



1.1 Correctivemaintenance(External service)

1.3.1. Create PM Notification.

SAP Menu	Logistics > Maintenance Dr ocessingNoti fix at	Pl anेt ion Create	Maintenance
Transaction code	IW21		



Step	Action
(1)	Enter T-code- IW21 and press Enter for creating Notification.

1.3.2. Create PM Notification: Initial Screen

PM Notification	<u>E</u> dit	Goto	Extr <u>a</u> s	En <u>v</u> ironment	System
		• «	- 🔚 I 🄇	2 😪 😪 🗎 🗁	ñk
Create PM N	otific	cation	: Initi	al Screen	
Notification					
Notification Type		Z1	<u>a</u>		
Notification					
Notification					
Reference					

Step	Action
(1)	Select the Z1 notification type.







1.3.3. Create PM Notification: Correctivemaintenance

Ma <u>i</u> ntenance n	otification <u>E</u> dit <u>G</u> oto Extr <u>a</u> s En <u>v</u> ironment System <u>H</u> elp
	👻 🖉 😪 😪 🚔 🎁 🎼 🗈 🏝 🎝 💭 🔽 🥝 🖳
Create PM	Notification: Corrective Notificat
9 🍽 🔊 🕅	22 🕒 Partner 🔄 🌄 🚈
Notification	80000000001 Z1 Corrective maintenance of transformer
Notific. Status	
Order	
Notification Reference Object	Shut Down requirement Corrective actions Causes Corrective Data
Functional loc.	
Equipment Assembly	
Subject	
Description	Corrective maintenance of transformer
Subject Long To	ext

Step	Action
(1)	Enter the short description for Corrective.
(2)	Enter the Equipment number and scroll down.

1.3.4. Create PM Notification: Correctivemaintenance

Maintenance notification	<u>E</u> dit <u>G</u> oto	Extr <u>a</u> s	En⊻ironment	System	<u>H</u> elp		
	- « 📙	🧟 🚫	a 🔒 🕅 🖗	122	D 20 I		2 💻
Create PM Notifie	cation: Cor	rective	Notificat				
🧕 🍋 🔊 🕅 🔐 😜 😜	artner 📑 🌄 (<u>.</u>					
Person respons.	01000089						66
Reported By	YASH_PM1		Notif. Date	9	11.0	03.2019	11:05:
Item							
Object Part							
Damage							
Text							
Cause							
Cause Text							
						Entry	1 f
Additional Data			•				
Resp Person No.	999	99999999					
SLDC Charging Code							
Approval Code of SLDC							
ERLDC Charging Code							
Approval Code of ERLDC							
NLDC Charging Code							
Approval Code of NLDC							
NEA Charging Code							
Approval Code of NEA							
Intimation SE(O&M)	Y Ye	s	-				
OCC Approval	A No	ot Applicable	-				







Step	Action
(1)	Enter the Responsible person phone number.
(2)	Enter the person responsible for the GSS
(3)	Enter the user details who reported the Corrective.

1.3.5. Create PM Notification: Correctivemaintenance

C Maintenance notificatio	n <u>E</u> dit <u>G</u> oto Extr <u>a</u> s En <u>v</u> ironment System <u>H</u> elp
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Create PM Notif	ication: Corrective Notificat
🥞 🎮 🖙 🏁 🖴 🌖	Partner 📰 🕎 🛃
Notification	%0000000001 Z1 Corrective maintenance of transformer
Notific. Status	OSNO I CRTD 🌱
Order	
Notification Shut D	own requirement Corrective actions Causes Corrective Data
Start/End Dates	
Required Start	11.03.2019 11:05:04 Priority 2 2-High
Required End	11.03.2019 13:08:59

Step	Action
(1)	Click on the Shut Down Requirement data tab.
(2)	Select the Corrective checkbox.
(3)	Enter the Required shutdown start date and time.
(4)	Enter the Required shutdown end Date and time.
(5)	Set user Status as Request for approval- shutdown and put intimation mail to Circle office and Protection wing.







1.3.6. Set User Status

ē	Set I	User Sta	atus
Us	ser S	tatus wi	ith Status Number
x	No.	Status	StatusText
\bigcirc	01	CRTD	Notification Created
۲	02	REAP	Request for S/D Approval
0	03	APRC	Aproval from Circle
\circ	04	REJC	Reject by Circle
\circ	05	APRL	Aproval from SLDC
Us	ser S	tatus W	ithout Status Number
x		Status	StatusText
6	~]	INTD	Int.Mail to division office
	<	INTP	Int.Mail to protection(T&C)
T		INTT	Int. Mail to Telcom cell
			A
			· · · · · · · · · · · · · · · · · · ·
			× ×

Step	Action
(1)	Select user Status as Request for approval- shutdown and put intimation mail to Circle office and Protection wing and press Enter

1.3.7. Create PM Notification: Correctivemaintenance

C Maintenance notificatio	n <u>E</u> dit <u>G</u> oto	Extr <u>a</u> s En <u>v</u> ironm	ient System	<u>H</u> elp		
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Create PM Notif	Create PM Notification: Corrective Notificat					
🧝 🎮 🖙 🕅 🏭 🌖	Partner 📑 🏹	_ :				
Notification	80000000000	L Z1 Corrective main	ntenance of tran	sformer		
Notific. Status	OSNO		F	EAP INTD INTP		
Order						
Notification Shut D	own requirement	Corrective actions	Causes Co	prrective Data		
Start/End Dates						
Required Start	11.03.2019	11:05:04 Prio	rity	2 2-High		
Required End	11.03.2019	13:08:59				







Step	Action
(1)	Save the Notification .Mail will be trigger to SLDCcell, Circle office & protection wing.

