	Enter 0in result field and then press enter

1.1.35. Catalog Selection



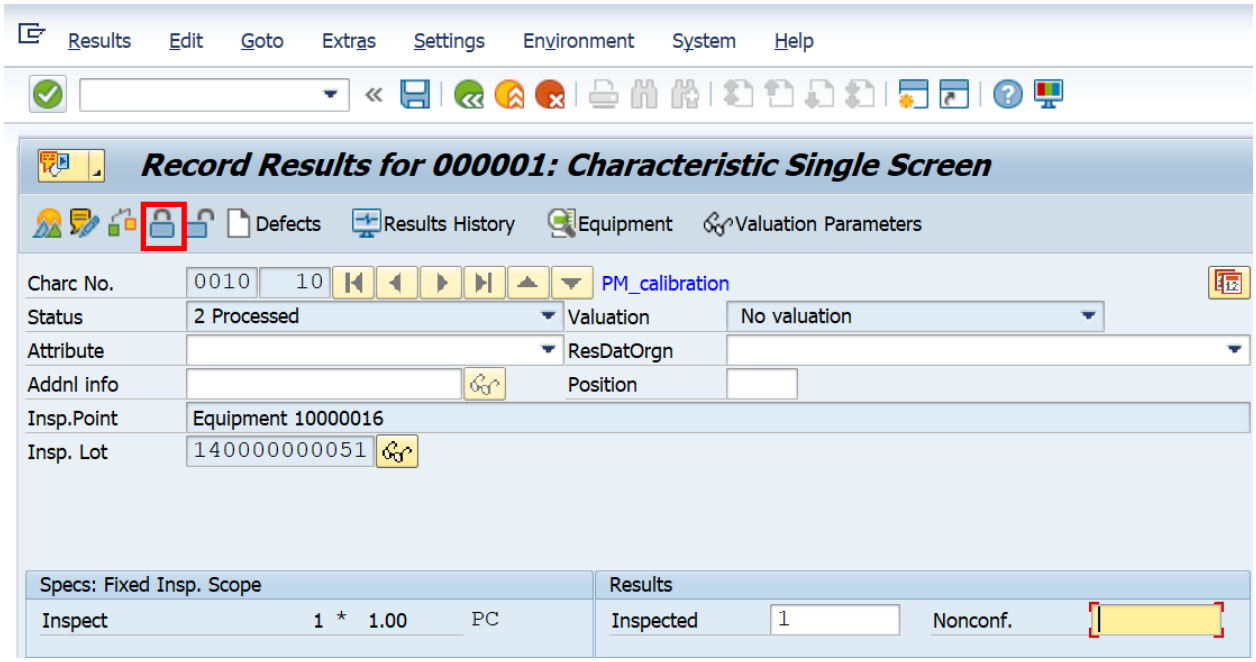
Step	Action
(1)	Click Accept.
(2)	Click Choose .You can also press Enter.

1.1.36. Record Results: Characteristic Overview



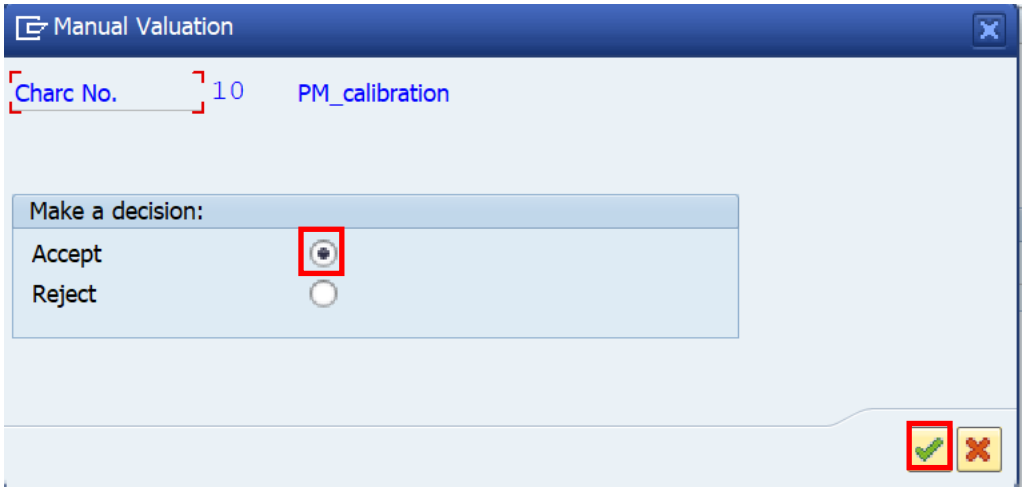
Step	Action
(1)	Click .
(2)	Click Select a char. .

