



1.1. Calibration order(external service)

Note: Calibration order is raised to procure external services for testing equipment

1.1.1. Create Order: Initial Screen

SAP Menu	Logistics Order	→Plant CP eate	$\stackrel{\text{Maintenance}}{\rightarrow}$	Mantenance	Processing
Transaction code	IW31				



Step	Action
(1)	Enter IW31 in Transaction Box
(2)	Click Enter







1.1.2. Create Order: Initial Screen



Step	Action
(1)	Clicking Input Help Order Type opens a dropdown list, Select PM05 by double clicking
(2)	Planning Plant: Clicking Input Help opens a dropdown list with valid values. Select required Plant
(3)	Click Enter

1.1.3. Create Calibration order : Central Header

Step	Action
(1)	Enter the description of Task to be perform.







1.1.4. Create Calibration order : Central Header

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Reference	object											
Func. Loc.			-									
Equipmen	t	10000016)	Q								<u>e</u>
Assembly												L

Step	Action
(1)	Enter the description of Task to be perform.
(2)	Clicking Input Help Equipment opens a dropdown list with valid values. Select w.r.t category and plant
(3)	Enter the Workcenter in the field.
(4)	Click Enter 🕙.
(5)	Clicking the Operations Operations tab selects it.







1.1.5. Create Calibration order : Operation Overview

Note: To process external service, control key PM03 should be selected

<u>O</u> rder	<u>E</u> dit	<u>G</u> oto Ext	r <u>a</u> s En <u>v</u> ironm	ent S <u>y</u> stem	<u>H</u> elp				
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Header	Data	Operations Internal	Components	Costs Obje	cts Additio	nal Data Locatio Data Enhan	on Planning Co cement i	ntrol	Catal
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Step	Action
(1)	Clicking Input Help Control key opens a dropdown list with valid values. select PM03 by double clicking
(2)	Click Enter 🖉.

1.1.6. Create Calibration order : External Processing Operation

Create Calibration Maintenance Order : External Processing Operation								
Opr. short text	Calibration of test equipmen	nt						
Operation qty	2	AU	Sort Term					
Price	0.00 IN	IR	per	1				
Material Group	SER-ONM		Cost Element					
Purch. Group	001 / 1000		Vendor					
Agreement	/		Info record					
Recipient			Unloading Point					
Requisitioner			Tracking Number					
Pl. Deliv. Time	Subcontr.		FW Order		/			
					×			

Step	Action
(1)	Clicking Input Help Operation qty 🗖 opens a dropdown list with valid values. Select AU by double clicking







Step	Action
(2)	Clicking Input Help Purch. group and purchase organization opens a dropdown list with valid values.
(3)	Input / select required material group from drop down, eg: PS-SERVICE
(4)	Select required vendor from drop down.
(5)	Click Continue 🗹. You can also press Enter.

1.1.7. Create Calibration order : Operation Overview

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Create Ca	Create Calibration Maintenance Order : Operation Overview								
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Order Sys.Status	ZM05 %00000 CRTD MANC N	000001 Cal	ibration of	test eq	uipment				
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General	Internal	External	Dates	5	Act. Data	Enhancement	R I B	Ex. Factor	Ca
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0020	O&M		1100	PM01					
<i>a</i>									

Step	Action
(1)	Select the task and Click External External.

1.1.8. Create Calibration order : External Processing Operation

Create Calibrati	ion Maintei	nance Orde	er : External	Processing Operation						
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General Internal	External Dat	es Act. Data	Enhancement							
Operation qty	1	AU	Sort Term							
Price	0.00	INR	per	1						
Material Group	SER-ONM		Cost Element							
Purch. Group	001 / 1000		Vendor	<u>100006</u>						
Agreement		/	Info record							
Recipient			Unloading Point							
Requisitioner			Tracking Number							
Pl. Deliv. Time	Subcor	ntr.	FW Order	1						
Services Componen	ts Relationshi	ps								
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20)						INR			
30)						INR			-
40	1						TNR			-







Step	Action
(1)	Maintain Service Details like service no, quantity, price, cost element etc.
(2)	Click Header data Header data.

