

User Manual
Process Name: Asset PO
Process Number: 14



DOCUMENT DETAILS				
PROJECT NAME	MODULE:	Business Scenario:		
SUGAM	MATERIAL MANAGEMENT	Asset PO		
MODULE LEAD — BSPTCL	MODULE LEAD – YASH	PROCESS OWNER -		
Sri Aftab Alam	Sri.Ashok Kumar Jhanwar	Sri Amar Kumar Mishra		
UNSER MANUAL NUMBER	PROCESS NAME			
14	ASSET PO			

AUTHORS & PARTICIPANTS		
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Workshop Participants		

Revision History				
Date	Document	Document Revision	Author	Reviewer
	Version	Description		
	V0	Draft for review	Madan Magar	Ashok Kumar Jhanwar



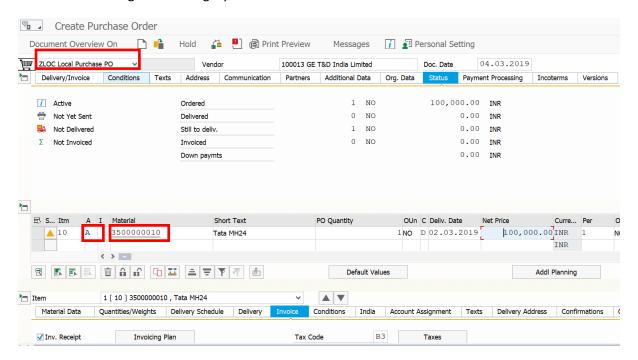
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SAP T-code	ME21N
Process	Create Asset PO

Select Proper document type

Enter Account assignment category = A



Enter payment terms





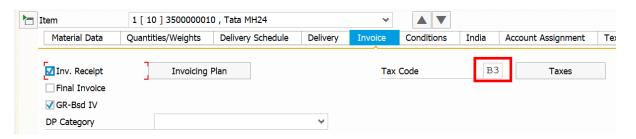
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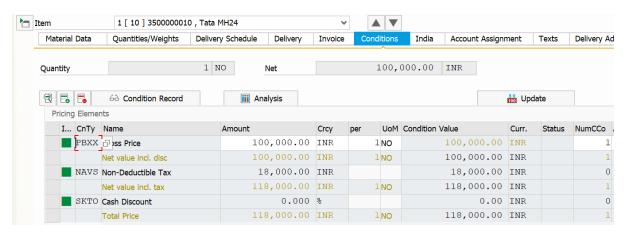
Enter purchase organization, Purchase Group, Company code



Enter Tax code



Check Pricing condition

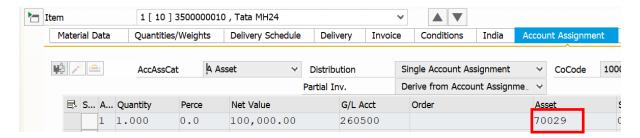




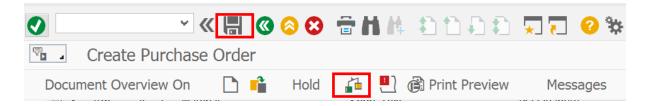
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Enter Account assignment categary



Click on Check and Save PO.



Following Asset PO created.

❖ Local Purchase PO created under the number 4700000185