1.3.8. Create PM Notification: Initial Screen

PM Notification	Edit <u>G</u> oto	Extr <u>a</u> s	Environment	System	Help		
	-	« 🖂 🛛	रू 😪 😞 🗁	61 65	1 40 40 40	\$1 🧫 🛛	- I 🕜 💻
Create PM No	otificatio	n: Initi	al Screen				
Notification							
Notification Type							
Notification							
Reference							
Notification							

Step	Action
(1)	Votification 10000019 saved







Sample Workflow SLDC Approval process

1.3.9. SAP workflow mail will be trigger to LD



🌄 New message 🌐 Find folder 🌐 Find document 📧 Appointment c	alendar 🛛 💁 Distribution lists	
Vorkplace: YASHPM1	90~00 TES (<u>a</u> . (h)
Contract Process 3 Contract Process 3	Inbox	
• 🛃 Documents 18	Class Title Date rece. Author	Att. Sta
Workflow 84	Approval of Breakdown maintenanc 17.03.2016	Ø
Overdue entries 0	Approval of Breakdown maintenanc 16.03.2016	Ø
Deadine Messages 0	Approval of Shutdown Notificatio 60 16.03.2016	Ŷ
Courter and the so	Approval of Shutdown Notificatio 60 16.03.2016	Ŷ
Resubmission	Approval of Shutdown Notificatio 60 16.03.2016	Ŷ
Private folders	Approval of Shutdown Notificatio 60 16.03.2016	Ŷ
Shared folders	Approval of Shutdown Notificatio 60 16.03.2016	Ŷ
 Folders subscribed to 	Approval of Shutdown Notificatio 60 16.03.2016	Q
• 🛅 Trash	Approval of Shutdown Notificatio 60 16.03.2016	Q
 I Shared trash 	Approval of Shutdown Notificatio 60 16.03.2016	<u>Q</u>
	Approval of Shutdown Notificatio 60. 14.03.2016	<u> </u>
	Approval of Shutdown Notificatio 60 14.03.2016	¥.
	Approval of Notification Breakdown 6 09.03.2016	<u> </u>
	Approval of Notification Breakdown 6, 09.03.2016	Ŷ
		🎾 Tips & tricks: Display workflow log
	Approval of Breakdown maintenanc 20000430	- Breakdown of CT?
	Description	Objects and attachments
	The Breakdown maintenanc 20000430 - Breakdown of CT has been created under Maintenance Flant 1100 - $TCC-T_1$, JATFUR and placed to you for approval for	• Maint. Notification: 000020000430

Step	Action
(1)	Enter SBWP T-code & press 🎯 icon







1.3.10. Select PM Notification

3	5 + + • • • • • • • • • • • • • • • • •					
Inbox						
Class	Title	Date rece. Author				
	Approval of Notification Breakdown 20000231 - breakdown m	08.02.2016				
	Approval of Notification Breakdown 20000229 - 220 KV CT Y	08.02.2016				
	Approval of Notification Breakdown 20000232 - CVT BURST?	08.02.2016				
	Approval of Notification Breakdown 20000230 - bd005?	08.02.2016				
	Approval of Notification Breakdown 20000228 - manitenance	06.02.2016				

Step	Action
(1)	Double Click Approval of Notification Breakdown 20000229 - 220 KV CT Y

Decision Step in Workflow	
SWorkflow ①Create 图Import	
Approval of 20000229 - 220 KV CT Y Ph Mainteneace?	
Choose one of the following alternatives	
Approve	
Reject	
Cancel and keep work item in inbox	
Description The 20000229 - 220 KV CT Y Ph Mainteneace has been created under Maintenance Plant 1800 - TCC-VIII,SIROHI and placed to you for approval for user-status AFRD.	Objects and attachments Maint. Notification: 000020000229
Select one of the available decision options. This completes the processing of this step.	
Before you make a decision, you can display the attachments and objects which have been attached to the user decision. You can also add your own attachments.	
If you choose ${\tt Cancel},$ the user decision remains in your inbox for processing.	
🔄 Enter Approval NRLDC Code	×
Approval Code of NRL	
	✓ ×

Step	Action	
(1)	Click Approve	,If NRLDC code is required enter the code.







Approval mail will be trigger to GSS User id



3) D. T.E. . 1 «/20, D. S.E. . . .

Inb	ox				
Class	Title	Date rece	Author	Att	Sta
-	Breakdown maintenanc 20000437 a	17.03.2016	WF-BATCH		
	Approval of Shutdown Notificatio 60	16.03.2016			P
	Approval of Shutdown Notificatio 60	16.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	16.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	16.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	16.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	16.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	14.03.2016			\heartsuit
	Approval of Shutdown Notificatio 60	14.03.2016			\oslash
	Approval of Notification Breakdown 6	09.03.2016			\heartsuit
	Approval of Notification Breakdown 6	09.03.2016			\heartsuit
	Approval of Notification Breakdown 6	09.03.2016			\heartsuit
	Approval of Notification Breakdown 6	09.03.2016			\heartsuit
	Approval of Notification Breakdown 2	08.03.2016			\heartsuit

Bre	akdown maintenanc 20000437 ar	proved for	User Gr		

The Breakdown maintenanc 20000437 - Test has been approved by YASHPM1 under maintanence plant 1100 - TCC-I,JAIPUR.

<u>Note</u>: After getting approval from LD, create Corrective maintenance order through Corrective Notification.

1.3.11. Change PM Notification: Initial Screen

SAP Menu	Logistics > Plant Maintenance MaintenanceProcessing Notification Change >
Transaction code	IW22



The second secon	Project – SUGAM(BSPTCL) Corrective Maintenance Process (External Services) End User Manual - Plant Maintenance	Americas EU ASIA AUS
PM Notification Ed	it <u>G</u> oto Extr <u>a</u> s En <u>v</u> ir	

Ente Crea	er The PM N 1 jcation: Initial Sc
Notifica	ation
Step	Action
(1)	Enter IW22(T code)and pr

1.3.12. Change PM Notification: Initial Screen

¢	PM Notification	<u>E</u> dit	<u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironment	System	<u>H</u> elp
<			- <	< 🔚 I 🤇	2 😪 😪 🗎 🗁	n re	200
C	hange PM l	Notifi	icatio	n: Init	tial Screen		
N	otification						
Not	tification		10	000019	o d		

1.3.13. Change PM Notification: Correctivemaintenance

¢	Maintenance n	otification <u>E</u> dit <u>G</u> oto	Extr <u>a</u> s En <u>v</u> iron	ment S <u>y</u> st	em <u>H</u> elp		
Ø		▼ «]	🖴 ا 😒 😒 😒	n n i e	12 2 2 2	💻 🕲 ا 🔁	
	🖲 📕 Cha	nge PM Notificat	tion: Correct	ive Noti	ficat		
9	l 间 🔊 🕅	🖴 🍤 Partner 🛛 📑	<u>s</u> 7 🖅				
Not Not Ord	tification tific. Status der	10000019 OSNO		aintenance of	transformer	INTP	
	Notification	Shut Down requirement	Corrective actions	Causes	Corrective Data		
	Reference Object	t					
	Functional loc.	FB-SIPARA-	KHAGAUL	SIPARA-KHAG	GAUL bay		
	Equipment	10000013		100 MVA TR-	1		
	Assembly						L
	Subject						
	Description	Corrective mainte	enance of transforme	r			
	Subject Long Te	ext					
	4 1-					4	