1.1.9. Create Calibration order : Central Header

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Create Calibration Maintenance Order : Central Header	
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Order ZM05 %0000000001 Calibration of test equipment Sys.Status CRTD MANC NTUP I	
HeaderData Operations Components Costs Objects Additional Data Location F	Planning Control
Person responsible	
PlannerGrp / 1100 Notifctn %000	00000001 🥒
Mn.wk.ctr O&M / 1100 Operation & Maintenan Costs	INR
PMActType CAL	Calibration maintena
SystCond.	
Dates	
Bsc start 07.03.2019 Priority	-
Basic fin. 07.03.2019 Revision	

Step	Action
(1)	Click Release 🇖.

1.1.10. Release order



Step	Action
(1)	Click Yes







1.1.11. Create Calibration order : Central Header

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Create	Calibration Maintenance Order : Central Header
9 🛛 🖓	💎 🔯 🛃 🚰 📋 Complete (business)
Order	ZM05 %0000000001 Calibration of test equipment
Sys.Status	REL PRC
Header	Data Operations Components Costs Objects Additional Data Location Planning Control
Person res	sponsible
PlannerGr	rp / 1100 Notifctn %000000001 🥒
Step	Action
(1)	Click Save

1.1.12. Gate Pass

Note: Gate Pass is used to sendmaterial from GSS to vendor.

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(E2)e Calib 1 jon order: Initial Screen		
Header data 🗿		
Order Type PM05 Priority Func. Loc. Equipment Phop plant Bus. Area	8. 20 1	
Reference		
Create Follow-On Ord Operations		

Step	Action
(1)	/nzmmgp01 is now entered in the Transaction box to create gate pass
(2)	Click Enter 🥙.







1.1.13. **Gate Pass**



Step	Action
(1)	Click Gate PassCreate • Gate PassCreate
(2)	Click Execute 🖾.

1.1.14. Gatepass

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Step	Action	
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Step	Action
(2)	Click Out Returnable Out Returnable
(3)	Click Execute 🕸.

1.1.15. Gate Pass Returnable

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Gate Pass Returnable (12)			
REFRESH			
Gate Pass Details	Reference Details	Receiver Details	÷
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Material No Material Description 100000001 8	Quantity OUT Quantity IN	UOM No Of Pack Line Text II Remarks nom 10 10 10 10 10 10 10 10 10 10 10 10 10) L
	SAP	DE1 (1) 110 V rvpnsapde1 INS	

Step	Action
(1)	Select respective plant
(2)	Select respective storage location
(3)	Fill The Gate pass return Dt field .
(4)	The Created By field is filled out.
(5)	The Transporter Name field is filled out.
(6)	The Vehicle no field is filled out.
(7)	The Received By field is filled out.
(8)	Clicking Input Help Material No., opens a dropdown list with valid values. Select required material by double clicking
(9)	Fill the quantity
(10)	The UOM field will be automatically filled out.
(11)	Remarks field is filled out with equipment code.
(12)	Press Enter, Click Save







1.1.16. Release Purchase Req

<u>Note:</u> In Calibration order when control key was changed to PM03, Automatically Service Purchase Requsitionwill be generated in maintenance order. To release the PR follow the steps by authorized persons.

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Step	Action
(1)	/nme54n is now entered in the Transaction box.
(2)	Click Enter 🥙.







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1.1.17. Release Purchase Req.

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1.1.18. Release Purchase Req.

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			02 ESE		🧹 🖾
Release Indicator 2	RFO/purchase order		03 CE		 Image: Construction Image: Construction<

Step	Action
(1)	Click Release options 🥙 . for EEE,ESE,CE Codes
(2)	Click Save 🖳 You can also press Ctrl+S.







1.1.19. Display Purchase Req.

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Tterr Cr Cr Re Purch	Services Limit eated by ea. ind. base requisition 11	I Ma D I [10] S Mat YA: F F VA:	Calibration terial Data SH_PM1 Production SHPM 5 changed	Short Tex Calibration	t n of test e pment s/Dates	quipment Valuatio	on Ac	Uuantity Unit 1 AU	C Deliv D 07.03	s rery Date 3.2019 Source 07	of 5

Create Service purchase order with reference purchase requisition

1.1.20. Create Purchase Order

SAP Menu	Logistics \rightarrow MaterialsManagement \rightarrow PurchaseOrder \rightarrow Create	Purchasing
Transaction code	ME21N	







<u>Note:</u>After releasing the PR, Now we need to create the Service Purchase Order with reference to PR number

로 Purchase Requisition Edit	En⊻ironment System <u>H</u> elp			
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Release Indicator	2 RFQ/purchase order	02 03	CE	~

Step	Action
(1)	/nme21n is now entered in the Transaction box.
(2)	Click Enter 🥙.