1.1.37. Record Results for 000001: Characteristic Single Screen



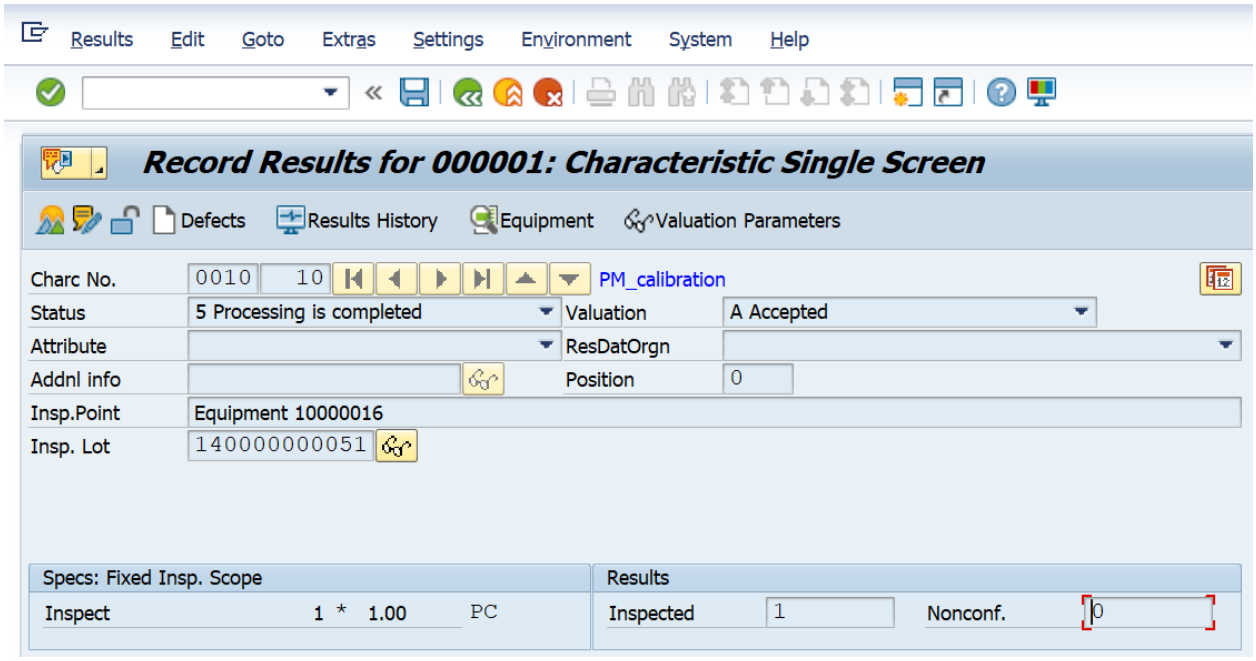
Step	Action
(1)	Click Close .You can also press F8.

1.1.38. Manual Valuation



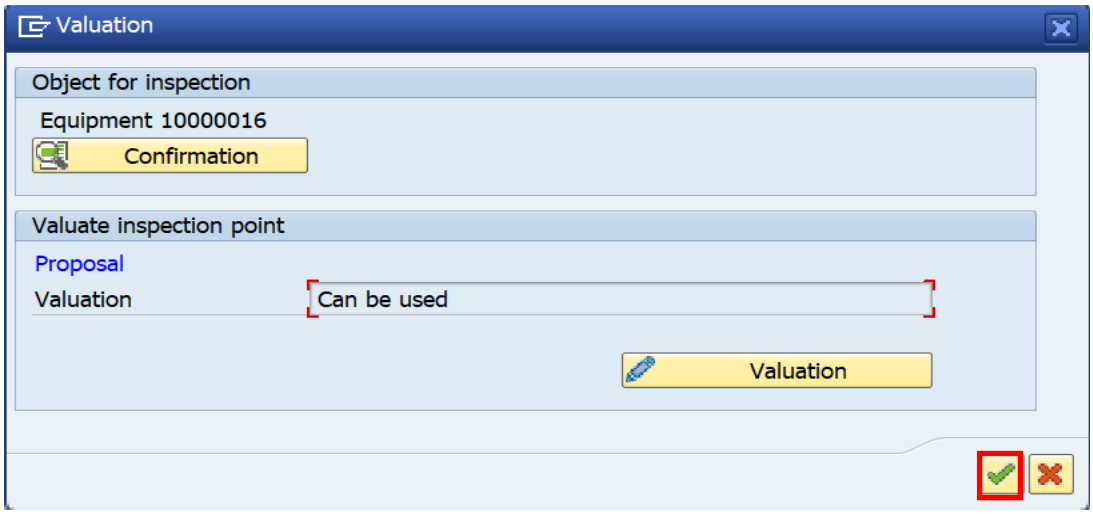
Step	Action
(1)	Click Continue .You can also press Enter.

1.1.39. Record Results for 000001: Characteristic Single Screen



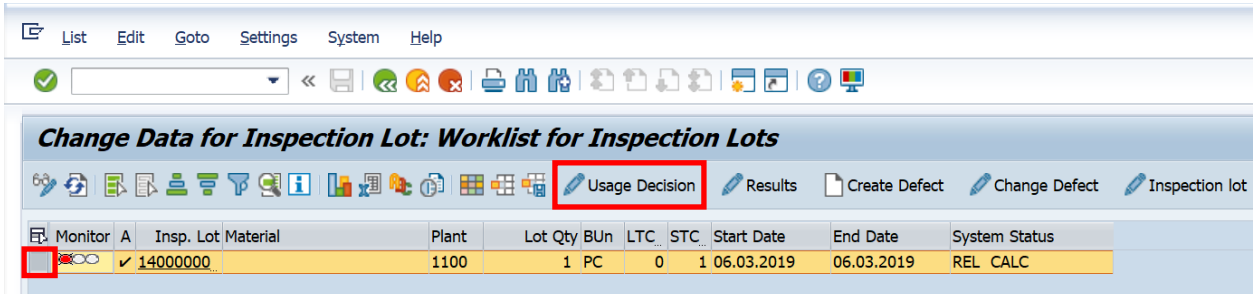
Step	Action
(1)	Click Save .You can also press Ctrl+S.