Step	Action
(1)	Click on order icon to create Correctivemaintenance order

1.3.14. Create Order

Er Create Order		X
Order Type	ZM01	
Planning Plant	1100	
Business Area		
Main Work Center	O&M / 1100 Operation & Maintenance dept	
		✓ ×
-		

Step	Action
(1)	Click Continue

1.3.15. Object Information

	Information				_	_	_	_	>
Reference		Obj	.display	Environme	ent				
► <u>6</u>		i	8 🛃 😼		oc	Sched.		Mnt	
Select.indi	c.since 03/201	18 Select.r	notif.since 11.03	3.2018					
BrkdnRept	td 0		Proc	ssDays	0			IS	
NotifCreat	2		Com	npNotif	1		են՝ 🚺	Notif	
OrdsCrtd	1		Com	npl.ords	1		եր [Order	
Descriptio	n				Date	Co	mpleti	on	Ρ
Corrective	e maintenance	of transform	ner		11.03.2	2019			2
Corrective	e maintenance	of transform	ner		11.03.2	2019 1	1.03	.2019	2
][N			
		🕄 Mainten	ance items	nk from/to	Link object	Repla	acemen	t Equipm	nent
Step	Action	🕄 Mainten	ance items	nk from/to	Link object	P Repla	acemen	t Equipm	nent