1.1.21. Create Purchase Order

17	📴 📜 Create Purchase Order												
Doc	cument Overview On		Hold 🖆 🚦	🛂 🔂 Print Preview	Messages	i 🗾 👔 Pers	sonal Se	tting					
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Step	Action
(1)	Clicking the entry PO-Service proc selects it.







Step	Action
(2)	Clicking Input Help Purch. Org. opens a dropdown list with valid values, select required purchase organization
(3)	Clicking Input Help Purch. Group opens a dropdown list with valid values, select required purch. Group
(4)	Clicking Input Help Company Code opens a dropdown list with valid values. select from list
(5)	Clicking Input Help Purchase Req. opens a dropdown list with valid values.w.r.t order and press enter
(6)	Click Additional data tab

1.1.22. Create Purchase Order

Ervironment System Help				
S				
Create Purchase Order				
Document Overview On 📔 📫 Hold 🖆 🕎 💮 Print Preview 🛛 Messages 🚺 🚰 Personal Setting				
Vendor 100006 Mahavir electircs pvt ltd	Doc. Date	07.03.2019		
Delivery/Invoice Conditions Texts Address Communication Partners Additional Data Org. Data	Status	Payment Processing	Incoterms	Versions
Validity Start Validity End				
Collective No.				

Step	Action
(1)	Fill the Validity Start field
(2)	Fill the Validity End field
(3)	Clicking the Payment Processing Payment Processing tab selects it.







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1.1.23. Create Purchase Order

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Step	Action								
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(1)	Clicking Input Help Payment Terms opens a dropdown list with valid values.Select required option
(2)	Click Expand Item Details Ctrl+F4 🔁.

1.1.24. Create Purchase Order

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ZSRV PO - Service procure	Vendor	100006	Mahavir electircs pvt ltd	i I	Doc. Date	07.03.2019
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Inv. Receipt	ng Plan	Тах		B3 7		
Final Invoice						
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Purchase Order Edit Goto Environment System Help ᄤ 📕 Create Purchase Order Document Overview On | 🗋 📫 Hold 🖆 | 🔂 Print Preview Messages 🚺 🚰 Personal Settin
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 Image: The standard PO

 Image: The standard PO
 Vendor E S... Itm A Stor. Location Batch Stock Segment Reqmnt Segment -1 b a refer **the commendation** Item 1 New Item -PO - Service procure created under the number 4500000069

Step	Action
(1)	Clicking Input Help Tax code opens a dropdown list with valid values, Select required tax code
(2)	Click Save 🖳.You can also press Ctrl+S.

1.1.25. Release PO-Service proc

Note: After creation of PO.Now need to release the PO by authorized person.

SAP Menu	Logistics \rightarrow Material Master \rightarrow Purchasing \rightarrow PurchaseOrder Release-Hadividual release
Transaction code	ME29N

¢	<u>P</u> urc	chase	Order	<u>E</u> d	lit <u>G</u>	oto	En <u>v</u> ironment	System	<u>H</u> elp			
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F	. 9] (Creat	te F	Purcl	hase	Order					
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	_											
		-					I					
	ES.	S	Itm	A	Stor. L	ocation.	n Batch	Sto	ock Segment		Reqmnt Segment	Reqmt No.







Step	Action
(1)	/nme29n is now entered in the Transaction box.
(2)	Click Enter 🥙.

1.1.26. Release PO-Service proc **450000069**

<u>Purchase Order</u> Edit <u>G</u> o	to En <u>v</u> ironment System <u>H</u> elp					
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🖲 Release PO -	Service procure 45000	00067				
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Release group	CONTRACT_RELEASE	Code	Description	Statu	s Relea	
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		02	ESE		6	
Release indicator	Released, no changes		CL		_,	
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- Select Document		X	د 🗌			
		_	_			
r. Order	450000069					
Dun Onden						
Pur. Order						
Purch. Requisition						
	Other Docur	nent 🔀				

Step	Action
(1)	Click Other Purchase Orderselect purchase order w.r.t order and press enter
(2)	Click Expand Header Ctrl+F2 🎦.