1.1.40. Valuation



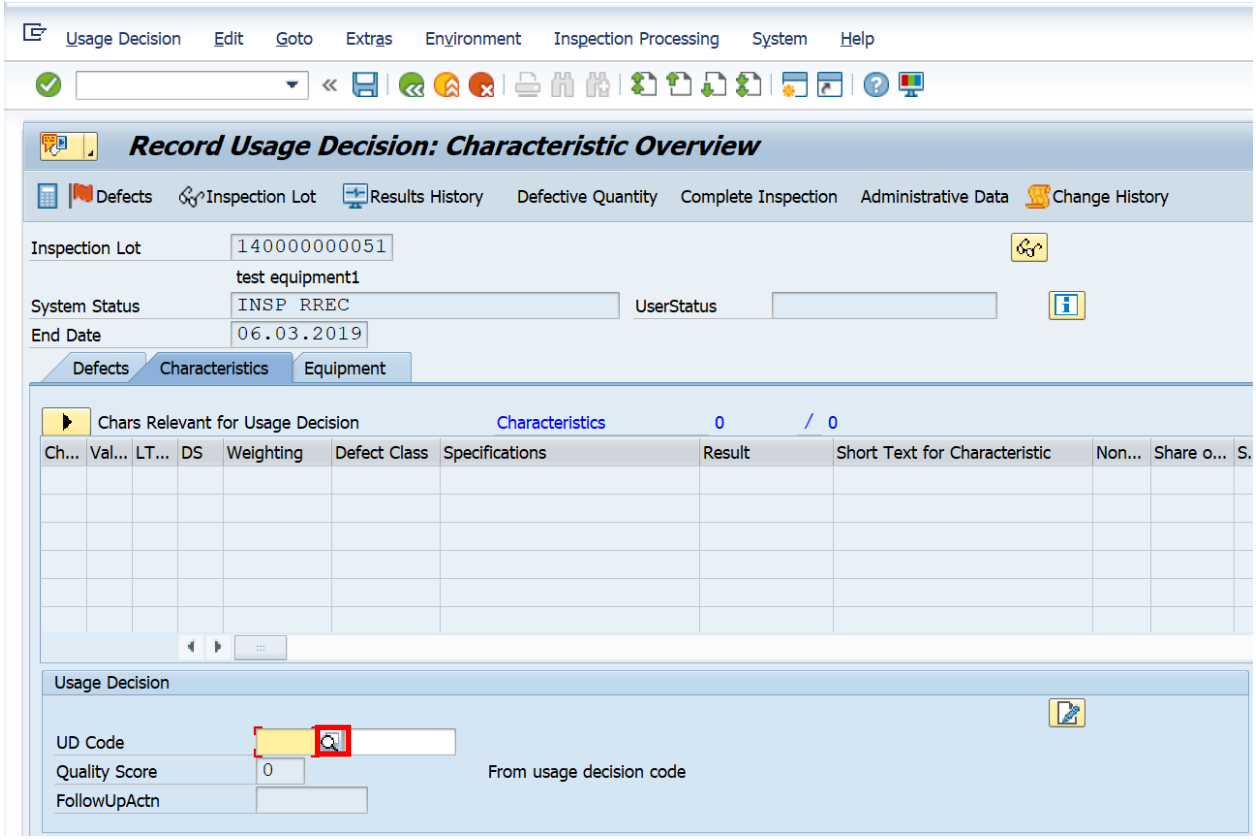
Step	Action
(1)	Click Continue .You can also press Enter.

1.1.41. Change data for inspection lot: Worklist for Inspection Lots



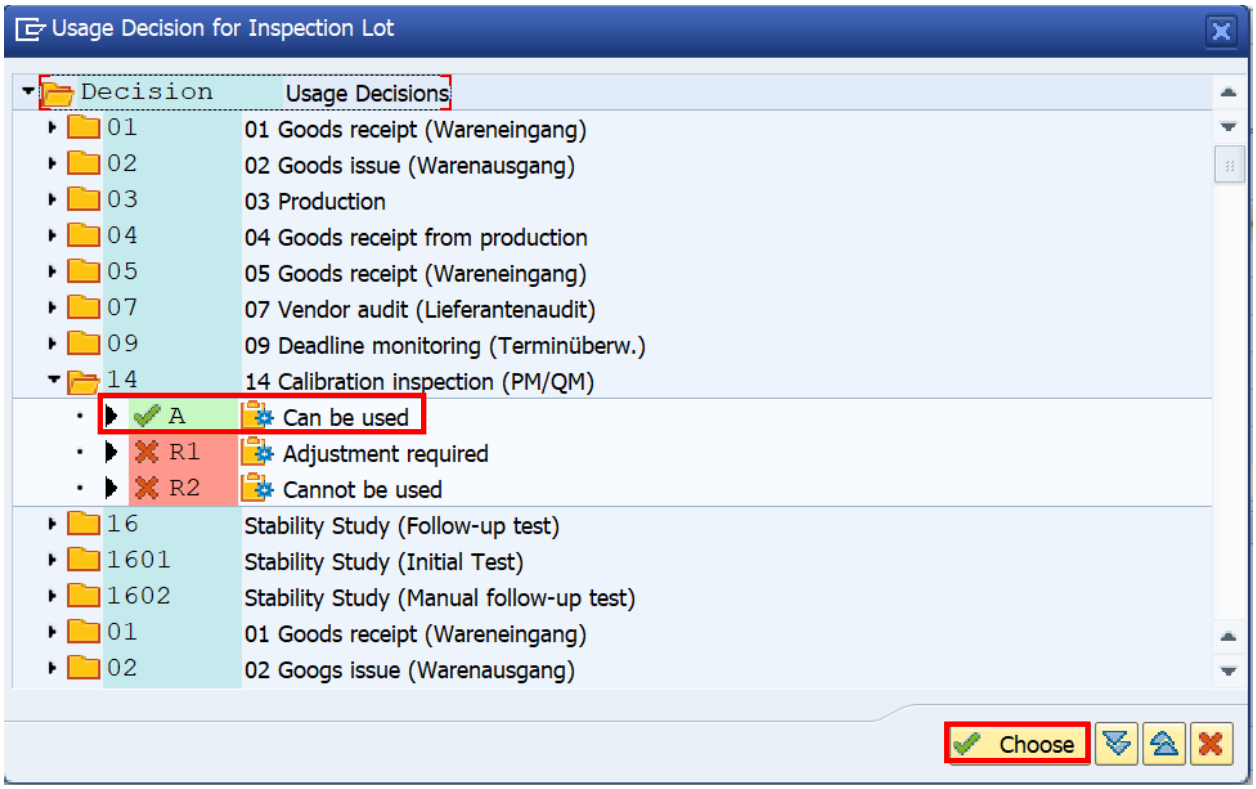
Step	Action
(1)	Click .
(2)	Click Usage decision (UD) . You can also press Ctrl+Shift+F5.

