

**BIHAR STATE POWER TRANSMISSION COMPANY LTD., PATNA**

A subsidiary company of Bihar State Power (Holding) Company Ltd., Patna

CIN – U74110BR2012SGC018889

(An ISO 27001:2022 Certified Company)

[SAVE ENERGY FOR BENEFIT OF SELF AND NATION]

Head Office, Vidyut Bhawan, Bailey Road, Patna – 800021

Office Order No. 495

Patna Dated 14.08.2023

Trans./Proj-II/08/2023

In suppression of all previous orders the following officers are nominated for inspection of materials being procured for both Project and O&M department at manufacturers premises as well as monitoring quality. List of officers for inspection of material/equipment: -

List of Officers for Inspection of Materials			
S.No.	Name	Designation	Present Place of Posting
1.	Sri Sushank Saurobh	EEE	O&M
2.	Sri Rakesh Ranjan	EEE	CRITL
3.	Smt Rinki Rani	AEE	STU
4.	Smt Bibha Kumari	EEE	Project-II
5.	Miss Bharti Kumari	AEE	P&E
6.	Smt Sweta	ESE	Communication
7.	Sri Mukesh Kumar	EEE	STU
8.	Sri Dilshad Alam	AEE	CRITL
9.	Sri Asit Ranjan	EEE	Project-I
10.	Smt Siddhi	AEE	STF
11.	Smt Shanu Sweta	EEE	P&E
12.	Sri Jitesh Kumar	ESE	CRITL
13.	Sri Prashant Kumar	EEE	Project-II
14.	Miss Shubhra Suman	AEE	P&E
15.	Smt Madhu Priya	EEE	O&M
16.	Sri Arindam Choudhary	EEE	CRITL
17.	Sri Ravi Shankar Prasad	ESE	STU
18.	Miss Sneha Kumari	AEE	O&M
19.	Smt Shweta Nirmata	AEE	CRITL
20.	Kumari Sumedha	EEE	SLDC (Logistic)
21.	Sri Surya Mani Kumar	EEE	Project-I
22.	Smt Vibha Singh	AEE	O&M
23.	Sri Praveen Kumar	EEE	STU
24.	Sri Rajeev Ranjan Kumar	AEE	CRITL
25.	Sri Rahul Kumar	AEE	O&M
26.	Sri Arvind Kumar	ESE(in charge)	SLDC / (Addl. Charge-Logistic)
27.	Sri Sunil Kumar Gupta	ESE	SLDC /(Addl. Charge- O&M)
28.	Sri Gyan Prakash	EEE	Project-II
29.	Sri Tanmay Pathak	ESE	Project-I
30.	Sri Deepak Kumar Thakur	EEE	CRITL
31.	Miss Khushboo Gupta	AEE	SLDC (logistic)
32.	Gaurav Ranjan	EEE (Tech.)	Trans. Zone, Patna
33.	Sri Abhishek Kumar	EEE	P&E
34.	Sri Shadabul Hasan	ESE	CRITL
35.	Sri Sandeep Charya	EEE	Project-II