1.1.27. Release PO-Service proc

로 <u>P</u> urchase Order <u>E</u> dit <u>G</u> oto	o En <u>v</u> ironment System	<u>H</u> elp					
✓) « 📙 🗟 🚫 🔜 블 (n (6) e e	D D 🗖	🛃 🔞 ا 🔁			
📜 🛛 Release PO - S	Service procure 450	00000069					
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Delivery/Invoice Condit	tions Texts Address	Communication	Partners	Additional Data	Org. Data	Status	Release strategy
Release group	C1 CONTRACT_RELEASE	Code	Description	St	tatus Relea		
Release Strategy	C1 BSPTCL	01	EEE		Δ 🌾		
Release indicator	B Blocked, changeable w	02 vith value	ESE CE				
	e e e e e e e e e e e e e e e e e e e						

Step	Action
(2)	Click Release options 🥙 .
(1)	Click Save 🖳. You can also press Ctrl+S.

1.1.28. Create Entry Sheet

<u>Note:</u> Service entry sheet is used to enter the services done by external source. It is used as reference document by accounting wing to clear the payment to vendor.

Service entry sheet is equivalent to Measurement book.

SAP Menu	Logistics \rightarrow Material Master \rightarrow Maintain	Service entry sheet
Transaction code	ML81N	







🔄 Eur	rchase Order <u>E</u> dit	<u>G</u> oto En	vironment	System	<u>H</u> elp					
	(nml81n	▼ « [- 🛛 📿 🥑	🖴 ا 🔜	60 60 1 8	313	D D I 🗖			
7	PO - Ser	vice procu	ıre 450	00000	69 Crea	ted b	y YASH	_PM1		
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<u>سب</u> 2	ZSRV PO - Service p	rocure 🔻 4	5000000	69 Vende	or		100006 Mah	avir electircs pvt It	d	
	Delivery/Invoice	Conditions	Texts	Address	Communica	ation	Partners	Additional Data	Org.	Data
R	Release group	C		CT_RELEAS	E	Code	Description	n	Status	
R	Release Strategy	C	1 BSPTCL			01	EEE		~	
						02	ESE		 Image: A second s	
R	Release indicator	R	Released	l, no change	s	03	CE		~	
E	S Itm A I	Material		s	hort Text		F	0 Quantity		OUn
	10 F I	0		Ca	alibration of t	est equi	pment			1 AU
<i>a</i> .										1
Step	Action									L
(1)	/nml81n is	now entere	d in the	Transa	ction hos	7				1
(1)	,		a in the	_ i uiibu						4
(2)	Click Enter	· 🕙 .								
										1

1.1.29. CreateEntry Sheet

- /	<u>E</u> dit <u>G</u> oto En <u>v</u> ironment S <u>y</u> stem <u>H</u> elp
Service En	ntry Sheet
Cother Purchas	e Order
Entry Sheet	
For Purchase Orde	r 0 🚱
Short Text	
Basic Data	Accept. Data Vals Long Txt History
Net Value Incl. T	ax
Net Value Incl. T Total Value	ax and a second se
Net Value Incl. T Total Value Unplanned Portic	ax and an
Net Value Incl. T Total Value Unplanned Portic Portion w/o Cont	ax Image: Constraint of the second of the
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Net Value Incl. T Total Value Unplanned Portic Portion w/o Cont	ax ax a constraint of the second of the seco







		_
E Select Purchase Ord	er/Entry Sheet	٢.
		
Purchase order	450000069 🔾	
Entry Sheet		
	Always display at start	
	X	
		-

Step	Action
(1)	Click Other Purchase Order Click Other Purchase Order. select purchase order w.r.t order

1.1.30. Service Entry Against Purchase Order 00010

E Entry Sheet	<u>E</u> dit	<u>G</u> oto	En <u>v</u> ironment	System	<u>H</u> elp				
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Service En	try A	gains	t Purchas	se Orde	er 45	0000	00069	9 000 I	.0
Other Purchase	Order	8)						
Entry Sheet									
For Purchase Order		45	500000069	10 🚺	6°				
Short Text									
Basic Data	Accept.	Data	Vals Long	Txt His	story				
Net Value Incl. Ta	x]			
Total Value]			
Unplanned Portion	ı]			
Portion w/o Contr	act								

Step	Action
(1)	Click Create Entry Sheet D. You can also press Shift+F1.







