



BIHAR STATE POWER TRANSMISSION COMPANY LIMITED

(Department of HR & Administration)

(Regd. Office: Vidyut Bhawan, Bailey Road, Patna)

Contact No.- 7763817975, 7763818077, Email Id: dgmhr1015.bsptcl@gmail.com, Website: www.bsptcl.in
TIN VAT NO.- 100011257007, TIN CST NO.- 10011146136, CIN- U40102 BR 2012 SGC 018889

Office Order No.:- Trans./Proj.-II/45/2018 **525**

Patna, Dated:- **29/06/2018**

In supersession of all previous orders, the following desion has been made as per suggestion of M/S, Pricewaterhouse Coopers Pvt. Ltd. (consultant for implementation of ERP),:-

1. **Project Name** :- SUGAM (सुगम) (Smart Utilization of e-Governance through Applications & Modules)
2. **Email-id for ERP Implementation (now known as SUGAM)**:- erp.bsptcl@gmail.com

4. **Identification of Teams**

(a) **Project steering committee- Chaired by MD**

Both the directors, ED (HR& Adm.) and GM (F&A) are hereby nominated in Project Steering Committee.

(b) **Project Director (for project supervision)**

Chief Engineer, Project-II is hereby nominated as Project Director.

(c) **Project Manager (for day-to-day project activities)**

Sri Ashwini Kumar, EEE, Project-II is hereby nominated as Project Manager.

(d) **Functional Head (Department head based on functionality)**

The following officers are hereby nominated as functional head.

Sl. No.	Name of Module	Name & Designation
1	Financial Management	Sri B. K. Nirala, DGM (F)
2	Procurement & Material Management	
3	O&M	Sri Rakesh Kumar, EEE, Project-II
4	Project & Planning	
5	HR & Pay Roll	Sri Abdur Rahman, DGM (HR/Adm.)
6	DMS (Document Management System)	

(e) **Process Owners :-**

The following officers are nominated as Process owners.

Sl. No.	Name of Module	Name & Designation	IT Team
1	Process Finance	Sri Ajay Rai, AO	Sri Ajay Kumar, DBA
2	Procurement & Material Management	Sri Ashwini Kumar, EEE, Project-II	
3	O&M	Sri Devendra Kumar Chaubey, EEE, CRITL	
4	Project & Planning	Smt. Madhu Priya, AEE, Project-II	Sri Nishant Kumar Singh, DBA
5	HR & Pay Roll	Sri Rajeev Ranjan Kumar, Office Superintendent	
6	DMS	Sri Sujeet Kumar, Deputy Secretary	

(f) **Core/ Module Team :-**

The following officers/ workmen are nominated in Module Team.

Sl. No.	Name of Module	Proposed officers name	IT Team
1	Process Finance	1. Sri Shivendra Kumar Kashyap, Accountant 2. Sri Ashish Kumar, Accountant, Tr. Zone, Patna	Sri Rahul Kumar, IT Manager

D

		3. Sri Chandan Kumar, Acctt. Asstt. 4. Sri Rabindra Singh, Acctt. Asstt.	
2	Procurement & Material Management	1. Sri Nishit Kumar Gupta, AEE, Project 2. Sri Rinki Rani, AEE 3. Sri Arunachal Pd. Chaurasia, Asstt. Controller of Store 4. Sri Prabhat Kumar, JEE	Sri Bhaskar Prince, IT Manager
3	O&M	1. Smt. Monalisa, AEE, CRITL 2. Smt. Shanu Shweta, AEE, O&M 3. Sri Rishabh Kumar, AEE, O&M 4. Sri Pankaj Kumar Mishra, JEE, ULDC	Miss. Preeti, Asstt. IT Manager
4	Project & Planning	1. Sri Praveen Kumar, AEE, Project 2. Sri Rishi Raj, AEE, P&E 3. Miss. Kshitija Ranjan, AEE, Project 4. Miss. Sweta Nirmata, AEE, P&E	Miss. Swati Suman, Asstt. IT Manager
5	HR & Pay Roll	1. Dilip Kumar, Office Superintendent 2. Sri Ravi, Office Superintendent 3. Sri Balram Kumar, Office Superintendent 4. Smt. Kumari Sweta, Acctt. Asstt.	Miss. Priya Rani, IT Manager
6	DMS	1. Sri Kishlay Kumar, AO 2. Sri Sushant Kumar Paul, AEE, Project 3. Miss. Sarita Kumari, AEE, P&E 3. Sri Avinash Kumar, Head Clerk	Sri Vikram Kumar, Asstt. IT Manager

By Order of BSPTCL,

Sd/-
(R. N. Lal)
GM (HR&Adm.)

Memo No.

Patna, Dated:-

Copy forwarded to US to Principal Secretary, Energy Depptt, Govt. of Bihar/ TS/PPS/OSD to CMD/ PPS to Director (Admn.), BSP(H)CL/ OSD to MD, BSPGCL/ OSD to MD, SBPDCL/ OSD to MD, NBPDC/ OSD to MD, BSPTCL/ Company Secretary, BSP(H)CL, Patna for information.

Sd/-
(R. N. Lal)
GM (HR&Adm.)

Memo No. 2141

Patna, Dated:- 29/06/2018

Copy forwarded to Director (Operation)/ Director (Project), BSPTCL/ All Gm (HR/Adm)/ All Chief Engineer/ All GM- Cum- CE, Transmission Zone / All GM (F&A)/ All DGM (HR & Adm.)/ DGM (P)/ DGM (F&A)/ DGM (PRO)/ All ESE/ DS/ All EEE/ Sr. Manager (F&A)/ All US/ DBA/ All AEE/ All AO/ All SO, BSPTCL for information and necessary action.

Sd/-
(R. N. Lal)
GM (HR&Adm.)