1.1.42. Record Usage Decision: Characteristic Overview



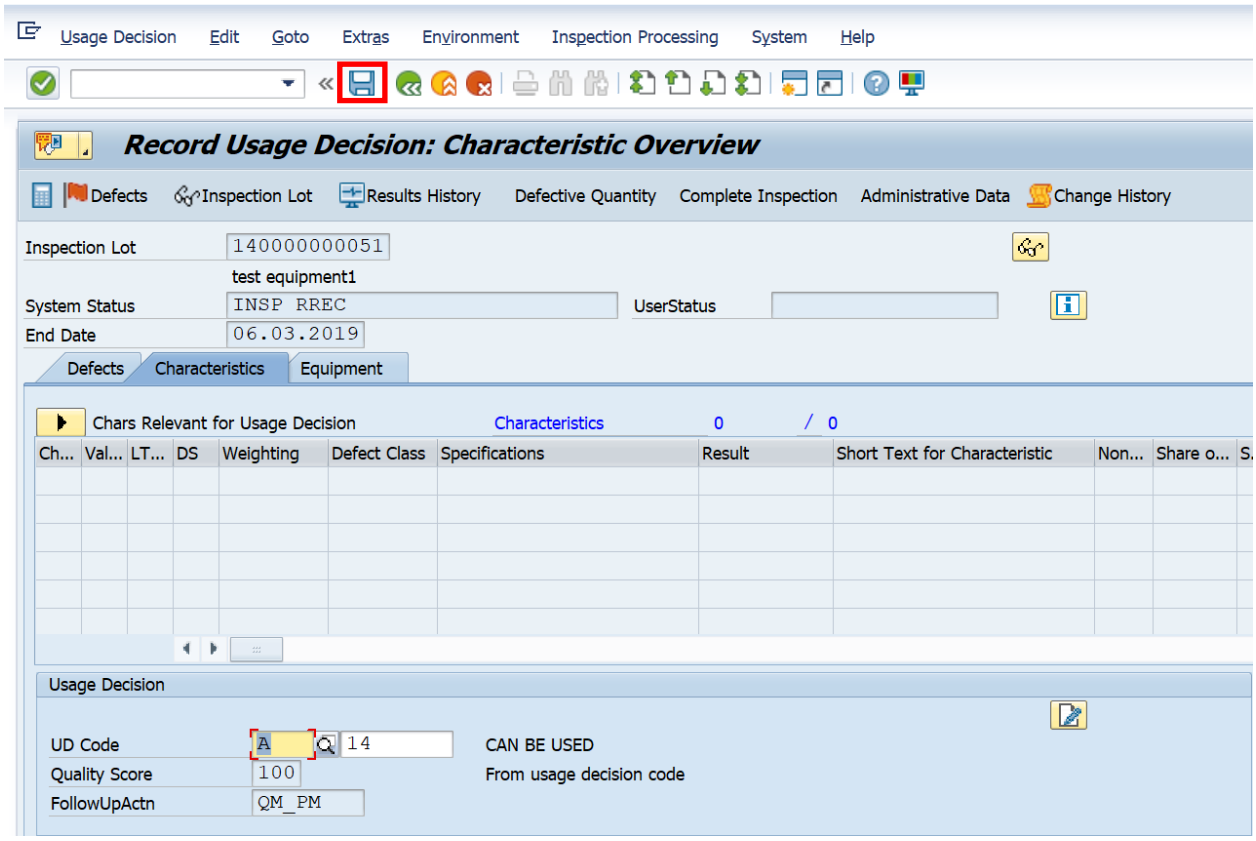
Step	Action
(1)	Clicking Input Help UD code opens a dropdown list with valid values.

1.1.43. Usage Decision for Inspection Lot



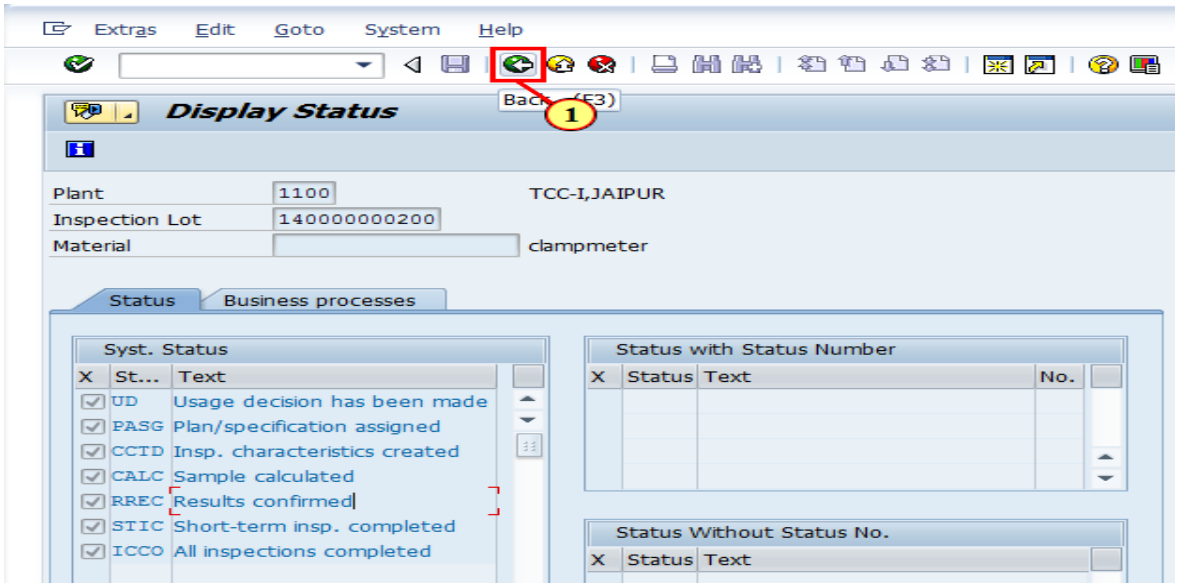
Step	Action
(1)	Clicking the Open folder icon opens the folder PM-CAL.
(2)	Click A A.
(3)	Click Choose Choose. You can also press Enter.