36.	Sri Sushant Kumar Paul	AEE	Project-I
37.	Sri Kunal Priyadarshi	EEE (TS)	TC Purnea
38.	Sri D. K. Jha	EEE	CRITL
39.	Miss Megha	AEE	Project-II
40.	Smt. Sweety Kumari	EEE	Communication
41.	Sri Nayeem Ahmad	EEE	Project-I
42.	Sri Amit Kumar	EEE (TS)	TC Vaishali
43.	Sri Pankaj Kumar Mishra	AEE	CRITL
44.	Sri Kundan Kumar	EEE	O&M
45.	Vivek Chandra Chaudhary	EEE (TS)	TC Patna East (additional charge)
46.	Smt Kumari Archana	AEE	P&E
47.	Sri Brij Mohan	EEE	Commercial & Regulatory Cell
48.	Sri Praveen Kumar	EEE	O&M
49.	Miss Anjali Kumari	AEE	SLDC (logistic)
50.	Md Sarfraj Akhtar	EEE	CRITL
51.	Md Salahuddin	EEE	O&M
52.	Brajesh Kumar Jha	EEE (Tech.)	Trans. Zone, Muzaffarpur
53.	Sri Ravi Shankar	ESE	P&E
54.	Smt Priya Prakash	AEE	Project-II
55.	Sri Rahul Kumar	EEE	CRITL
56.	Smt Sarita Kumari	AEE	P&E
57.	Smt Anupama Sagar	EEE	O&M
58.	Smt Chandni Bharti	AEE	Project-I
59.	Sri Rajiv Ranjan	EEE	CRITL
60.	Sri Rakesh Kumar	ESE	P&E
61.	Sri Manoj Kumar	ESE	Training & ERP
62.	Smt Guriya Kumari	EEE	STF
63.	Smt Priyanshu	AEE	Communication
64.	Sri Kundan Kumar	AEE	CRITL
65.	Smt Nidhi Bipul	AEE	P&E
66.	Sri Dipankar Prasad	AEE	O&M
67.	Mithlesh Kumar	EEE (Tech.)	Trans. Zone, Bhagalpur
68.	Sri Avinash Kumar	AEE	CRITL
69.	Smt Deepanwita Pradhan	AEE	Project-I
70.	Jitendra Kumar	EEE (Tech.)	Trans. Zone, Koshi
71.	Smt Khushboo Kumari	AEE	STU
72.	Sri Rahul Raj	AEE	CRITL
73.	Sri Sandeep Kumar	AEE	Project-II
74.	Smt Kumari Sony	AEE	O&M
75.	Miss Neha Srivastava	AEE	Communication
76.	Sri Chandan Kumar	EEE	CRITL
77.	Smt Pinky Kumari	AEE	Project-I
78.	Miss Khushboo Shaw	AEE	O&M
79.	Miss Sonam Kumari	AEE	CRITL
80.	Sri Satyendra Kumar	EEE (TS)	TC Patna (West)
81.	Smt Preeti Motwani	AEE	Project-II
82.	Sri Ahsan Reza	EEE	CRITL
83.	Miss Shweta Rani	AEE	P&E
84.	Smt Khushboo Chaudhary	AEE	Project-I

85.	Sri Ravi Bhushan	ESE	CRITL
86.	Smt Priya Raj	AEE	O&M
87.	Sri Suraj Kumar Gupta	AEE	Project-II
88.	Sri Pramod Kumar	EEE	Training & ERP
89.	Sri Prince Kumar	EEE	CRITL
90.	Smt Seema Kumari	EEE	Project-I
91.	Sri Prabhat Kumar	AEE	P&E
92.	Sri Bijay Kumar	EEE (TS)	TC Dehri On Sone
93.	Sri Abhishek Kumar	ESE	CRITL
94.	Smt Sudhanshu	EEE	STU
95.	Sri Kumar Gireesh	ESE	Project-II
96.	Miss Medha	AEE	Communication
97.	Sri Amit Kumar	EEE	CRITL
98.	Smt Babli Kumari	AEE	STU
99.	Smt Ritu Kumari	AEE	O&M
100.	Sri Devendra Choubey	ESE	CRITL
101.	Smt Swati Prakash	AEE	Project-II
102.	Sri Deepak Kumar	EEE	Communication
103.	Sri Devvrat Mishra	EEE (TS)	TC Saran
104.	Sri Vishal Kumar	ESE	CRITL
105.	Smt Neha Srivastava	EEE	P&E
106.	Sri Prabhash Kumar Singh	EEE	Commercial & Regulatory Cell
107.	Smt Swetima	AEE	Project-II
108.	Sri Dhiraj Kumar	AEE	CRITL
109.	Sri Shashank Bhushan	EEE (TS)	TC Motihari
110.	Sri Kumar Ravi Ranjan	AEE	CRITL
111.	Sri Vivek Nandan	EEE	SLDC (Logistic)
112.	Sri Anup Kumar	EEE (TS)	TC Gaya
113.	Sri Minhazul Arfin	EEE	CRITL
114.	Smt. Nimisha Kumari	ESE (in charge)	Training & ERP
115.	Sri Pavan Kumar	EEE	P&E
116.	Smt Gyanmala	AEE	CRITL
117.	Sri Vivekanand Devarshi	AEE	Project-I
118.	Sri Arvind Kumar	AEE	O&M
119.	Sri Manish Kumar	AEE	CRITL
120.	Sri Atul Kumar Jha	AEE	Project-II
121.	Smt Abhisarika Prakash	AEE	O&M
122.	Sri Sibesh Kumar	AEE	CRITL
123.	Smt Shweta Bharti	AEE	P&E
124.	Miss Pooja Sah	AEE	Project-I
125.	Miss Nandini Raj Sinha	AEE	O&M
126.	Shri Deepak Kumar	EEE	CRITL
127.	Shri Raamish Tausif	ESE	Commercial & Regulatory Cell
128.	Munna Prasad Singh	EEE (Tech.)	Trans. Zone, Gaya

The following procedure is to be followed for nomination of officers for carrying out inspection of Materials in the works of vendors: -



1. A Register for nomination of the inspecting officers, NIT No., make of the material, agency name and place of inspection along with date is to be maintained.