1.3.16. Create CorrectiveMaintenance order : Operation Overview

⊑ <u>O</u> rder	<u>E</u> dit <u>G</u> oto Extr <u>a</u> s En <u>v</u> ironment System <u>H</u> elp
Ø	
1	Create Corrective Maintenance Order : Operation Overview
🍋 😼 🖭	
Order	ZM01 %0000000001 Corrective maintenance of transformer
Sys.Status	CRTD MANC NTUP
HeaderD	ata Operations Components Costs Objects Additional Data Location Planning Control
General	I Internal External Dates Act. Data Enhancement 🔂 🔂 Ex. Factor 📑 Catalog
OpAc 5	SOp Work ctr Plant Cont StTextK S Operation short text Lo Act
0010	O&M 1100 PM01 Corrective maintenance of transformer
0020	O&M 1100 PM01 Power cable change
Step	Action
~~~ <b>r</b>	
(1)	Select the operation Tab.
(2)	Enter the task to be performed.
(3)	Save the order.
	Notification Edit Goto Extras Environment System Help
Char	a PM Notification - Initial Screen
Notifica	
Notificati	
Notification	

## **1.3.17.** Change the Corrective Maintenance Order

Source 100024 saved with notification 10000019

SAP Menu	$\begin{array}{l} \text{Logistics} \rightarrow \\ \text{Order} \end{array} \rightarrow \end{array}$	Plant Change	Maintena <del>nce&gt;</del> Maintenance	processing
Transaction code	IW32			



SAP







## 1.3.18. Change Order: Initial Screen

🖻 Change	e Order:	Initial Sc	reen					
<b>Ø</b>		▼ « [		🚯 💽 I 🖨 🕅	1 ili 1 ili 1	10	🎦 I 👼 🛛	- 1 🕜 🖳
Change	Order: I	nitial Scr	een					
Header data	Operations	Components	Costs	Additional data	Planning	Control	5	
Order		100024	1					

Step	Action
(1)	Enter Order number and press enter







<u>Note</u>: IfCorrective cannot resolved by the internal manpower. Procure external services, for that change control key from PM01 to PM03 in Maintenance order.

## **1.3.19.** Change CorrectiveMaintenance order 100024: Operation Overview

<u> </u>	rder	<u>E</u> dit	<u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironm	nent S <u>y</u>	ystem	<u>H</u> elp	þ							
9				• «				in K	5 I 🎝	t) 💭	\$1   🜄 🖻	🕜 🖳	]			
P		Cha	nge Co	rrecti	ve Mai	intena	nce	Ord	ler 10	0024	: Operat	tion Ou	verview	V		
	0	2	🎙 🔽 😽	D	🖉 🖻 🗄	8 🖪										
rder ys.Sta	atus	2	MO1 100 CRTD MAN	024 NC NMA	r prc	Correcti	ive ma	intenan	ce of tra	nsformer				1		
И	leaderD	Data	Operations	s Com	ponents	Costs	Ob	jects	Additio	onal Data	a Location	Planni	ng Con	trol	]	
H	leaderD Genera	Data	Operations Interna	s Com	ponents External	Costs	Ob	ojects	Additio	onal Data Data	Enhancer	Planni nent	ng Con	trol	Ex. Factor	
H	leaderE <mark>Genera</mark> OpAc	Data I SOp	Operations Interna Work ctr	s Corr	ponents External	Costs	Ob Dates Plant	ojects s	Addition Act. StTextK	Data	Enhancer Operation sho	Plannii nent ort text	ng Con	trol	Ex. Factor	
H C	HeaderE Genera OpAc	Data I SOp	Operations Interna Work ctr O & M	al Com	nponents External	Costs	Ob Dates Plant 1100	ojects Cont PM01	Additio Act. StTextK	Data	Enhancer Operation sho Corrective ma	Plannin nent ort text intenance o	ng Con	trol	Ex. Factor	

Step	Action
(1)	Click on the Operations tab.
(2)	To Perform external services change the control key PM01 to PM03.

#### 1.3.20. Change CorrectiveMaintenance order : External Processing Operation

🕞 Change Breakdov	vn Maintenance order 200021: External F	Processing Operati	X
Opr. short text	CT PROBLEM		
Operation qty	1 AU	Sort Term	
Price	0.00 INR	per	1
Material Group	SER-ONM	Cost Element	
Purch. Group	001 / 1000	Vendor	
Agreement		Info record	
Recipient		Unloading Point	
Requisitioner		Tracking Number	
Pl. Deliv. Time	Subcontr.	FW Order	
			×





Project – SUGAM(BSPTCL) Corrective Maintenance Process (External Services) End User Manual - Plant Maintenance



Step	Action
(1)	Enter the unit of Measure.
(2)	Enter the Purchasing group and Purchasing Organization details.
(3)	Enter the Material group.
(4)	Selecting the drop down option find vendor number
(5)	Click on ok button.

# **1.3.21.** Change CorrectiveMaintenance order: Operation Overview

🔄 Chai	nge (	Corrective	Maintena	nce	Orde	er 10	0024: 0	pe	ration Overv	iew	
0		•	« 📙 🕷		.   🗁	ñ ñ	) <b>() ()</b>	Ð	1 🗐 🔁 🖓	<b>!!</b>	
<b>1</b>	Cha	nge Corre	ective Mail	nten	ance	e Ord	er 1000	124	: Operation	Overview	
<b>IN 18</b> 9	🏴 👪 🎬 🗐 🍄 💎 i 🛼 🖹 🌌 💼 🖡										
Order	Γ	ZM01 10002	4	Correc	tive ma	intenan	ce of transfo	rmer			
Sys.Status		CRTD MANC	NMAT NTUP	PRC			<b>i</b>				_
Heade	erData	Operations	Components	Costs	s Oł	ojects	Additional	Data	Location Pla	nning Control	
Gene	eral	Internal	External		Date	s	Act. Data	1	Enhancement	<b>R</b> IB	Ex. Factor
OpAc	: SOp	Work ctr			Plant	Cont	StTextK	S	Operation short text		
001	0	O&M			1100	PM01			Corrective maintenan	ce of transformer	
002	0	O&M			1100	PM03			Power cable change		
003	0	0&M			1100	PM01					
Step	Acti	on									

Step	Action
(1)	Select the first operation
(2)	Click <b>External</b> tab to enter required external services for the operation.







# **1.3.22.** Change CorrectiveMaintenance order : External Processing Operation

🔄 <u>O</u> rder <u>E</u> dit 🤇	<u>G</u> oto Extr <u>a</u> s En <u>v</u> iron	nment Syste	em <u>H</u> elp							
	▼ « 📙 🤇	i I 😡 💫 🔊	- n n in 1	D 🕄 🗖 🗖 🕼						
🖲 Chang	e Corrective Ma	aintenan	ce Order 10002	24: External P	Processing	Operat				
Hea	ader data Operations (	Components	😽 🗎							
Order	100024	Activit	y 0020 /	Ctrl key	PM03					
StdTextKey/ShrtText		Power cable	change							
General Interna	al External Dates	Act. Data	Enhancement							
		_								
Operation qty	1	AU	Sort Term							
Price	0.00	INR	per	1						
Material Group	SER-ONM		Cost Element							
Purch. Group	001 / 1000		Vendor	100006						
Agreement	1		Info record							
Recipient		_	Unloading Point							
Requisitioner	AEE PATNA		Tracking Number							
Pl. Deliv. Time	Subcontr.		FW Order		/					
Services Comp	onents Relationships									
Comp.										
Line	D., Service No.	Short Text		Quantity		Un Gross Price	Crcv	Overf. Tol.	U Cost Element	Ser Ed