1.1.31. Create Entry Sheet

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Other Purcha	se Order	20 6	۵ 🖒 🖉	ī 🔒 着	7 🐨						
ntry Sheet		10	00000	0272			💭 No acce	eptance			
or Purchase Ord	er	45	500000	069 1	0	SSC .				_	
hort Text		Se	rvice for	calibratio	n						
			_								
Basic Data	Accept. [Data	Vals	Long T	xt H	listory					
Not Value Tack	Tax				0 00	TND	_				
Total Value	Tax				0.00	TNR	-				
Unplanned Port	ion				0.00	INR	-				
Portion w/o Cor	ntract				0.00	INR	7				
Line	D	P C	U Ser	vice No.		Short Tex	xt				Quantit
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Line 10 20	D	P C	U Ser	vice No.		Short Te	xt				Quantit
Line 10 20 30 10		P C	U Ser	vice No.		Short Te	xt				Quantit
Line 10 20 30 40 50			U Ser	vice No.		Short Tex	xt				Quantit
Line 10 20 30 40 50			U Ser	vice No.		Short Tex	xt				Quantit
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Line 10 20 30 40 50 60 70 80				vice No.		Short Te	xt				Quantity
Line 10 20 30 40 50 60 70 80 90				vice No.		Short Te	xt				Quantity
Line 10 20 30 40 50 60 70 80 90			U Ser	vice No.		Short Tex	xt				Quantity
Line 10 20 30 40 50 60 70 80 90				vice No.	Se	Short Tex	xt				Quantity

E Service Selection	>
OFrom Current Specs	
O Model Service Specs	
From Purchase Order	450000069 10 Adopt full quantity
OFrom Requisition	
OFrom Purch. Document	
OFrom SD Document	
○From SD into SC Specs	
OFrom Entry Sheet	
OClass Selection	







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⊡ <u>O</u> utline <u>E</u> dit	t <u>G</u> oto S <u>y</u> stem	Help							
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🖲 Sele	Select Services as Reference								
Sh Text Calif	pration of test equipment	•							
Services		•							
Line	D Service No.	Short Text	Quantity	Un	Gross Price	Crcy	Ser	Editi	SSC Item
10	1000020	Service Operation and Maintenance	2	EA	130.00	INR		0	
20			0.000		0.00	INR		0	

= Entry Sneet Edit Goto	Environment System	n <u>H</u> elp						
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For Purchase Order 4	500000069 10	&						
Short Text Se	ervice for calibration							
		J						
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Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract	Vals Long Txt H 306.80 260.00 0.00 0.00	listory INR INR INR INR						
Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract	Vals Long Txt H 306.80 260.00 0.00 0.00	listory INR INR INR INR						
Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract Line D P C	Vals Long Txt H 306.80 260.00 0.00 0.00 0.00 0.00 0.00 0.00	listory INR INR INR INR Short Text	Quantity	Un	Gross Price			
Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract Line D P C 10 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Vals Long Txt H 306.80 260.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	listory INR INR INR INR Short Text Service Operation and Maintenance	Quantity 2	Un EA	Gross Price 130.00			

Step	Action
(1)	Short text field is filled out
(2)	Click on select Services.
(3)	Click on
(4)	Select service line item then Click on adopt Services
(4)	Click Release 🌌.







1.1.32. Enter Release Code



Step	Action
(1)	Clicking Input Help Release code 🗖 opens a dropdown list with valid values.

1.1.33. Release code (1) 3 Entries found

G	Release code (1)) 1 Entry found	x X
	Restrictions		
		∇	
	区代除了	• 🖗 🖨 🗸	
Grp	Code Descript	ion	
BS I	FA SR ENT F	INAL APPROVE	

Step	Action
(1)	Select release codes FA

1.1.34. Create Entry Sheet

-	
∃ E <u>n</u> try Sheet <u>E</u> dit <u>G</u> oto	En <u>v</u> ironment System <u>H</u> elp
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100000027	2 Create Entry Sheet
🗂 Other Purchase Order 🛛 😜	69 🗅 🗂 🗂
Entry Sheet	100000272 Will be accepted
For Purchase Order	450000069 10 60
Short Text	Service for calibration
Basic Data Accept. Data	Vals Long Txt History
Net Value Incl. Tax	306.80 INR
Total Value	260.00 INR
Unplanned Portion	0.00 INR







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Step	Action
(1)	Click Save 🖳.You can also press Ctrl+S.