1.1.44. Record Usage Decision: Characteristic Overview



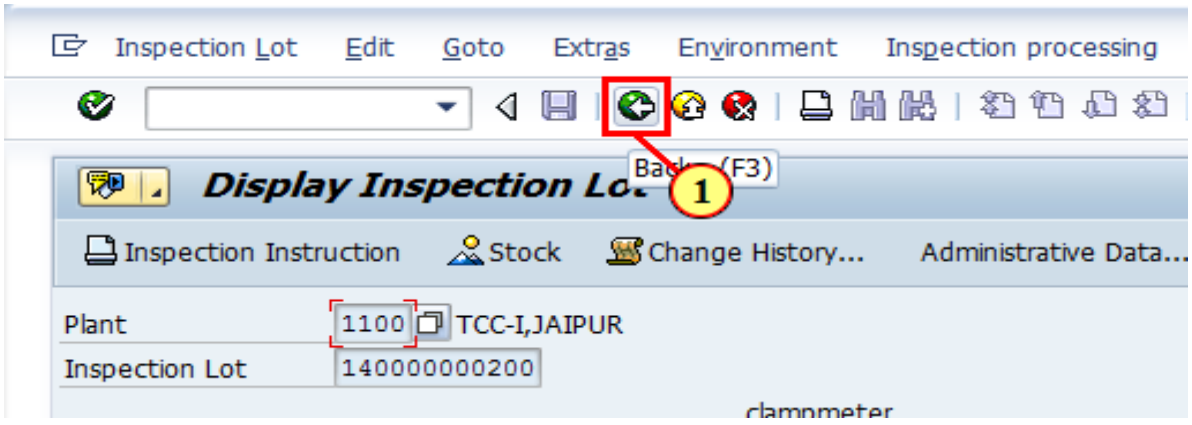
Step	Action
(1)	Click Save .You can also press Ctrl+S.

1.1.45. Display Status



Step	Action
(1)	Clicking Back takes you back to the previous page. You can also press F3.

1.1.46. Display Inspection Lot

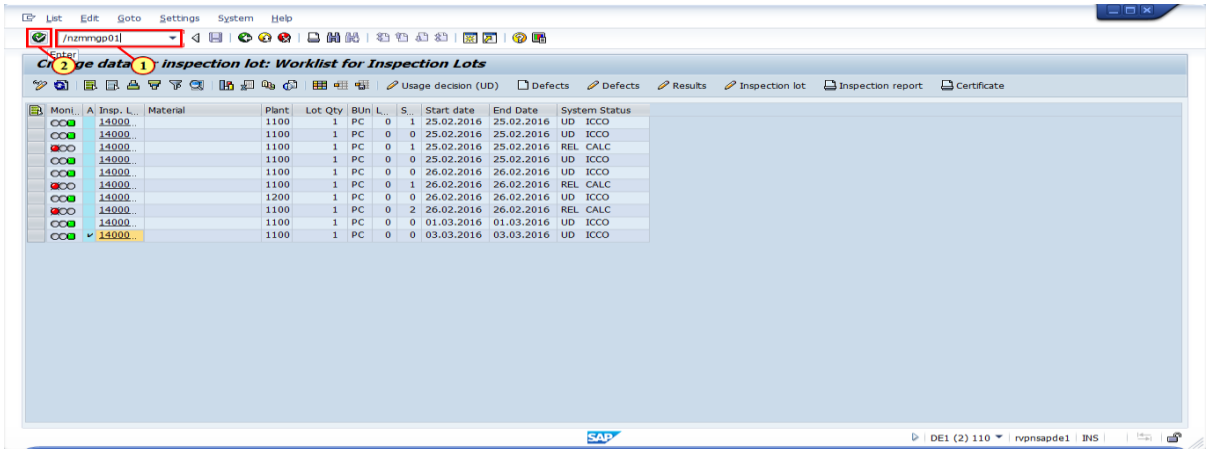


Step	Action
(1)	Clicking Back takes you back to the previous page. You can also press F3.

After Testing GSS user will received Equipment

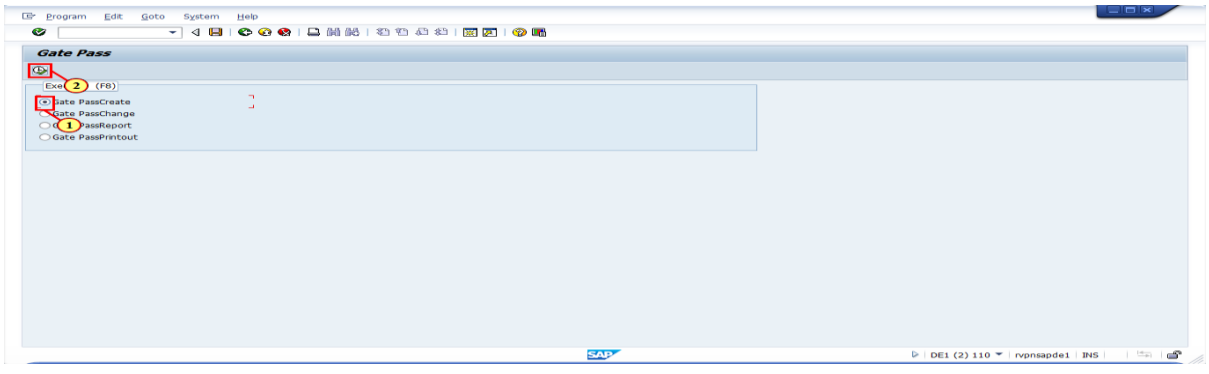
1.1.47. Gate Pass

Note:After receving the tested equipment-material from testing lab, GSS user will update in Gate pass receving quantity.