2. The nomination of Officer's for carrying out inspection of materials will be done through Materials Inspection App.

3. Concerned CE (Project) and CE (O&M) will send the inspection nomination file to CE (STF) for nomination of officer.

4. STF department will nominate the officers as per approved list/roster and will take approval of concerned Director/MD through App.

The level of inspecting officers for material inspection shall be as follows:

Sl. No.	Item Description	Level of Inspector
1.	Power Transformer/Reactor of 132 kV & above	ESE & EEE CRITL, or ESE CRITL & EEE
2.	GIS Equipment	ESE & EEE
3.	Circuit Breaker	EEE
4.	Rest Material	EEE/AEE
5.	Relay	ESE CRITL/EEE CRITL/AEE CRITL

5. After getting approval, copy of the same shall be kept in file and the file will be returned to CE (Project)/CE (O&M) by CE (STF) for issuance of letter to EPC contractor/Manufacturer.

6. After Completion of inspection the nominated Officer has to update the final date of inspection in the App.

7. (i) In case of nomination of the Female officers, her consent, better communication facility, boarding facility, safety & security to be considered. If required two female officers can be nominated and sent for inspection jointly.

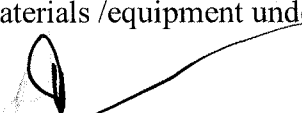
(ii) In case of witnessing of tower testing of new design, destructive testing of towers at manufacturers' premises or inspection of critical/specialized equipment, Director (Projects) / Director (Operation) may nominate any competent officer for the same.

(iii) In case any nominated officer is not able to go for inspection after nomination immediate officer from the list may be nominated. (CE (P-1), CE (P-II) & CE (O&M) shall ensure the inspection to be done at the earliest.

(iv) Inspection work may be allotted to RE Delhi in Delhi and NCR area & RE Kolkata/EEE (deputed at ERPC), Kolkata in Kolkata/Howrah area by Director (Projects)/ Director (Operations) as per the urgency of the material to be inspected.

(v) In case of final inspection of Power Transformer one officer from CRITL and one senior officer of ESE level shall be nominated. In case the officer of ESE level is from CRITL then other officer may be from the list in sequential manner (except CRITL).

(vi) The officers, involved in award of contract or approval of GTP & Drawing of any particular item shall not be nominated for the inspection of materials /equipment under the same NIT.



8. In some special cases waiver of inspection may be required which will be considered on case-to-case basis.

Waiver of inspection shall be granted after approval of the MD, BSPTCL.

9. An Inspector should not be nominated for more than 3 inspections at a time even the inspection has to be conducted in the same premises/city.

10. The Nominated officer must inform the concerned Head of Department before leaving for the inspection.

11. The Nominated officer will perform the works in addition to their own duties.

12. Approval of Managing Director is required for nomination of any BSPTCL officers from Headquarters/Field whose name is not mentioned in the list.

This has got the approval of Director (Project), BSPTCL.

By Order

Sd./-
(Shashikant Kumar)
Under Secretary

Memo No.

Patna dated the.....

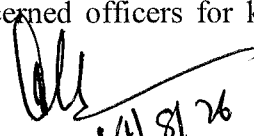
Copy forwarded to the OSD to CMD/OSD to Director (Admin.), BSP(H)CL/OSD to MD, BSPGCL/OSD to MD, BSPTCL/OSD to MD, NBPDCCL/OSD to MD, SBPDCL for information.

Sd./-
(Shashikant Kumar)
Under Secretary

Memo No. 2862

Patna dated the 14.08.2016

Copy forwarded to Director (Projects)/Director (Operation)/GM (HR&Adm)/GM (F&A)/All Chief Engineer/All DGM (HR & Adm), BSPTCL HQ, Patna/All GM-cum-CE, Trans. Zone/All ESE/All Accounts Officer, Trans. Circle/All EEE, Trans. Division/Dy. Secretary/All Sr. Manager (F&A)/All Under Secretary/All Section Officer/AO (Estt.), BSPTCL HQ, Patna/All concerned officers for kind information and necessary action.


(Shashikant Kumar)
Under Secretary
Ashish