1.1.35. Display Entry Sheet

Entry Sheet Edit Go	to En <u>v</u> ironment System	n <u>H</u> elp				
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Entry Sheet	100000272					
For Purchase Order	450000069 10	&r				
Short Text Service for calibration						
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Short Text Basic Data Accept. Data	Service for calibration	listory				
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value	Service for calibration Vals Long Txt H 306.80 260.00	listory INR INR				
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion	Service for calibration A Vals Long Txt H 306.80 260.00 0.00	listory INR INR INR				
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract	Service for calibration Vals Long Txt H 306.80 260.00 0.00 0.00 0.00 0.00	listory INR INR INR INR				
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract	Service for calibration Vals Long Txt H 306.80 260.00 0.00 0.00	listory INR INR INR INR				
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract Line D P	Service for calibration a Vals Long Txt 306.80 260.00 0.00 0.00 0.00	listory INR INR INR INR Short Text	Quantity			
Short Text Basic Data Accept. Data Net Value Incl. Tax Total Value Unplanned Portion Portion w/o Contract Line D P 10	Service for calibration a Vals Long Txt H 306.80 260.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	listory INR INR INR INR Short Text Service Operation and Maintenance	Quantity 2			







1.1.36. Gate Pass

<u>Note:</u>After receving the tested equipment-material from vendor, GSS user will update in Gate pass receving quantity.

her Purchas	$\mathbf{\circ}$									
	e Order 🛛 😵 🗋	li i								
ntry Sheet	100000440	000	Accepted		D F	Returns Inc	dicator			
or Purchase	Order 4600000164	10 %								
hort Text	meter calibra	tion(external)								
Basic Da	ta Accept. Data	Vals Long Txt	History							
Acct Assgt	Cat. Order	•								
External Nu	mber		Price Ref.	03.03	.2016					
Service	Loc.		PRsp. Intern.							
Period		-	PRsp. Extern.							
Line	D. U Service No.	Short Text	Quantity	Un (Gross Price	Crcy	Cost Center	S Net Value	S L	
Line	D U Service No.	Short Text Electrical Service	Quantity	Un (EA 1	Gross Price	Crcy	Cost Center	S Net Value 10,000.00	S L	
Line 10 20	D U Service No.	Short Text Electrical Service	Quantity 1 0.000	Un C	Gross Price 10,000.00	Crcy INR INR	Cost Center	S Net Value 10,000.00 0.00	S L	
Line 10 20 30	D U Service No.	Short Text Electrical Service	Quantity 1 0.000 0.000	Un C EA 1	Gross Price 10,000.00 0.00	Crcy INR INR INR	Cost Center	S Net Value 10,000.00 0.00 0.00	S L	
Line 10 20 30 40	D U Service No.	Short Text Electrical Service	Quantity 1 0.000 0.000 0.000	Un C	Gross Price 10,000.00 0.00 0.00	Crcy INR INR INR INR	Cost Center	S Net Value 10,000.00 0.00 0.00 0.00	S L	
Line 10 20 30 40 50	D., U Service No.	Short Text Electrical Service	Quantity 1 0.000 0.000 0.000 0.000	Un (EA 1 c	Gross Price 10,000.00 0.00 0.00 0.00	Crcy INR INR INR INR INR INR	Cost Center	S Net Value 10,000.00 0.00 0.00 0.00 0.00	S L	
Line 10 20 30 40 50 60	D., U Service No. 1000010	Short Text Electrical Service	Quantity 1 0.000 0.000 0.000 0.000 0.000 0.000	Un C EA 1 C C C C C C C C C C C C C C C C C C C	Gross Price .0,000.00 .00 .00 .00 .00 .00 .0	Crcy INR INR INR INR INR INR INR	Cost Center	S Net Value 10,000.00 0.00 0.00 0.00 0.00 0.00	S L	
Line 10 20 30 40 50 60 70	D. U Service No.	Short Text Electrical Service	QuantRy 1 0.000 0.000 0.000 0.000 0.000 0.000 0.000 0.000 0.000	Un (EA 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	Gross Price 0,000.00 0.00 0.00 0.00 0.00 0.00	Crcy INR INR INR INR INR INR INR	Cost Center	S Net Value 10,000.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	S L	:

Step	Action
(1)	/nzmmgp01 is now entered in the Transaction box.
(2)	Click Enter 🥙.

1.1.37. Gate Pass

EP program Edit Goto System Help		
Gate Pass		
2 0 Otato PasaChange Gate PasaPeport Gate PasaPintout		
	SAP	DE1 (1) 110 👻 rypnsapde1 INS

Step	Action
(1)	Click Gate PassCreate • Gate PassCreate
(2)	Click Execute 🕒.You can also press F8.







