



# Bihar State Power Transmission Company Ltd., Patna

(DEPT. OF HR & ADMINISTRATION)

(Regd. Office:- Vidyut Bhawan, Bailey Road, Patna)

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TIN VAT NO-10011257007, TIN CST NO-1001146136, CIN- U74110BR2025GC018889

Office Order No. ....579.....

CE/Trans.(O&M)/Misc.-26/2023

Patna, Dated..28/11/2023

A committee is being constituted of following officers for execution of work of engagement of agency for identification, valuation and preparation of Fixed Asset register of BSPTCL. This committee shall be responsible for all related work such as finalization of tender, review of its implementation, taking necessary approval and appraisal to the higher authority at different stage viz. Physical verification plan and determination of cost data plan, methodology for reconciliation / write-off for successful implementation and execution upto final handing over of Fixed Asset Register to BSPTCL.

1. Chief Engineer (O&M), BSPTCL- Sri Deepak Kumar Jha
2. Chief Engineer (Project-I), BSPTCL-Sri Ratan Kumar
3. Chief Engineer (Project-II), BSPTCL-Sri Shankar Kumar
4. Chief Engineer (Training & ERP), BSPTCL-Sri Pankaj Kumar
5. GM (F&A), BSPTCL-Md.Aftab Alam
6. ESE (O&M), BSPTCL – Convener-Sri Ram Baboo Singh
7. DBA (IT), BSPTCL-Sri Nishant Kumar

The scope of work of the above committee is as here under:-

- a. Finalization of Tender Specification, scope of work.
- b. Verification and review of process of Development of Accounting Procedure Manual/Methodology for Fixed Asset Management submitted by the Work executing agency.
- c. Review of the template of the Fixed Assets Register in line with the requirements of SAP FICO Module.
- d. Review and appraisal for approval of methodology for determination of Historical Cost.
- e. Review and approval of Fixed Assets Coding framework to generate fixed asset identification number containing essential assets attributes of the fixed assets.
- f. Review and monitoring of entire physical verification activity & appraisal on historical cost data obtained for different accounting units on the geographical spread of the assets.
- g. Review of periodical status reports submitted by the successful bidder on the completion of exercises.
- h. Review and appraisal for approval of methodology for reconciliation/write-off the value of asset to match it with the books of accounts by BSPTCL.
- i. Review on documents and drafts submitted by the successful bidders and appraisal to the higher authority for approval.
- j. Any other issue as and when required to be taken up for successful preparation and implementation of FAR.

By Orders,

Sd./-

(Rajeev Kumar Singh)

Dy. Secretary

Patna, Dated..28/11/2023....

Memo No. ...2892.....

Copy forwarded to OSD to MD/ Director (Operation)/ Director (Project)/ GM (HR/Adm.)/ All Chief Engineers/ All GM-cum-CE/ Chief Engineer (Civil)/ GM(F&A)/ All ESEs/All EEEs/ All AEEs/ DBA (IT)/ All Concerned Officers, BSPTCL, Patna for information and further needful.

2. DBA (IT), BSPTCL is requested to upload this Office Order on Company's Website

(Rajeev Kumar Singh)

Dy. Secretary