10	1000020			1		10000	INR		760129	
20	U						INR			
30							INR			-
										4 F

Step	Action
(1)	Maintain Service Details like Requisitionerservice no, quantity, price, cost element etc.,

#### 1.3.23. Change CorrectiveMaintenance order : External Processing Operation

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👼 📔 Change C	Corrective Maintenal	nce Order 100024
Header	data Operations Components	🍢 😫
Drder	100024 Activ	/ity 0020 /

Step	Action
(1)	Click on header data.







1.3.24. Change Corrective Maintenance order : Central Header

도 <u>O</u> rder <u>E</u> dit	<u>G</u> oto Ext	tr <u>a</u> s Environme	ent System	<u>H</u> elp					
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👎 📕 Cha	ange Corre	ective Mail	ntenanco	e Orde	er 10	0024: 0	Central	Header	
🍋 🔛 🔛 🕅	🍄 🏷 i 😽 🕞	, 📰 🔗 💼							
Order	ZM01 10002	24	Corrective m	aintenance	e of tran	sformer		]	2
Sys.Status	CRTD MANC	NMAT NTUP	PRC						
HeaderData	Operations	Components	Costs O	bjects	Additio	nal Data	Location	Planning	Contro
Person respons	ible								
PlannerGrp	M08 / 11	GSS-Khaga	aul			Notifctn	10	0000019	
Mn.wk.ctr	<u>0&amp;M</u>	/ 1100 O	peration & Mai	intenan		Costs			]
						PMActTyp	e CF	Correctiv	e Mainte
						SystCond.	•		

Step	Action
(1)	Release the Maintenance Order.
(2)	Save the MaintenanaceOrder.

#### **1.3.25.** Go to order (IW32) to see the Purchase requisition number

⊡ <u>O</u> rder	<u>E</u> dit <u>G</u> oto	Extr <u>a</u> s En <u>v</u>	ironment Syste	m <u>H</u> elp			
		• « 📙	🔜 🚫 💽	- M (6) 2 1	💭 🎝 I 👼 🔁 I	e 🖷	
	Change (	Corrective	Maintenand	ce Order 1000	024: General	<b>Operation Data</b>	
4 ∢	▶ №  188 на	eader data Oper	ations Compone	nts   🔀 😫			
Order		100024	Activity	0020 /	Ctrl key	PM03	
StdTextKe	ey/ShrtText		Power cable	change			
Gene	eral Internal	External Dat	tes Act. Data	Enhancement			
Comple	etion confirmation						
Confirm	nation	320		Actual work		0 H	
No Rer	nain. Work			Forecast work		0	
Purcha	sing		-				
Requis	ition	11000003	7 10 [ 🔊	GR Qty		0.000	
Res./P	Res./Purc. req. 3 Immediately  PO Exists						
Step	Action						
(1)	(1) Go to Order- Operation-External-Act Data Copy purchase requisition number generated in maintenance order.						







#### **1.3.26.** Release Purchase Requisition

<u>Note:</u> In Maintenace order when control key was changed to PM03, Automatically PR will be generated in maintenance order.To release the PR follow the steps

SAP Menu	Logistics $\rightarrow$ Material Master $\rightarrow$ Purchasing $\rightarrow$ Purchase Requisition $\rightarrow$ Release $\rightarrow$ Individual Release
Transaction code	ME54N



Step	Action
(1)	when we enter PM03 control key in order, Purchase requisition will be generated automatically with reference to maintenance order. So, now we need to release the Purchase requisition using ME54N( T CODE) and press enter.

#### 1.3.27. Release Purchase Req.



Step	Action
(1)	Click Other Purchase Requisition 🖻.







## 1.3.28. Select Document

🕞 Select Document	X
Purchase Requisition	[110000037]
●Pur. Order ●Purch. Requisition	
	Other Document

Step	Action
(1)	Using dropdown option find the Purchase Requisition number using Maintenance order number or with tracking details of user.
	Press Enter.

#### **1.3.29.** Release Purchase Req.

Purchase Requisition Edit E	Environment System Help	51	) () 📮 🗖 I 🕜 💻		
Release Purcha	ase Req. 1100000037				
Document Overview On 6 😚 😭	📔 🚺 🚈 Personal Setting				
ZSRV PR for Service       Texts       Release strategy	- 1100000037				
Release group	D2 PR_RELESE	Code	Description	Status	Relea
Release Strategy	DE PR RELEASE	01 02	EEE ESE	Δ	40
Release Indicator	X Blocked	03	CE		
<b>-</b> 96. <b>-</b> 766	7. <b>2.</b> %. 2 <b>0. .</b>	<b>! !</b>	E Default Values		

Step	Action
(1)	Now the PR was released depend upon approval authority.
(2)	Click .







#### Create Service purchase order with reference purchase requisition

#### 1.3.30. Create Purchase Order

SAP Menu	Logistics $\rightarrow$ Material Master $\rightarrow$ Purchasing $\rightarrow$ Purchase Order $\rightarrow$ Create
Transaction code	ME21N

Purchase Requisition	<u>E</u> dit En <u>v</u> ironment S
/nme21n	🔽 🖉 🖉 🖉 🖉 🖉
Display 1	vrchase Reg. 1400
Document Overview On	'
PR-R&M (Auto)	▼ 1400000128

Step	Action
(1)	After releasing the PR, Now we need to create the Purchase order with reference to PR number.Enter the ME21N (T code) to create PO.







## **1.3.31.** Create Purchase Order

Image: Environment of the system       Environment of the system       Help         Image: Image: Environment of the system       Image: Environment of the system       Help         Image: Image: Environment of the system       Image: Environment of the system       Help         Image: Image: Environment of the system       Image: Environment of the system       Help         Image: Image: Image: Environment of the system       Image: Environment of the system       Help         Image: Im	ອອລສາ	<b>-</b> 2   © <b>-</b>				
Create Purchase Order         Document Overview On       The Hold       The Print Preview       Me	ssages 🚺 🚰 Pe	ersonal Setting				
Image: Stress of the	100006 N cation Partners	Mahavir electircs pvt ltd	Doc. D Drg. Data	ate 11.03.2 Js Payment Process	2019 💓 sing Incoterms	Versions
Validity Start 11.03.2019 Validity End 23.05.2019		]				
S., Itm A Requisitioner T. IM Material	Info rec.	Re Free T Purchas	e Rea. Reaui	Outline agree Contr	r RFO	Item Purc
10 F AEE PATNA		11000	00037 10			
g BBB <b>666</b> di Livr (	<u>9</u>	Default Value	S	(	Addl Planning	]
Titem Detail						

Step	Action
(1)	Enter the PO- Service Proc document type.
(2)	In Org. data enter the Purchasing details.
(3)	Enter the Vendor details.
(4)	Enter the PR number.
(5)	Enter the validity start and end date.
(6)	In delivery invoice tab enter the pay terms and Tax code details.