1.1.38. Gatepass



Step	Action
(1)	Select Returnable
(2)	Select In Returnable
(3)	Click Execute ⁽¹⁾ . You can also press F8.

1.1.39. Gate Pass Returnable

	urnahle surv 6 uns,			•••				
ate Pass Details		Reference Details				Receiver Deta	ails	
ate Pass Ref	11001000150110	Material Doc. Plant 11	00 TCC-I, JAIPUR			Vendor Name		
Gate In/Out	IN I	Stor. Location 10	00			Plant	1100	CC-I, JAIPUR
Gate Out Date	03.03.2016	13	2 KV GSS MNIT , JAIF	PUR		Stor. Location	n 1000	(4)
Gate Out Time	14:39:46						132 K	V GSS MNIT , JAIPUR
Gate In Date	03.03.2016					Address	<u> </u>	
Gate In Time	15:08:44	Vendor Chal No & Dt						
Gate pass return Dt	04.03.2016	Transporter Name	SAP	-				
Created By	SAP	Vehicle no	1234]				
Status	OUT	Received By	RVPN					
		Designation]				
Material No	Material Description		Quantity OUT	Ouantity IN	UOM	No Of Pack	Line Text	TRemarks
100000001	Energy meter		1.000	1.000	NOS			for calibration purpose
								•
				(3)				







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Step	Action
(1)	Provide Gate Pass number ref w.r.t plant.
(2)	Click enter
(3)	Enter the recevingQuantity
(4)	Provide Plant
(5)	Provide Storage location
(6)	Click Save 🖳

1.1.40. Gatepass

<u>Program Edit G</u> oto System <u>H</u> elp		
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Gatepass		
Φ		
Jreate Returnable		
A la Returnable		
Out Returnable		
Create Non Returnable		
Non-Returnable		
O Out Non-Returnable		

1.1.41. Complete Calibration Order

	Logistics \rightarrow Plant Maintenance \rightarrow	Maintenance
SAP Menu	processing \rightarrow Order \rightarrow Change	
Transaction code	IW32	







Cite brownike

Cite Remarkie

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1.1.42. Change Order: Initial Screen

C Order Edit	<u>G</u> oto I	Extr <u>a</u> s Er	n <u>v</u> ironment	System	<u>H</u> elp		
		▼ « [🕷 🤆	n 🖨 I 😞 🕅	1 (N) (N)	995) 🜄 💽 🕜 🖳
Change Or	rder: Ini	tial Scr	een				
Header data O	perations C	omponents	Costs	Additional data	Planning	Control	\$
Order		500022	2	ð			
Order		500022	2	D			

Step	Action
(1)	Enter Order no.
(2)	Click Enter 🥙.







1.1.43. Change Calibration order 500000122: Central Header



Step	Action
(1)	Click Complete 🔊.You can also press Ctrl+F12.

1.1.44. Complete

Complete	<u>(</u>)	٢.
Reference date Reference time √Complete nc	e 07.03.2019 14:19:35 btifctns	
Notification		
Malfnctr	n data Damage Notif. dates	
Malf.Start MalfEnd	07.03.2019 12:01:28 00:00:00	
	Usage list 🗶	
Step	Action	

1	
(1)	Click Continue 🗹.You can also press Enter.







1.1.45. Actual Settlement: Order

<u>Note:</u>Settlement is used to settle the cost from maintenance Order to Respective GSS Cost center

SAP Menu	LogisticsPlant Maintenance \rightarrow Maintenance processingCompletion \rightarrow Individual ProcessingSettle
Transaction code	KO88

Order Edit Goto Extras Environment System Help		
2 /nk088 🔹 🔽 🛛 🖃 🛠 🐼 🚱 🔛 🖬 🛍 🖏 🖏 🖓		
Change Ord 1 Initial Screen		
Header data Operations Components Costs Additional data Planning C	ontrol 🛛 🕏 🖗	
Order 500000122		
Order saved with number 500000122	SAP	DE1 (1) 110 T rvpnsapde1 INS III (1)

Step	Action
(1)	Enter /nKO88
(2)	Click Enter 🕙.