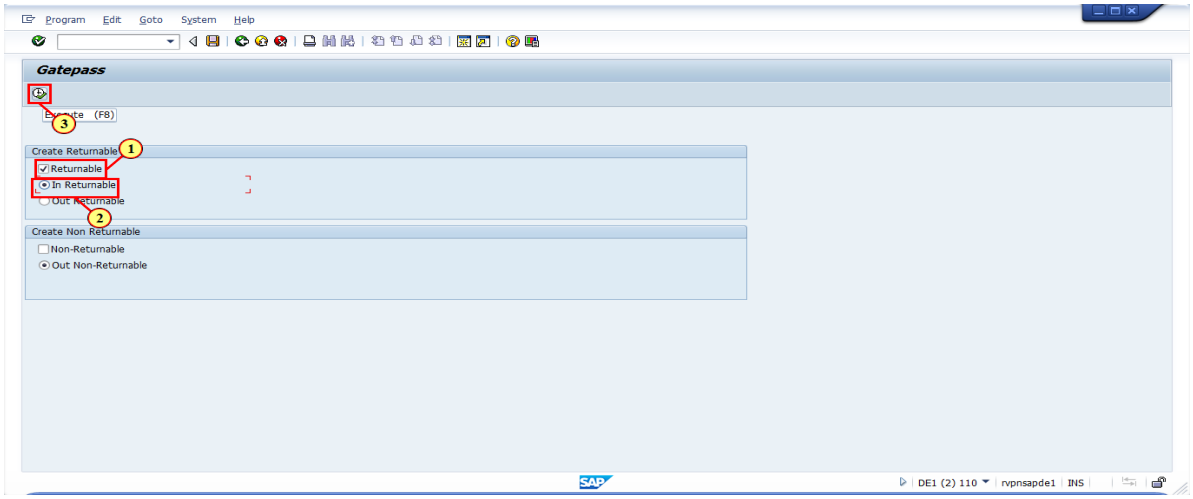
Step	Action
(1)	Input /nZMMGP01 in transaction box
(2)	Click Enter .

1.1.48. Gate Pass



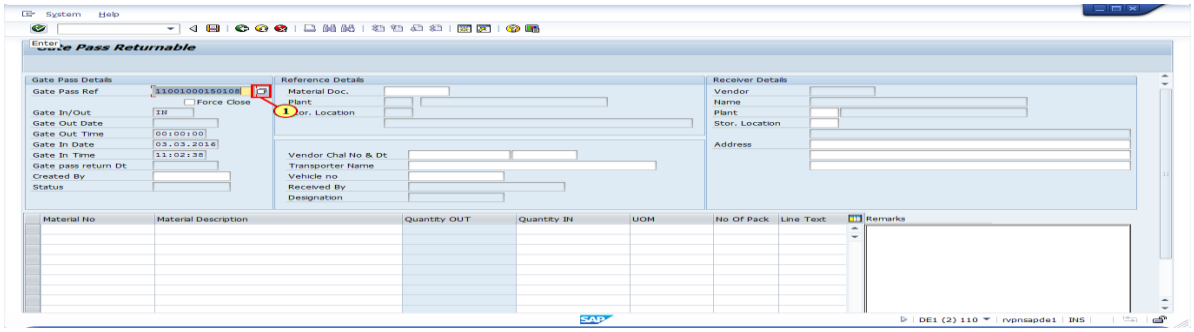
Step	Action
(1)	Select Gate Pass Create
(2)	Click Execute .You can also press F8.

1.1.49. Gatepass



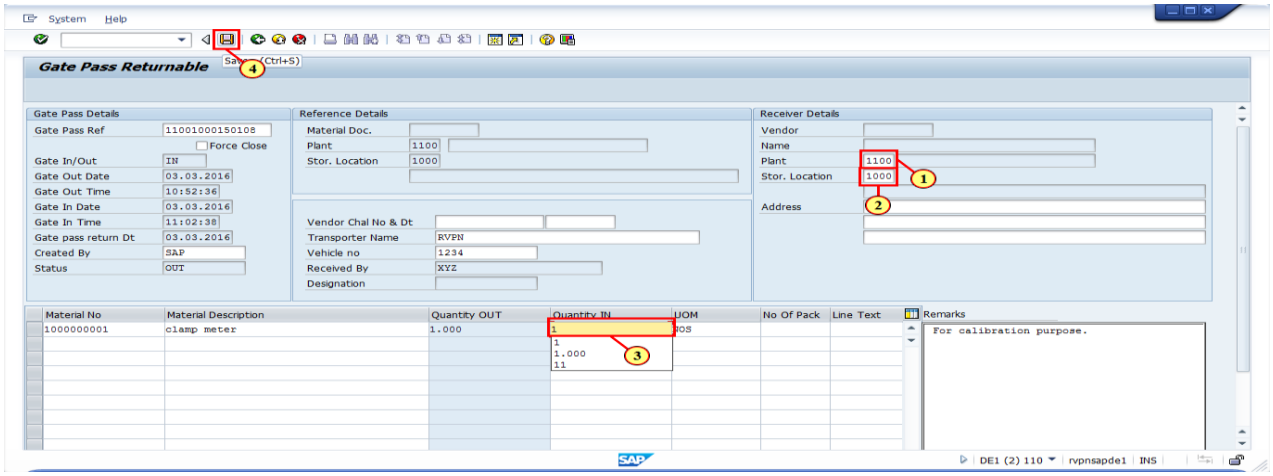
Step	Action
(1)	Select Retrunable
(2)	Select In Returnable
(3)	Click Execute .You can also press F8.