(7)	After filling details click on check to find any errors in PO.
(8)	Then save the PO.







#### 1.3.32. Release Purchase Orders

SAP Menu	Logistics →Material Master Pu>chasing →Release → Individual release	Purchase Order
Transaction code	ME29N	

Purchase Order	<u>E</u> dit	<u>G</u> oto	Enviro	nment
/nme29n		- ⊲	9   3	e 🚱 📢
Create	110	hase (	Order	
Document Overview	w On	🗋 🖻	Hold	6°   (
Standard PO	oice	Conditio	ns 7	Vendo Texts

Step	Action
(1)	After creation of PO.Now need to release the PO. So enter ME29N( T code) to release the PO.

## 1.3.33. Release PO-Service proc

👎 📘 Release PO	Service procui	re 45000	000
Document Overview On 🗌 🎲 📑	📔   🕞 Print Preview	Messages	1
ZSRV PO - Service procure	▼ 450000067	Vendor	
E Select Document		💌 mm	nunica
Pur. Order	4500000071 Q		
Pur. Order     Purch. Requisition			
	Other Docum	nent 🗙	

Step	Action
(1)	Click Other Purchase Order 🖻 to select the required PO number.







## 1.3.34. Select Document

🕞 Select Document	$\mathbf{x}$
Pur. Order	450000071)
<ul> <li>Pur. Order</li> <li>Purch. Requisition</li> </ul>	
	Other Document
•	

Step	Action
(1)	Using drop down option select the required PO number by using several options(i.e. by order number or tracking details.)

## 1.3.35. Release PO-Service proc

		<u>E</u> di	t <u>G</u> oto	En <u>v</u> ire	onment	System	Help	Ð E	1	0 .	]						
<b>P</b> .	Rele	ase	PO - Se	ervic	e proc	cure 4:	500000	071									
Documen	nt Overvie	w On	🦻 🗗	° ()	Print Prev	iew Me	essages 🚺	🗾 Per	rsonal Setting								
THE ZSF	RV PO - S	ervice p	rocure	- 450	000007	1 Vend	lor		100006 Ma	havir electircs pvt	ltd	Doc. Date	11.03.2	2019			
	Delivery/I	nvoice	Conditio	ns T	Texts	Address	Communi	cation	Partners	Additional Dat	a Org. Data	Status	Release strategy	Payment Proces	sing	Incoterms	Versions
Rele	ease Strate	egy ator		P2 B	BSPTCL F	PO REL ST	L2 with value	02 03	ESE CE								
100 ER S	S Itm	А	I Materia	al		S	Short Text			PO Quantity	OUn	C Deliv. Dat	e Net Price	Curre	. Per	OPU	Matl Group
	10	F	C			P	ower cable o	hange			1 AU	D 11.03.	2019	130.00 INR	1	AU	Service Oper ar

Step	
(1)	Release the PO depend upon approval authority.
(2)	After releasing the PO then save it.







## **1.3.36.** Change PM Notification

SAP Menu	Logistics > Plant Maintenance MaintenanceProcessing Notification Change >	$\rightarrow$
Transaction code	IW22	

☐ Purchase Order	<u>E</u> dit	<u>G</u> oto	En <u>v</u> ironment	System	Help
/niw22		- ⊲	🗏   😋 🙆 🚷	I 🖴 🛍	H   41 19 41   🔀 🛛 🖓 📑
Enter PO-Se		proc 4	160000016	1 Creat	ted by YASHPM2
FO DE	ľ Uľ	<b>p</b>			
Document Overvie	w On	°∕ ۳3	Print Previ	ew Mes	essages 🚺 🔞 Personal Setting

Step	Action
(1)	Enter the /NIW22( T code) and press enter.

## **1.3.37.** Change PM Notification: Initial Screen

PM Notification	<u>E</u> dit <u>G</u>	oto	Extr <u>a</u> s	En <u>v</u> ironment	System	<u>H</u> elp
	•	• «	$\exists   \langle$	2 🚫 😡 🗎	n ro	Ðť
Change PM I	Votifica	ation	n: Init	ial Screen		
Notification						
Notification		10	000019	đ		

Step	Action
(1)	Enter the Corrective notification number and press Enter.







## **1.3.38.** Change PM Notification: Correctivemaintenance

ē	Ma <u>i</u> ntenance notificatio	n <u>E</u> dit <u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironment	S <u>y</u> stem	<u>H</u> elp		
		▼ « 듺	🗟 🚫 🕟	) 🗁 🕅 (	81 <b>2</b> 1	D D I 💭	2 🛛 🖳	
5	🤁 📕 Change l	PM Notifica	tion: Co	rrective	Notifica	nt		
9	🌒 🕅 🔐 🕤 Partner	2 🔂 🖉 🏹	<u>_</u>					
No	otification	10000019	Z1 Corre	ective mainten	ance of trans	former		
No	otific. Status	NOPR ORAS			I RI	EAP INTD I	NTP	4
-		100004						
O	der	100024						
O	der	100024						
Or	Notification Shut D	own requirement	Corrective	actions C	auses Co	rrective Data		
	Notification Shut D	own requirement	Corrective	actions C	auses Co	rrective Data		
	Notification Shut D Start Date	own requirement	Corrective	actions C	auses Co	rrective Data	[	
	Notification Shut D Start Date Malfunction Start	pwn requirement	Corrective	actions C	auses Co	rrective Data	<u> </u>	
	Notification Shut D Start Date Malfunction Start Malfunction Start (Time)	own requirement	Corrective	actions C 3.2019 5:19	auses Co	rrective Data	<u> </u>	
	Notification Shut D Start Date Malfunction Start Malfunction Start (Time)	own requirement	Corrective	actions C 3.2019 5:19	auses Co	rrective Data	<u> </u>	
	Notification Shut D Start Date Malfunction Start Malfunction Start (Time) End Date	own requirement	Corrective	actions C 3.2019 5:19	auses Co	rrective Data	[	
	Notification Shut D Start Date Malfunction Start Malfunction Start (Time) End Date Malfunction End	pwn requirement	Corrective	actions C 3.2019 5:19 3.2019	auses Co	rrective Data		
	Notification Shut D Start Date Malfunction Start Malfunction Start (Time) End Date Malfunction End Malfunction End (Time)	own requirement	Corrective	actions C 3.2019 5:19 3.2019 5:19	auses Co	rrective Data	<u> </u>	

Step	Action
(1)	click on the Malfunction data tab.
(2)	Enter the Actual Corrective Start and end(Date and time).
(3)	Click on the user status and select the Intimation mail to SLDC check box .and it is used for intimating SLDC cell regarding actual Corrective maintenance start and end(date and time).
(4)	Save the Notification.







# After execution of maintenance work by External service GSS user will request for charging code :

# 1.3.39. Set User Status

🔄 Set User Status									
User Status with Status Number									
х	No.	Status	StatusText						
0	01	CRTD	Notification Created						
0	02	REAP	Request for S/D Approval						
۲	03	APRL	Aproval from SLDC						
0	04	REJL	Reject by SLDC						
0	05	RECD	Request for charging code						
U	ser S	tatus W	ithout Status Number						
х		Status	StatusText						
	✓	INTD	Int.Mail to division office						
	✓	INTP	Int.Mail to protection(T&C)						
	✓	INTC	Int.Mail to circle office						