1.1.46. Actual Settlement: Order

🖻 <u>S</u> ettlement <u>E</u> dit	<u>G</u> oto Extr <u>a</u> s En <u>v</u> ironment S <u>v</u> stem <u>H</u> elp
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Actual Settler	nent: Order
Settlement Rule	
2 (F8)	
Controlling Area	1000
Order	500000122
Parameters	
Settlement period	11 Posting period 11
Fiscal Year	2015 Asset Value Date
Processing type	Automatic
Processing Options	
✓ Test Run	
Check trans. data	

Step	Action
(1)	Enter Settlement period, Posting period and Fiscal year
(2)	Click Execute 🖾.

1.1.47. Actual Settlement: Order Basic list

7 List Edit <u>G</u> oto <u>S</u> ettings	Extras Environment Syst	em <u>H</u> elp		
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- e:a ·	~~			
Actual Settlement: Ord	ler Basi 2)st			
🛅 🗓				
Selection				
Selection Parameters	Value	Name		
Order	500000122	energy meter calibration		
Period	011			
Posting period	011			
Fiscal Year	2015			
Processing type	1	Automatic		
Posting Date	29.02.2016		*	
Controling Area	1000	RVPN Group of Company		
Processing Options				
Selection Parameters	Value			
Execution type	Settlement exec	uted	*	
Processing mode	Test run		v	
Processing completed with no error	ors			
Statistics		20		
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Settlement everyted	2 Number			
No change	1			
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			SAP	DE1 (1) 110 V prosende1 INS
				- Der (1) 110 Typisapuer 143







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Step	Action
(1)	The field is filled out.
(2)	Click BACK

1.1.48. Actual Settlement: Order

	8 🗅 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10 10	
ctual Settlement: Order		
Settlement Rule		
2		
troling Area 1000		
er 500000122		
ameters		
tlement period 11	Posting period 11	
al Year 2015	Asset Value Date	
cessing type Automatic		
cessing Options		
Test Run		
sheck trans. data		
\odot		
	SAD	DE1 (1) 110 🔻 rypnsapde1 INS

Step	Action
(1)	Test Run check box is cleared.
(2)	Click Execute

1.1.49. Actual Settlement: Order Basic list

r List Edit Goto Settings	Extras Environment Syste	m Help		
Ø - 41		80 10 40 10 10 10 10 10 10 10 10 10 10 10 10 10		
Ad 2) Settlement: Orde	er Basic list			
Selection				
Selection Parameters	Value	Name		
Order	500000122	energy meter calibration		
Period	011			
Posting period	011			
Fiscal Year	2015			
Processing type	1	Automatic		
Posting Date	29.02.2016			
Controling Area	1000	RVPN Group of Company		
Selection Parameters Execution type	Value Settlement execu	ted	-	
Processing mode	Update run		· · · · · · · · · · · · · · · · · · ·	
Processing completed with no errors	3			
Statistics				
Processing category	Σ Number	\smile		
Settlement executed	1			
No change				
Not relevant				
Inappropriate status				
Error			Ψ	
			SAD	DE1 (1) 110 T prograde1 INS
			ET.N.	v DEI (1) 110 + rvphsapdel INS







Americas | EU | ASIA | AUS

Step	Action
(1)	Processing completed with no errors.
(2)	Click Execute

1.1.50. Close the Calibration Order.

SAP Menu	Logistics → Plant Maintenance→ processingOrder →Change	Maintenance
Transaction code	IW32	

🖙 <u>S</u> ettlement	<u>E</u> dit	<u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironment	S <u>y</u> stem	<u>H</u> elp		
/niw32		-	4 🔳 🗆	😋 🚱 🚷 I 🖴		20 O O	81 💥 🏹	🕜 🖪
A 2 I Settle 1 nt: Order								
Settlement	Rule							
		1000						

Step	Action
(1)	Enter IW32
(2)	Click Enter 🥙.

1.1.51. Change Order: Initial Screen









Step	Action
(1)	Enter Order number and press Enter.

1.1.52. Change Calibration order 500000122: Central Header

⊡ <u>O</u> rder	<u>E</u> dit <u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironment	S <u>y</u> stem	H
Ø		• 4 (🗄 😋 🙆 🌘	R 🗆 🛛	K
® _ (Change Ca	libratio	on order 5	0000012	22
7 😽	🔂 🗄 🖉 🖆	Complet	te (business)	1	
	The second second			e (husiness)	
Order	PM05 0000	0122	er(1)		(

Step	Action	
(1)	Click Complete (business) Ctrl+Shift+F12.	Complete (business). You can also press