1.1.50. Gate Pass Returnable



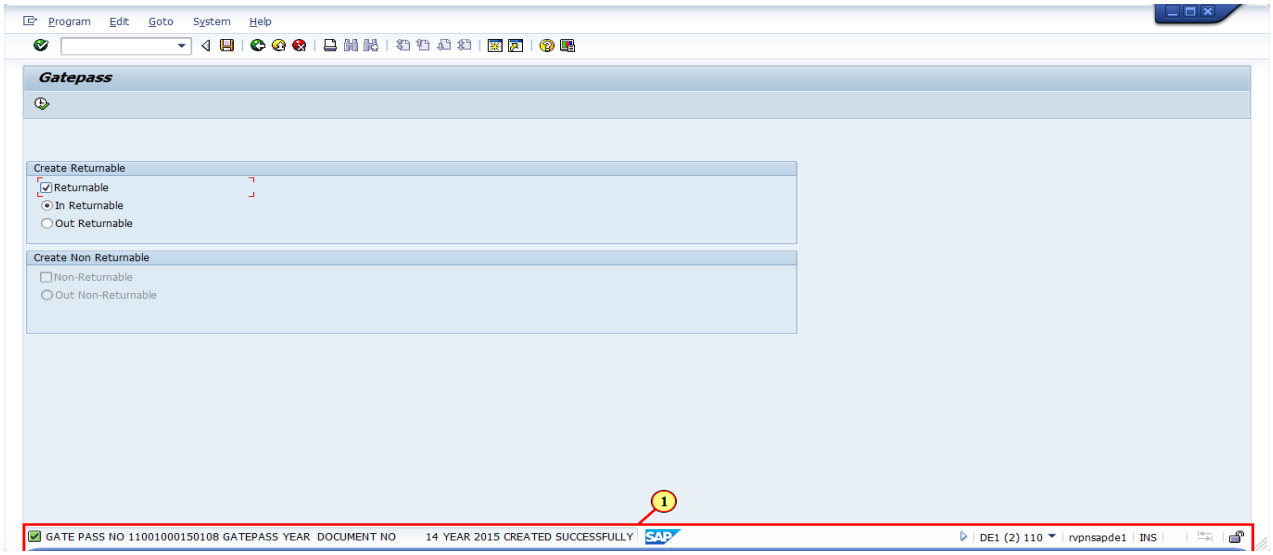
Step	Action
(1)	Clicking Input Help Gate Pass Ref opens a dropdown list with valid values w.r.t plant.
	Press Enter

1.1.51. Gate Pass Returnable



Step	Action
(1)	The Plant field is filled out.
(2)	The Stor. Location field is filled out.
(3)	The Quantity IN field is filled out.
(4)	Click Save .You can also press Ctrl+S.

1.1.52. Gatepass

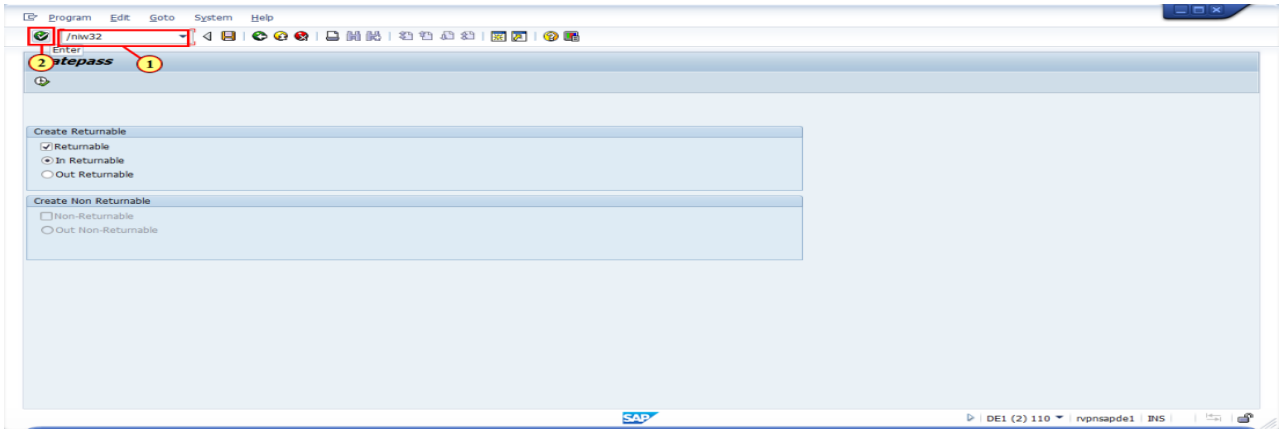


GSS user will do following steps

Note:Technically complete all respective equipment shutdown maintenance orders.

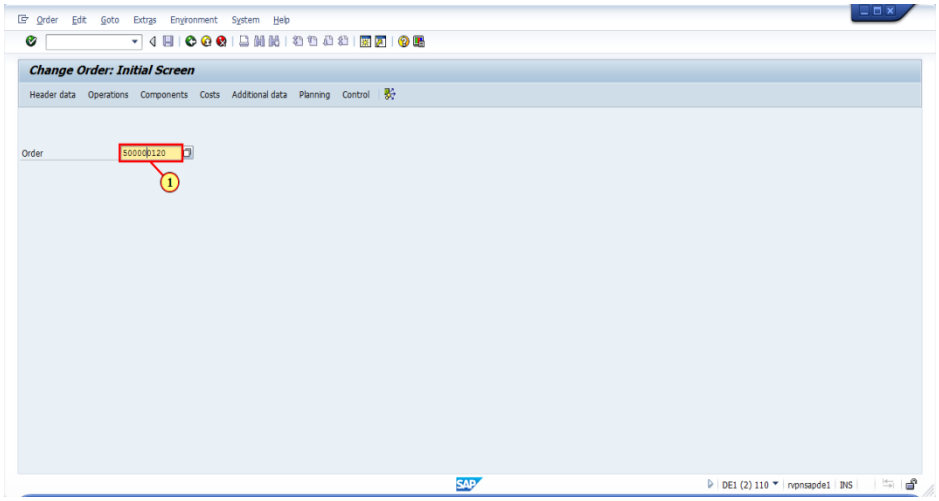
1.1.53. Complete Calibration Order

SAP Menu	**Logistics → Plant Maintenance → Maintenance processing → Order → Change**
Transaction code	**IW32**



