

Project – SUGAM End User Manual Vendor Invoice Booking and Payment



DOCUMENT DETAILS				
PROJECT NAME	MODULE	Business Scenario:		
SUGAM	FICO	FINANCE & CONTROLLING		
MODULE LEAD — BSPTCL	MODULE LEAD — YASH	PROCESS OWNER		
Shri. Sushil Kumar	Shri. Jeetender Gaikwad	Ajay Rai		
BBP NUMBER AS PER BPML	PROCESS NAME			
	FICO			

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REVISION HISTORY				
Date	Document Version	Document Revision Description	Author	Reviewer
13.12.2021	0.1	User Manual Preparation	Kamal	Chandrakanth Reddy



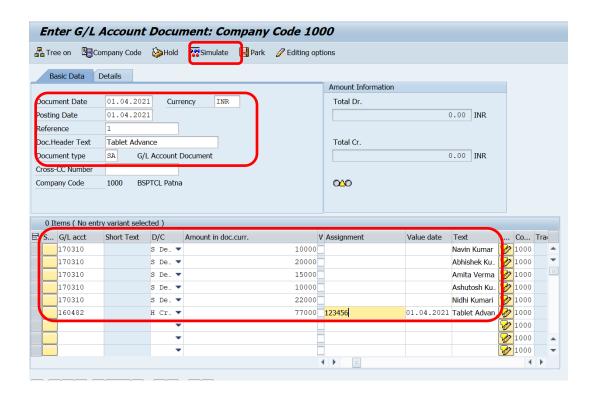
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SAP T-code	FB50
Process	Enter Document Date - Posting Date - Reference - Doc. Header
	Text - Enter GL Account in line item - Temporary Advance GL -
	Select Dr - Amount -Text : Employee Name - Profit Center.
	Enter Outgoing Bank GL - Select Cr - Amount - Assignment :
	cheque Number (Mandatory) - Value date : Mandatory in Bank
	GL's - Text - Profit Center, Press enter and Simulate.

1.1 Tablet Advance



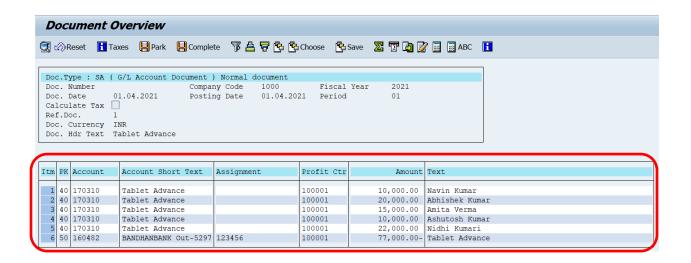




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SAP T-code	FB50
Process	After Simulate - Post/Save the transaction







Note: Same Process we have to follow for Laptop Advance.

Manual End