	✓	INTT	Int. Mail to Telcom cell						
			· · · · · · · · · · · · · · · · · · ·						
			✓ ×						

Step	Action
(1)	Select the RECD status.







#### **1.3.40.** Workflow will be trigger to SLDC cell



Business Workplace of YASHPM1		
🐯 New message 🛛 Find folder 🆓 Find document 💀 Appointment	calendar 🛛 🗃 Distribution lists	
👻 👷 Workplace: YASHPM1	◙♥◈◙◙▏ॻॾॾॱॻ,ॿ,ः, ₽ख़ॖॖॖॖॖॖॖॖॖॖॖॖॣॖॖ	
• 🔁 Indox • 🛃 🗁 Enter NRLDC Charging Code	Inbox	
	Class Title Date rece. Author Att.	Sta
· D (	Approval of Breakdown maintenanc 17.03.2016     Breakdown maintenanc 20000438 a 17.03.2016 WF-BATCH	M
• D C NRLDC Charging Code	Breakdown maintenanc 20000437 a. 17.03.2016 WF-BATCH	
	Approval of Shutdown Notificatio 60 16.03.2016	Ø
Resu	Approval of Shutdown Notificatio 60 16.03.2016	Ø
• 🗳 Priva	Approval of Shutdown Notificatio 60 16.03.2016	$\bigotimes$
🕨 🥥 Shar 📃 🖉 🍋	Approval of Shutdown Notificatio 60 16.03.2016	Ø
Enter NRLDC Charging Code  NRLDC Charging Code		

Step	Action
(1)	Enter if NRLDC charging code in field or click on 🖉







## Charging code issue by LD mail will be trigger to GSS user id

Char		Data rasa	Author		Cha
	Proskdown maintenanc 20000428 a	17.02.2016		AU.	Sta
	Breakdown maintenanc 20000438 a	17.03.2010			
-	And a second of Churcherian Country Nationalia	17.03.2010	WF-BATCH		
	Approval of Shutdown Notificatio 60	16.03.2016			
	Approval of Shutdown Notificatio 60	16.03.2016			Ŷ
	Approval of Shutdown Notificatio 60	16.03.2016			Ø
	Approval of Shutdown Notificatio 60	16.03.2016			$\heartsuit$
	Approval of Shutdown Notificatio 60	16.03.2016			$\heartsuit$
	Approval of Shutdown Notificatio 60	16.03.2016			$\otimes$
	Approval of Shutdown Notificatio 60	14.03.2016			$\otimes$
	Approval of Shutdown Notificatio 60	14.03.0010		-	$\heartsuit$
	Approval of Notification Breakdown 6	09.03.016			Ø
	Approval of Notification Breakdown 6	09.03.2016			Ø
	Approval of Notification Breakdown 6	09.03.2016			Ø
	Approval of Notification Breakdown 6	09.03.2016			Ø
Bre	akdown maintenanc 20000438 ap	proved for	User Gr		
The	Breakdown maintenanc 20000438 - b	reakdown has	s been		

#### GSS user will do following steps

<u>Note</u>:Complete(Technically) means closing the CorrectiveMaintenance order from Technical side.

#### **1.3.41.** CompleteCorrective Maintenance order

	Logistics->	Plant	Maintena <del>næ</del>	Maintenance
SAP Menu	Processing <del>Or</del> der Cha	u <del>nge&gt;</del>		
Transaction code	IW32			

<u>Note</u>: If the material-equipment is issued from ACO or Projects settlement will be done by finance department. Gss user will click on order user status as "INTF" intimation mail to respective AO.

Er P	M Notification	<u>E</u> dit	Go	oto	Extr <u>a</u> s	En <u>v</u> ir
<b>V</b>	/niw32		•	⊲		o 🙆 🍕
C.	Enter <b>je PM</b>	11	ica	tio	n: Init	ial S
Not	tification					
		r				





Step	Action
(1)	After getting charging code from LD. Enter IW32(T code) to do TECO.

#### **1.3.42.** ChangeCorrective Maintenance order : Central Header

¢	<u>O</u> rder	<u>E</u> dit	<u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironme	nt S <u>y</u> s	tem <u>H</u> elp					
				• «			<b>₽</b> ñ K		111	5	2 🖶	
ľ	🔁 , Change Corrective Maintenance Order 100024: Central Header											
0	1 🗋 🚰	7 🕅	😽 🔓	, 🗈 🖉	Comple	ete (busin	ess)					
Or	rder	ZM	101 10	0024		Corrective	e maintenanc	e of tra	nsformer		]	2 🔁
Sy	s.Status	RE	L NM	AT PRC					i			
	HeaderD	ata (	Operation	ns Con	mponents	Costs	Objects	Additi	onal Data	Location	Planning	Control
	HeaderD Person res	oata ( ponsible	Operation	ns Con	nponents	Costs	Objects	Additi	onal Data	Location	Planning	Control
	HeaderD Person res PlannerGrp	ponsible	Dperation	ns Con	nponents GSS-Khaga	Costs	Objects	Additi	onal Data Notifctn	Location	Planning	Control
	HeaderD Person res PlannerGrp Mn.wk.ctr	ponsible	Dperation M08 / O&M	ns Con	nponents GSS-Khaga 1100 Op	Costs ul veration &	Objects Maintenan	Additi	onal Data Notifctn Costs	Location	Planning	Control
	HeaderD Person res PlannerGrp Mn.wk.ctr	ponsible	Dperation M08 / O&M	ns Con 1100 /	GSS-Khaga	Costs ul eration &	Objects Maintenan_	Additi	Notifctn Costs PMActTyp	Location 10 0. e CRI	Planning 000019 00 M Correctiv	Control INR e Maintena
	HeaderD Person res PlannerGrp Mn.wk.ctr	ponsible	Dperation M08 / O&M	ns Con	GSS-Khaga	Costs uul veration &	Objects Maintenan	Additi	Notifctn Costs PMActTyp SystCond.	Location 100 0.0	Planning 000019 00 M Correctiv	Control
	HeaderD Person res PlannerGrp Mn.wk.ctr Dates	ponsible	M08 /	ns Con 1100 /	GSS-Khaga	Costs ul eration &	Objects Maintenan	Additi	Notifctn Costs PMActTyp SystCond	Location 10 0. ne CRI	Planning 000019 00 M Correctiv	Control
	HeaderD Person resp PlannerGrp Mn.wk.ctr Dates Bsc start	ponsible	Dperation M08 / 0&M 11.03	ns Con	GSS-Khaga	Costs nul peration & Priority	Objects Maintenan	Addition 2	Notifctn Costs PMActTyp SystCond. 2-High	Location 100 0.0 pe CRI	Planning 000019 00 M Correctiv	Control INR e Maintena.
	HeaderD Person res PlannerGrp Mn.wk.ctr Dates Bsc start Basic fin.	ponsible	Dperation M08 / O&M 11.03 11.03	ns Con 1100 / .2019 .2019	GSS-Khaga	Costs ull peration & Priority Revision	Objects Maintenan	Addition 2	Notifctn Costs PMActTyp SystCond	Location 10 0. pe CRI	Planning 000019 00 M Correctiv	Control Control INR e Maintena







 Step
 Action

 (1)
 Click Complete (technically) .

## 1.3.43. Complete

Reference date         11.03.2019           Defenses time         12.05.25
Notification
Malfnctn data Damage Notif. dates
Malf.Start         11.03.2019         11:05:19           MalfEnd         11.03.2019         11:35:19
Usage list 🗶

Step	Action
(1)	Enter the Malfunction End date and time.
(2)	Enter the reference time for completion of Order.
(3)	Click Continue 🗹.