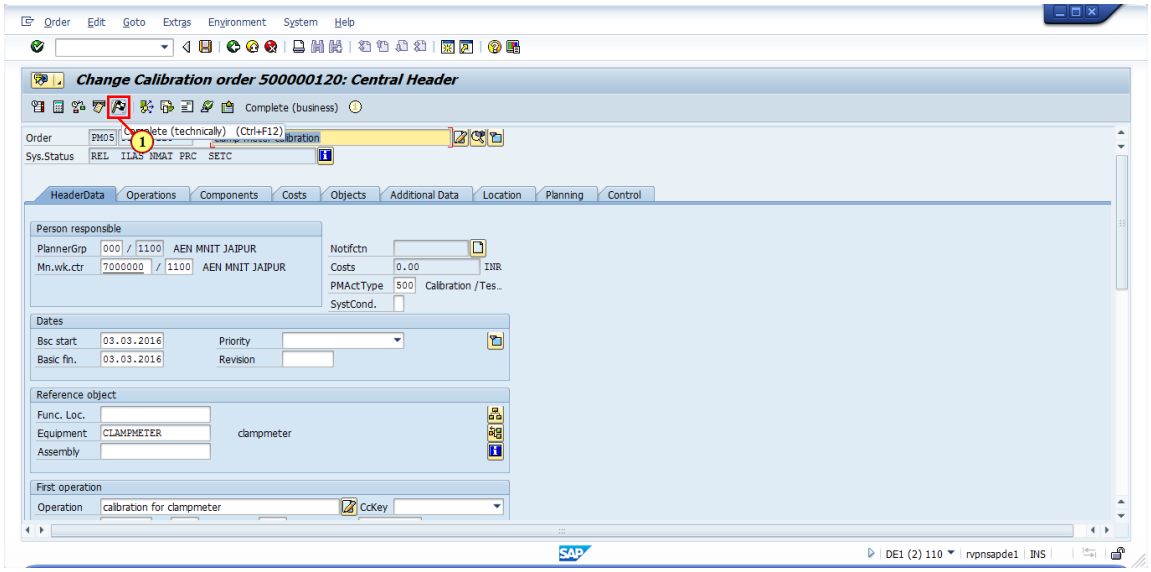
Step	Action
(1)	Enter IW32
(2)	Click Enter .

1.1.54. Change Order: Initial Screen



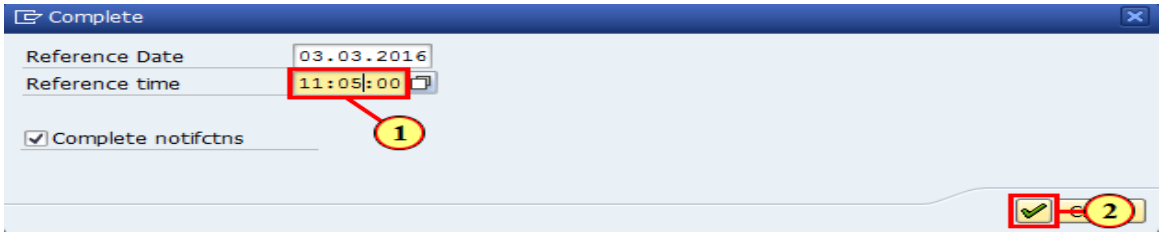
Step	Action
(1)	Enter Order number.
	Press Enter

1.1.55. Change Calibration order 500000120: Central Header



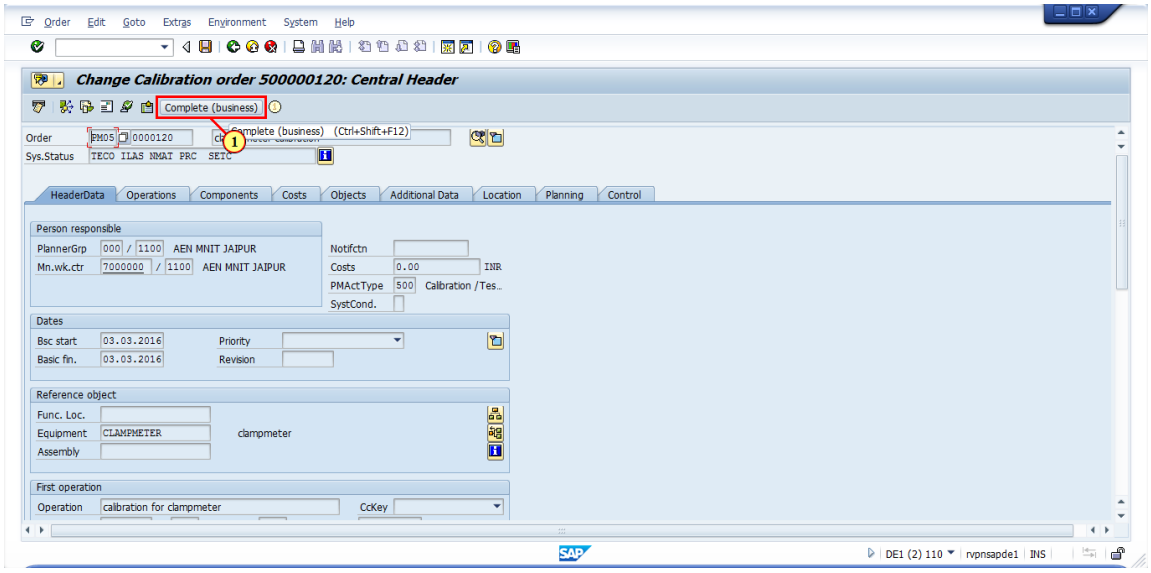
Step	Action
(1)	Click Complete .You can also press Ctrl+F12.

1.1.56. Complete



Step	Action
(1)	The Reference time field is filled out.
(2)	Click Continue .You can also press Enter.

1.1.57. Change Calibration order 500000120: Central Header



Step	Action
(1)	Click Complete (business) . You can also press Ctrl+Shift+F12.