DOCUMENT DETAILS

PROJECT NAME	MODULE	Business Scenario:
SUGAM	**FICO**	**FINANCE & CONTROLLING**
MODULE LEAD – BSPTCL	MODULE LEAD – YASH	PROCESS OWNER
Shri. Pradeep Kumar	Narasimha Rao N	Ajay Rai
BBP NUMBER AS PER BPML	PROCESS NAME	
	FICO	

AUTHORS & PARTICIPANTS

Role	Name
Core Team Members	Sri. Chandan Kumar
	Sri. Mrutyunjay
	Ms. Shweta
	Sri. Ravindra Singh
	Sri. Anand Shekhar
	Sri. Shivendra Kashyap
	Sri . Ajay Kumar
	Sri. Ajay Kumar IT (BPO)
	Sri. Rahul IT (Manager)
Consultant	Naveen
Business Process Owner	Ajay Rai

REVISION HISTORY

Date	Document Version	Document Revision Description	Author	Reviewer
04.02.2019	0.1	User Manual Preparation	Vivek	Naveen

1.1. Creation of BP for Customer Master:

SAP T-code	BP
Process	Input BP in Transaction Box and press Enter key
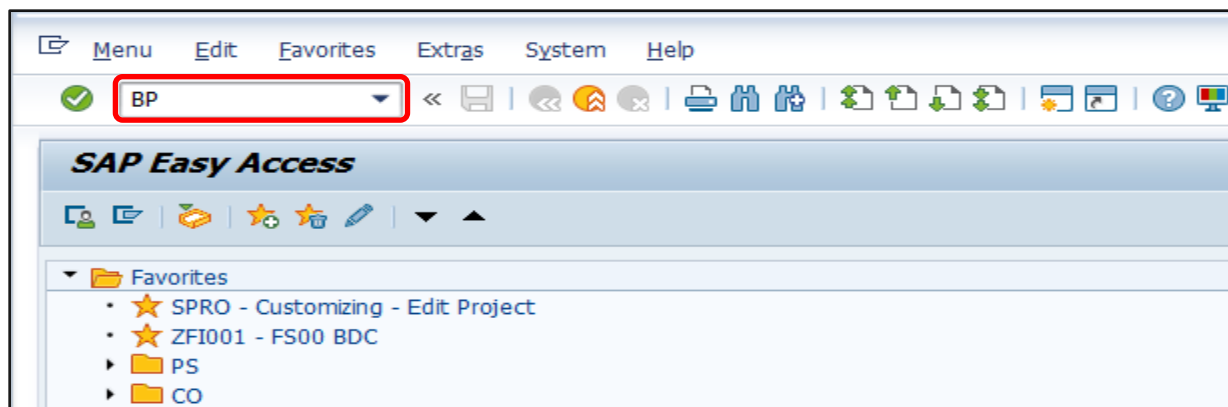
SAP T-code	BP
Process	Click on Organization - Entre
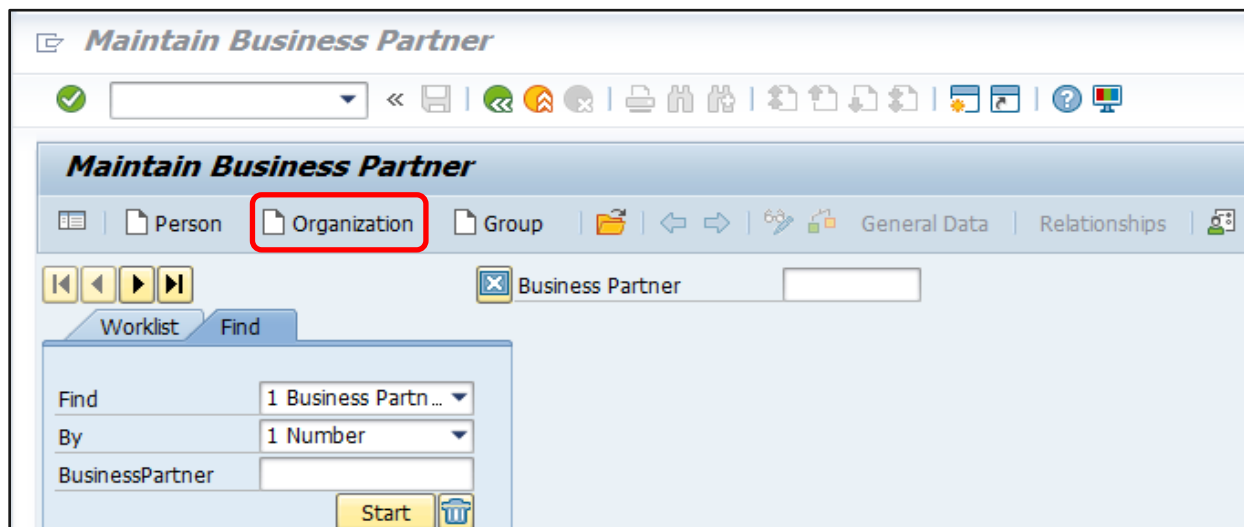
SAP T-code	BP
Process	Create in BP Role FI Customer – select Grouping FI Customer

SAP T-code	BP
Process	Click on Create option below:

SAP T-code	BP
Process	Create Customer General Data Screen – Title: Select relevant title from the drop down list - Name: Input customer name - Search term 1/2: Input required/relevant search term

SAP T-code	BP
Process	Give Details of Street/House number: Input street and house number - Postal Code/City: Input postal code and city – County – Region - Language : English - Mobile Number : As per customer - Email id : Email id of customer

SAP T-code	**BP**
Process	**Tax Number : Input GST number in this Field - Category: Input IN3**

SAP T-code	BP
Process	Click on Company code.

SAP T-code	BP
Process	Give Company code : 1000

SAP T-code	BP
Process	Select Customer: Account Management tab - Select the relevant reconciliation account

SAP T-code	BP
Process	Click on Customer: payment Transactions Tab–Select Payment Term – select Payment method
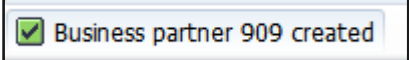
SAP T-code	BP
Process	Click on Customer: Ctry.spec.enh – Save - ☑ Business partner 909 created

Manual End