#### **1.3.44.** Create service entry sheet.

<u>Note:</u> Service entry sheet is used to enter the services done by external source. It is used as reference document by accounting wing to clear the payment to vendor.

SAP Menu	Logistics → Material Master Maintain	$\rightarrow$ Service entry sheet
Transaction code	ML81N	



	Project – SUGAM(BSPTCL) Corrective Maintenance Process (External Services)	YASH
THE REAL PROPERTY OF THE PROPE	End User Manual - Plant Maintenance	Americas   EU   ASIA   AUS
E DM Natification	dit Goto Extrac Envir	
Le PM Notification	alt <u>G</u> oto Extr <u>a</u> s En <u>v</u> ir	
/nml81n	✓ ଏ 🔲 । 🍄 🙆 €	

Step	Action
(1)	Enter/NML81N to create service entry sheet. Service entry sheet is used to enter the services that are performed by service engineer with reference to PO.

# **1.3.45.** Create Service Entry Sheet



Notification

Step	Action
(1)	Click Other Purchase Order Click Other Purchase Order







## **1.3.46.** Select Purchase Order/Entry Sheet

Entry Shee	t <u>E</u> dit	<u>G</u> oto I	En <u>v</u> ironment	System	<u>H</u> elp		
		-	« 🗄 I 🗬		⊖ m (	8 I 20 12	1 <b>4</b> 2 <b>4</b> 2
Service	Entry S	Sheet					
Cther Purch	nase Order	23					
Entry Sheet For Purchase O	rder			0 &	c		
Basic Dat Net Value In Total Value Unplanned P	Purchase o Entry Shee	rder t		display at s	tart	×	-
Portion w/o						<b>×</b>	

Step	Action
(1)	Select the dropdown option and find the PO Number and press enter.
(2)	Click Continue 🗹.

# **1.3.47.** Service Entry Against Purchase Order

Click Create Entry Sheet 🛄.

E Entry Sheet	<u>E</u> dit	<u>G</u> oto En <u>v</u> ironment	System	<u>H</u> elp	
<ul> <li>Image: A start of the start of</li></ul>		▼ « 📙 🤇	2 😪 💽		•
Service El	ntry A	gainst Purcha	se Orde	ler 4500000071 0001	0
Cother Purchas	se Order	ti 🚺			
Entry Sheet					
For Purchase Ord	er	450000071	10 🔥	6 <mark>6</mark> 7	
Short Text					
		N			
-					
Step Action	l				



(1)





# **1.3.48.** Create Entry Sheet

E Entry Sheet Edit Goto	En⊻ironment Syste	m <u>H</u> elp		
-				
<b>100000274</b>	Create Entry S	Sheet		
Cher Purchase Order 🛛 😜	69 🗅 🗅 🖴 🍮 🐨			
Entry Sheet 1 For Purchase Order 4	000000274 500000071 10	💓 No acceptance 🖉	Reti	urns Indicator
Basic Data Accept. Data	Vals Long Txt	History	J	
Net Value Incl. Tax Total Value	0.00	INR INR		
Unplanned Portion Portion w/o Contract	0.00	INR INR		
Line D P C	U Service No.	Short Text	Quantity	Un Gross Price
		Service Sel.		Line 10
Customizing incorrectly maintai	ned		SAP	

Step	Action
(1)	Select the line and the select the service sel. button.
(2)	click on the service sel. separate screen appears in that select the adopt details option with reference to PO.







# **1.3.49.** Create Entry Sheet

E Service	Selection				×
OFrom Cu	irrent Specs		1		
OModel Se	ervice Specs			-	_
From Pu	rchase Order	4500000071	10	Adopt full quantity	
OFrom Re	quisition			<b>M</b>	_
OFrom Pu	rch. Document			<b>M</b>	
OFrom SD	) Document				
OFrom SD	) into SC Specs				
OFrom En	itry Sheet			(M)	
OClass Se	lection				
					🖌 🗙
L					
Step	Action				

## **1.3.50.** Select Service Details

Click 🗹 icon

(1)

🔁 🛛 Sel	🔁 📜 Select Services as Reference					
Services						
Sh. Text CT	PROBLEM					
Line	D Service No.	Short Text	Quantity	Un	Gross Price	
<u>10</u>	<u> </u>	Service Operation and Maintenance	1	EA	130.00	
20			0.000		0.00	

Step	Action		
(1)	Select service & Click	C Services	







# **1.3.51.** Create Entry Sheet

E Entry Sheet Edit Goto	En <u>v</u> ironment System	n <u>H</u> elp			
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1000000274	Create Entry Si	heet			
🗂 Other Purchase Order 🛛 😜 🗌	🦻 🗅 🗖 🍋 🍣	ŵ			
Entry Sheet	000000274	€CO No acceptance		Returns Inc	dicator
or Purchase Order 4	500000071 10	Ger .			
Short Text					
Net Value Incl. Tax	130.00	INR			
Total Value	130.00	INR			
Unplanned Portion	0.00	INR			
Portion w/o contract	0.00	INK			
Line D P C	U Service No.	Short Text	Quantity	Un	Gross Price
10	1000020	Service Operation and Maintenance	1	EA	130.00

Er Enter Release Code	×
Release code	
	×
	<b>×</b>

Step	Action
(1)	Click Release 🌌, select release codes FA sequentially.
(2)	Enter Release code
(3)	Click 🖳.







# **1.3.52.** Display Entry Sheet

Entry Sheet Edit Goto	En <u>v</u> ironment Syste	m <u>H</u> elp		
Ø	🔹 🙁 🔚 🖉 💽	) 🖨 🖞 👘 🛱 🎝 🛱 💭 💭 🧮	2 🛛 🖳	
<b>100000027</b> 4	4 Display Entry S	Sheet		
🗂 Other Purchase Order 🛛 😜	🦻 🗋 🗖			
Entry Sheet	100000274			Returns Indicator
For Purchase Order	450000071 10	<u>Gr</u>		
Short Text				
Basic Data Accept. Data Net Value Incl. Tax	Vals Long Txt	History		
Total Value	130.00	INR		
Unplanned Portion	0.00	INR		
Portion w/o Contract	0.00	INR		
Line D P C	U Service No.	Short Text	Quantity	Un Gross Pr
10	1000020	Service Operation and Maintenance	1	EA 130.0

Step	Action
(1)	Service entry sheet saved

#### **1.3.53.** Close theCorrectiveMaintenance order

SAP Menu	Logistics $\rightarrow$ Plant Maintenance Maintenance processing $\rightarrow$ Order $\rightarrow$ Change
Transaction code	IW32

🖙 List Edit	<u>G</u> oto	<u>S</u> ettings	Extr <u>a</u> s	En <u>v</u> i
🧭 /niw32		- √	🗏 I 😋	<u>@</u>
A Next list leve	(1	nt: Ora	ler Bas	ic lis
	Ŭ			
Selection				
Selection Param	eters			







Step	Action
(1)	After settlement completed, then go to order for complete business

## **1.3.54.** CloseCorrectiveMaintenance order : Central Header

⊡ <u>O</u> rd	ler <u>E</u> dit	<u>G</u> oto	Extr <u>a</u> s	En <u>v</u> ironmen	it S <u>y</u> stem	<u>H</u> elp			
<b>Ø</b>			• «	8   🗟 (	🔉 💽 I 🖴	n K	121	1) 1)	
<b>1</b>	Cha	ange Co	orrecti	ve Main	tenance	orde	er 1000	24: C	
7	9 🔂 📰	🖉 🖹 C	omplete (b	ousiness)					
Order	Order ZM01 0024 Corrective maintenance of transformer								
Sys.Stat	Sys.Status TECO GMPS JBFI NMAT PRC SETC								
He	aderData	Operatior	ns Com	ponents	Costs Ol	ojects	Additional	Data	
Perso	n respons	ihle							
Diam									
Step	Action								
(1)	Click Complete (business) Complete (business)								

